

**Wilson County Memorial Hospital dba  
Connally Memorial Medical Center  
Finance Committee Meeting Minutes  
October 17, 2019, 5:00pm**

**Present:** Marcelo Laijas, Finance Chairman  
Tom Miller, Board President  
Allison Lamberth  
Larry Richardson  
Jeff Jordan

**Also Present:** Bob Gillespie  
Kyle Klein  
Karl Hittle  
Curtis Rojas  
Barbara Meza  
Brandon McDowell  
Kim Jones  
Loretta Morgan

**Call Meeting to Order**

Marcelo Laijas, Finance Chairman, opened the Finance Committee Meeting at 5:00pm.

**Roll Call of Finance Committee Members**

Mr. Laijas called the roll of the Committee.

**Approval of the September 19, 2019 Finance Committee Meeting Minutes**

Mr. Laijas presented the September 19, 2019 Finance Committee Meeting Minutes for approval.

**Action Taken**

Motion made by Allison Lamberth and seconded by Larry Richardson to approve the September 19, 2019 Finance meeting minutes. Motion Carried.

**Review, Consider and Take Action Regarding Any of the Following Issues:**

**September Summary and Financial Analysis**

Mr. Kyle Klein, CFO, presented the financial information for the month of September. The Finance Committee held discussion and questions regarding the information provided in the Summary and Financial Analysis. Committee discussion ensued.

**Action Taken**

Motion made by Tom Miller and seconded by Jeff Jordan to recommend to the Board approval of the September Summary and Financial Analysis as discussed. Motion Carried.

**Capital Expenditure /Service Agreement /Lease Agreement  
Dahill/Xerox Copiers Capital Lease Agreement**

Mr. Brandon McDowell requested approval from the Finance Committee for a lease agreement for \$8,588.00 per month or \$103,056.00 annual, a savings from the current copiers in use.

**Action Taken**

A motion made by Larry Richardson and seconded by Allison Lamberth to recommend to the Board approval of the Dahill/Xerox Copiers Capital Lease Agreement as presented. Motion Carried.

**IPeople Integrations – Admissions**

Mr. Brandon McDowell proposed to the Committee a system to purchase for \$20,000.00 that will allow integration for the Admissions Department/Meditech System and help in timesaving, efficiency and real time evaluation between systems.

**Action Taken**

A motion made by Tom Miller and seconded by Allison Lamberth to recommend to the Board approval of the purchase of the IPeople Integrations as presented. Motion Carried.

**Papervision – Enterprise Content Management**

Mr. Brandon McDowell requested approval from the Committee for \$15,000.00 that will allow this system to archive and index for multiple departments bringing a reduction of paper, timesaving audits, backup, security and expansion.

**Action Taken**

A motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board approval of the purchase of the Papervision – Enterprise Content Management as presented. Motion Carried.

**Lucas – 3 Chest Compression System**

Mr. Brandon McDowell requested approval from the Committee for \$19,000.00 that will allow portable use of the system for precise/efficient chest compression, adjustable for the patient and allows dual purpose for the person doing the compression and less harm to the patient. He stated the Consolata HealthCare Foundation will pay half the cost with CMMC.  
Discussion ensued by the Committee.

**Action Taken**

A motion made by Jeff Jordan and seconded by Tom Miller to recommend to the Board approval of the purchase of the Lucas – 3 Chest Compression System for CMMC's half of \$9,500.00 as presented. Motion Carried.

#### **Nerveanna Nerve Monitoring Unit**

Mr. Brandon McDowell stated this nerve detection unit allows the surgeon to make precise cuts on the patients and avoid damaging hard to see nerves. The cost of \$28,000.00 for purchase. Stated the Consolata HealthCare Foundation will pay half the cost with CMMC.

#### **Action Taken**

A motion made by Tom Miller and seconded by Allison Lamberth to recommend to the Board approval of the purchase of the Nerveanna Nerve Monitoring Unit for CMMC's half of \$14,000.00 as presented. Motion Carried.

#### **Knock Out Hunger**

Mr. Brandon McDowell updated the Committee that this successful event that provided positive exposure to CMMC in the paper and advertisements on each box at a cost of \$3,250.

Larry Richardson commented that the 20,700 meals were equally distributed throughout the food banks in Wilson County. Sixty-eight volunteers helped at the event. Commended the success to the Marketing and Consolata employees for their excellent organization and hard work.

#### **Meeting Adjourned**



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**Marcelo Laijas, Chair Finance Committee**

