

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
September 19, 2019**

Present Tom Miller, Board President
 Marcelo Laijas
 Kay Deagen
 Allison Lamberth
 Jeff Jordan
 Larry Richardson

Also Present Bob Gillespie, CEO
 Kyle Klein, CFO
 Karl Hittle, Endeavor
 Curtis Rojas, Endeavor
 Dr. Len Profenna
 Mandi Sralla, CNO
 Brandon McDowell, ED
 Savannah Alfaro, LMA
 Katelyn Hogg, MA
 Kim Jones, HRG
 Loretta Morgan, EA

Pledge of Allegiance / Texas Pledge / Reflection

Call Meeting to Order

Tom Miller, Board President, called the meeting to order at 6:00 p.m.

Roll Call of Board

The Board President called the roll of the Board and a quorum was present.

Approval of the Board Meeting Minutes

Mr. Miller presented the following for approvals:

August 15, 2019 Board Meeting Minutes

September 3, 2019 First Public Hearing Board Meeting Minutes

September 5, 2019 Called Board Meeting – Budget Workshop Meeting Minutes

September 12, 2019 Second Public Hearing Board Meeting Minutes

Action Taken

Motion made by Jeff Jordan and seconded by Grace Perez to approve the August 15, 2019 Board Meeting minutes as presented. Motion Carried.

Fiscal Year 2019 Auditor

Mr. Klein gave his recommendation for fiscal year 2019's auditor of Durbin and Company. His familiarity of the team, their principles, and the projects they have assisted were all favorable. In addition, their cost was slightly less than their competitor.

Action Taken

Motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the Auditor of Durbin and Company for the Fiscal Year 2019. Motion Carried.

Fiscal Year 2020 Operations Budgets

Mr. Klein presented the Operation Budgets for 2020 to the Board Members. Discussed the following assumptions: volumes; reimbursements; expenses; gross revenue; property taxes; salary and wages, etc. The budget workshop and both budget hearings were held prior to the recommendation for tonight. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the Fiscal Year 2020 Operations Budgets as presented. Motion Carried.

Three Fiscal Year Capital Budget for FY 2020 thru FY 2022

Mr. Klein commented that the requirement is to present to the Board the capital budgets for the next 3 years. Presented the recommendations for fiscal years 2020-2022. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Grace Perez to accept and approve the Three Fiscal Year Capital Budget for FY 2020 thru 2022 as presented. Motion Carried.

Fiscal Year 2020 Tax Rate

Mr. Klein commented that the Tax Rate will remain the same at .1166 for the 2020 fiscal year, the same tax rate as FY 2019. It will generate more tax revenue for the district. Two Public Hearings were conducted and no representation from the community were present. Marcelo Laijas commented that the Finance Committee recommended the acceptance of the Fiscal Year 2020 Tax Rate.

Action Taken

Motion made by Allison Lamberth, for the adoption of the property tax rate of .1166 for fiscal year 2020. Seconded by Jeff Jordan to approve the tax rate as presented. Motion Carried.

Capital Expenditure /Service Agreement /Lease Agreement

Payroll Systems – PAYCOM

Mr. Klein commented to the Board that a payroll system change from ADP to PAYCOM was warranted. Stated Human Resources vetted several payroll companies and concluded that PAYCOM demonstrated needed improvements to reports, payroll simplicity and system capabilities. The annual cost is \$104,000, less than ADP costs. Board discussion ensued.

- Pediatrician Update
- Community Needs Assessment – October
- Full Medical Staff – October 24th
- Podiatrist – Travis Holloway – Clinic Updates
- Physician Rounding
- EMS Floresville
- Economic Development Corporations: Floresville, Stockdale, La Vernia, and Poth
- Insurance Verification Process Improvement
- Business Office Process Improvement - Denials
- Scheduling Department
- Central Campus, Main Campus, South Campus and Infusion Therapy – Update
- Infusion Therapy
- Home Health
- Product Line Evaluation/Growth
- New Product Lines
- Bed Utilization
- 2020 Best Hospitals – US News & World Report
- Discussion ensued with the Board Members on the items above.

Executive Session

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:26pm on 09/19/2019.

Reconvene to Open Session

The Board President called for Open Session.

The Board Members convened into Open Session at 7:49pm on 09/19/2019.

Section 161.032 Texas Medical & Safety Code

Medical Staff Credentials – September

Action Taken

Motion made by Larry Richardson and seconded by Jeff Jordan to approve the September New Appointments, Re-appointment and Temporary Privileges for the Medical Staff as presented.

Motion Carried.

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary