



CONNALLY  
MEMORIAL  
MEDICAL ★ CENTER

## Centralized Scheduler, Pool

**Company:** Connally Memorial Medical Center

**Location:** Floresville, TX 78114

**Category:** Admitting

**Posted:** January 16, 2019

**Deadline:** Open until filled

### **Description & Requirement**

Schedules surgical procedures, diagnostic therapy and other treatments. Knowledge of medical terminology a plus. Schedules appointments and enters appointment date and time into computerized scheduler. Telephones patients to remind them of their appointment.

Must have a one-year certificate from college or technical school; or three to six months related experience and/or training; or equivalent combination of education and experience.

Interested candidates should email us at [hr@connallymmc.org](mailto:hr@connallymmc.org), and request an application be sent to you, or apply online at [www.connallymmc.org](http://www.connallymmc.org), and click on Find a Job.