



CONNALLY
MEMORIAL
MEDICAL ★ CENTER

Call Center Supervisor - Fulltime

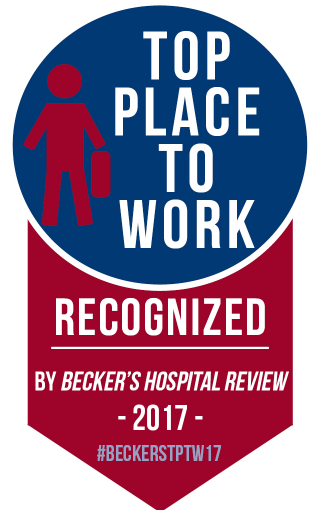
Company: Connally Memorial Medical Center

Location: Floresville, TX 78114

Category: Call Center

Posted: June 1, 2018

Deadline: Open until filled



Summary: Manage day-to-day operations within a call center environment. Plan, direct, coach, train, monitor calls, supervise and evaluate team performance to ensure patients are receiving a high level of service.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Ability to define problems, collect data, establish facts, and draw valid conclusions
- Ability to calculate figures and apply mathematical concepts
- Keyboarding 35+ WPM required
- Intermediate knowledge of MS Office Suite (Outlook, Word, Excel, etc.)
- Customer service background
- Problem-solving experience
- Ability to multi-task
- Excellent attention to detail

Education and/or Experience

High School diploma or GED required

Interested candidates should email us at hr@connallymmc.org, and request an application be sent to you, or apply online at www.connallymmc.org, and click on Find a Job.