

**Wilson County Memorial Hospital dba  
Connally Memorial Medical Center  
Finance Committee Meeting Minutes  
February 20, 2020, 5:00pm**

**Present:** Marcelo Laijas, Finance Chairman  
Tom Miller, Board President  
Allison Lamberth  
Larry Richardson  
Justin Cook

**Absent:** Jeff Jordan

**Also Present:** Bob Gillespie  
Kyle Klein  
Karl Hittle  
Curtis Rojas  
Brandon McDowell  
Dr. Len Profenna  
Barbara Meza  
Amy Luna  
Kimberly Jones

**Call Meeting to Order**

Mr. Marcelo Laijas, Finance Chairman, opened the Finance Committee Meeting at 5:00pm.

**Roll Call of Finance Committee Members**

Mr. Laijas called the roll of the Committee.

**Approval of the January 16, 2020 Finance Committee Meeting Minutes**

Mr. Laijas presented the January 16, 2020 Finance Committee Meeting Minutes for approval.

**Action Taken**

Motion made by Allison Lamberth and seconded by Tom Miller to approve the January 16, 2020 Finance meeting minutes. Motion Carried.

**Review, Consider and Take Action Regarding Any of the Following Issues:**

**FY 2019 Audit Report- Durbin and Company**

Mr. Kyle Klein introduced Andrew Castillo of Durbin and Company. He reviewed the 2019 fiscal year audit report results and general information with the Board. Mr. Castillo stated the auditor's opinion and stated the report is a clean opinion, meaning the audit found the financial reports to be in compliance with general accepted accounting principles. He discussed the various audit adjustment in detail and highlighted various results of the 2019 Audit Report.

Board Discussion was held throughout the audit report.

**Action Taken**

Motion made by Larry Richardson and seconded by Tom Miller to recommend to the Board approval of the FY 2019 Audit Report as Presented. Motion Carried.

**January Summary and Financial Analysis**

Mr. Kyle Klein, CFO, presented the financial information for the month of January. The Finance Committee held discussion and questions regarding the information provided in the Summary and Financial Analysis. Finance Committee discussion ensued.

**Action Taken**

Motion made by Allison Lamberth and seconded by Justin Cook to recommend to the Board approval of the January Summary and Financial Analysis as presented. Motion Carried.

**Capital Expenditure /Service Agreement /Lease Agreement**

**OR Scopes – Brandon McDowell**

Mr. Brandon McDowell proposed to the Board \$60, 000 for 3 New Advanced OR Scopes. Board discussion ensued.

**Action Taken**

A motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board approval of the purchase of 3 Advanced OR Scopes for \$60,000.00 as presented. Motion Carried.

**Agreement with Edwin Morales, MD- Urology**

Mr. Gillespie commented to the Board of upcoming Physician Agreement  
All Board Members were present at the Finance Committee meeting for this presentation.  
No further discussion was needed.

**Action Taken**

A motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board approval of the Physician Agreement for Dr. Edwin Morales MD, as presented. Motion Carried.

**Employee/Endeavor Quality Incentive for FY 2020**

Mr. Karl Hittle commented that the Board approved the quality incentive fee three years ago of \$30,000 to Endeavor and that the employees, according to the Policy, will share that incentive when CMMC reaches 4 stars. Should CMMC reach the 5 Star award the quality incentive bonus is \$60,000 and is also shared with the Employees.

CMMC currently holds the 4 Star Silver quality rating.

**Action Taken**

A motion made by Tom Miller and seconded by Allison Lamberth to recommend to the Board approval of the Employee/Endeavor Quality Incentive for FY2020 as presented. Motion Carried.

**Endeavor Performance Fee for FY 2019**

Mr. Karl Hittle commented to the Board that in the last three years Endeavor has not reached the goal to earn the Performance Fee, which is achieved by budgeting targets. If close to budget or greater for dollars paid for the year after being reviewed by Mr. Klein and the Auditors, a Performance Fee would be paid. Mr. Hittle asked the Board FY2019 Performance Fee of \$340,000.

**Action Taken**

A motion made by Tom Miller and seconded by Justin Cook to recommend to the Board approval of the Endeavor Performance Fee as presented. Motion Carried.

**Meeting Adjourned**

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**Marcelo Laijas, Chair Finance Committee**

