

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
March 19, 2020**

Present Tom Miller, Board President
Marcelo Laijas
Allison Lamberth
Larry Richardson
Jeff Jordan
Sam Carter

Absent Grace Perez
Justin Cook

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Karl Hittle, Endeavor
Mandi Sralla, CNO

Call Meeting to Order

Mr. Tom Miller, Board President, called the meeting to order at 5:30 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called the roll of the Board and a quorum was present.

Approval of the Board Meeting Minutes

Mr. Miller presented the February 20, 2020 Board Meeting Minutes for approval.

Action Taken

Motion made by Allison Lamberth and seconded by Sam Carter to approve the February 20, 2020 Board Meeting minutes as presented. Motion Carried.

Citizen Input – None

Review, consider and take action regarding any of the following issues:

Acceptance of Grace Perez's Resignation - Email

Tom Miller read an email received by Grace Perez- Board of Directors Member Precinct 2, stating her resignation.

Action Taken

Motion made by Jeff Jordan and seconded by Larry Richardson to accept Board Member Grace Perez's resignation. Motion Carried.

Acceptance of the Certification of Unopposed Candidates for May 2, 2020 regular election.

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to accept the Certification of Unopposed Candidates for the May 2, 2020 regular election. Motion Carried.

Approval of the Order of Cancellation for the May 2, 2020 regular election.

Action Taken

Motion made by Larry Richardson and seconded by Jeff Jordan to approve the Order of Cancellation for the May 2, 2020 regular election. Motion Carried.

Appoint 2 Board Members to meet for the Canvass results of the March 2, 2020 regular election, on Tuesday May 5th at 8:30 am at Connally Memorial Medical Center- Large Conference Room.

Board Members Larry Richardson and Allison Lamberth volunteered and were appointed to attend the canvass results meeting.

Review, consider and take action regarding any of the following issues:

February Summary and Financial Analysis

Mr. Kyle Klein, CFO, presented the financial information for the month of February. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the February Summary and Financial Analysis as presented. Motion Carried.

Annual /Quarterly Board Reports

Quarterly Call Center Report– Bob Gillespie on Olivia Flores’s behalf

Bob commented on the following:

Call Center Volume

Staffing/Flexing Staff

Decreases/Increases in percentages

Specialty Physicians being added in within the call tree soon

Discussion ensued by the Board.

Monthly Patient Experience Report – Bob Gillespie on Amanda Sralla’s behalf

Bob commented on the following:

*Inpatient Rate

*IP Recommend

*ER Overall

*Surgical Services Overall

*Clinic System Overall

Discussion ensued by the Board.

Infection Control Update – Mandi Sralla/Sue Tackitt/Dr. Profenna
Dr. Profenna commented on the following:

- *Background of Covid-19 and updates on what going on in Texas
- *Comparison of death rates of different diseases and Covid-19
- *Explanation of “Flattening the Curve”
- *Spread of disease and Social Distancing
- *How to protect yourself

Amanda Sralla commented on the following

- *Task Force Committee Meetings are happening daily to discuss all updates
(Bob, Mandi, Sue, Dr. Profenna, and Dr. Dunn are the ones who consist of this Committee)
- *Leadership Meetings with Directors on Monday, Wednesday and Friday to keep Team updated
- *DSHS (Tx Department of State Health Services) daily call at 4:00 pm
- *Daily employee update through CMMC intranet at 11:00 am
- *Screenings- one screener for the ER and one screener for the visitor/testing area
 - *CDC Questionnaire
 - *Temperature
 - *Visitor Limitations

Sue Tackitt commented on the following

- *Overview of the Vocera System
 - *Gift Shop Closure
 - *Classics Café Dining Room Closed and is only doing To-Go orders
 - *Personal Protection Equipment (PPE)
 - *Limited Surgeries to Medically Necessary and may postpone Elective Surgeries per the Surgeons recommendation.
 - *Outdoor Triage
 - *Screening Clinic Calls to see if patient can be helped over the phone, rather than coming into the office. If an appointment is necessary, the CDC Questions are asked the day before appointment.
 - *Clinic screenings and either waiting in the waiting room and or car depending on severity of symptoms.
 - *CDC Guidelines for Covid-19 testing
- Discussion ensued by the Board.

Marketing Update – Bob Gillespie on Marketing’s behalf

Bob reviewed the following news, sponsorship and current projects:

- Dr. Salazar’s Open House
- Dr. Holloway’s marketing video
- Wilson County News Sports Guide featuring Dr. Krause
- Dr. Ochoa Marketing
- FELPS Insert – Dr. Morehead and Dr. Profenna
- Wilson County News Stockshow Ad
- Poth Yearbook Ad
- New Movers

Upcoming Events

- Consolata Golf Tournament, postponed to 6/13

CEO Report – Bob Gillespie

Mr. Bob Gillespie reviewed the following updates:

- MOB Buildout Update
- Billing issues and update
- Covid-19 update; Bob is having meetings with County and City officials weekly
- Surgical Services update
- Telehealth in the near future

Discussion ensued with the Board Members on the items above.

Executive Session

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:43 pm on 3/19/2020.

Reconvene to Open Session

The Board President called for Open Session.

The Board Members convened into Open Session at 8:04 pm on 3/19/2020.

Section 161.032 Texas Medical & Safety Code

Medical Staff Credentials – March

Action Taken

Motion made by Larry Richardson and seconded by Sam Carter to approve the March New Appointments, Re-appointment and Temporary Privileges for the Medical Staff as presented.

Motion Carried.

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary