

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
October 17, 2019**

Present Tom Miller, Board President
Marcelo Laijas
Grace Perez
Allison Lamberth
Jeff Jordan
Larry Richardson
Justin Cook

Absent Kay Deagen

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Mandi Sralla, CNO
Olivia Flores, CSD
Brandon McDowell, ED
Savannah Alfaro, LMA
Katelyn Hogg, MA
Kim Jones, HRG
Loretta Morgan, EA

Pledge of Allegiance / Texas Pledge / Reflection

Call Meeting to Order

Tom Miller, Board President, called the meeting to order at 6:00 p.m.

Roll Call of Board

The Board President called the roll of the Board and a quorum was present.

Approval of the Board Meeting Minutes

Mr. Miller presented the September 19, 2019 Board Meeting Minutes for approval.

Action Taken

Motion made by Larry Richardson and seconded by Jeff Jordan to approve the September 19, 2019 Board Meeting minutes as presented with an amendment of adding Board Member Grace Perez as present to the list of Board Members. Motion Carried.

Citizen Input – None

Review, consider and take action regarding any of the following issues:

Board of Directors Business – Tom Miller

Swearing-In of New Board Member, Precinct 1 – Justin Cook

Tom Miller read the Oath of Office with new Board Member Justin Cook.

Review, consider and take action regarding any of the following issues:

September Summary and Financial Analysis

Mr. Kyle Klein, CFO, presented the financial information for the month of September. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Larry Richardson to approve the September Summary and Financial Analysis as discussed. Motion Carried.

Capital Expenditure /Service Agreement /Lease Agreement

Dahill/Xerox Copiers Capital Lease Agreement

Mr. Brandon McDowell requested approval from the Board for a lease agreement for \$8,588.00 per month or \$103,056.00 annual, a savings from the current copiers in use.

Action Taken

A motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the Dahill/Xerox Copiers Capital Lease Agreement as presented. Motion Carried.

IPeople Integrations – Admissions

Mr. Brandon McDowell proposed to the Board a system to purchase for \$20,000.00 that will allow integration for the Admissions Department/Meditech System and help in timesaving, efficiency and real time evaluation between systems.

Action Taken

A motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the purchase of the IPeople Integrations as presented. Motion Carried.

Papervision – Enterprise Content Management

Mr. Brandon McDowell requested approval from the Board for \$15,000.00 that will allow this system to archive and index for multiple departments bringing a reduction of paper, timesaving audits, backup, security and expansion.

Action Taken

A motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the purchase of the Papervision – Enterprise Content Management as presented. Motion Carried.

Lucas – 3 Chest Compression System

Mr. Brandon McDowell requested approval from the Board for \$19,000.00 that will allow portable use of the system for precise/efficient chest compression, adjustable for the patient and allows dual purpose for the person doing the compression and less harm to the patient. He stated the Consolata HealthCare Foundation will pay half the cost with CMMC.

Discussion ensued by the Board.

Action Taken

A motion made by Marcelo Laijas and seconded by Grace Perez to approve the purchase of the Lucas – 3 Chest Compression System for CMMC's half of \$9,500.00 as presented. Motion Carried.

Nerveanna Nerve Monitoring Unit

Mr. Brandon McDowell stated this nerve detection unit allows the surgeon to make precise cuts on the patients and avoid damaging hard to see nerves. The cost of \$28,000.00 for purchase. Stated the Consolata HealthCare Foundation might incur half the cost with CMMC.

Action Taken

A motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the purchase of the Nerveanna Nerve Monitoring Unit for CMMC's half of \$14,000.00 as presented. Motion Carried.

Knock Out Hunger

Mr. Brandon McDowell updated the Board that this successful event that provided positive exposure to CMMC in the paper and advertisements on each box at a cost of \$3,250.

Larry Richardson commented that the 20,700 meals were equally distributed throughout the food banks in Wilson County. Sixty-eight volunteers helped at the event. Commended the success to the Marketing and Consolata employees for their excellent organization and hard work.

Annual /Quarterly Board Reports

Clinic System Quality Overview – Olivia Flores

Ms. Flores commented in detail the following three initiatives conducted this year:

- DSRIP – Delivery System Reform Incentive Payment - Payed for Performance

- MIPS – Merit-based Incentive Payment System

- Insurance Quality Programs – WellMed, Humana, Amerigroup and BCBS

Total of 17 measures to complete.

Discussion ensued by the Board.

Vulnerability Assessment – Brandon McDowell

Mr. Brandon McDowell commented on the following implementation:

- Vulnerability Assessment – Nessus

- Threat Management

Discussion ensued by the Board Members.

Marketing Update – Savannah Alfaro

Ms. Alfaro reviewed the following news, sponsorship and current projects:

-Advertisements: WCN Low Cost Mammograms Ad; WEC Peanut Festival Ad; WC Sheriff's Calendar; Floresville Policy Department and Listing on the Multiple L.A.W. Publications

-Podiatry & Wound Care Marketing Rounding – Pleasanton/Jourdanton/La Vernia

-Dr. Travis Holloway, Podiatry & Bob at Line Dancing

-Taco Trample Sponsorship

-National Night Out

-Active Shooter Training

-Stockdale and Floresville ISD Education Foundation Galas

-Wilson County Senior's Community Services

-Floresville Peanut Festival

-Oktoberfest – CMMC Employees

-Knock Out Hunger

Upcoming Events

-Chalk Mountain Services, Pleasanton 500 Employees Health & Wellness Fair

-Floresville Chamber Trick or Treat Downtown

-Health Cooking Demonstration

-\$5 Masquerade Jewelry Sale

-CMMC Christmas Party

CEO Report – Bob Gillespie

Mr. Bob Gillespie reviewed the following updates:

-Community Needs Assessment – Completed

-Physicians Recruiting Update

-Physician Rounding

-Nurse Practitioner Recruitment Update

-Business Office Process Improvement – Denials – Electronic

-Surgery Scheduling/Tracking – Electronic

-Endeavor – Charge Capture Audit

-Home Health Update

-Emergency Room/ICU

-Employee Survey Results

-Infusion Therapy Data

-MOB Renovation Progress

- Pediatrician Update

-Gold Physician Practice Award and Gold 2019 Stroke Award - Announcement

Discussion ensued with the Board Members on the items above.

Executive Session

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:18pm on 10/17/2019.

Reconvene to Open Session

The Board President called for Open Session.

The Board Members convened into Open Session at 8:06pm on 10/17/2019.

Section 161.032 Texas Medical & Safety Code

Medical Staff Credentials – **October**

Action Taken

Motion made by Larry Richardson and seconded by Justin Cook to approve the October New Appointments, Re-appointment and Temporary Privileges for the Medical Staff as presented. Motion Carried.

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary

