

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
May 21, 2020**

Present Tom Miller, Board President
Marcelo Laijas *
Allison Lamberth
Larry Richardson
Jeff Jordan
Sam Carter
Justin Cook *

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, Executive Director *
Karl Hittle, Endeavor
Curtis Rojas, Endeavor *
Dr. Len Profenna *

* via video conference

Call Meeting to Order

Mr. Tom Miller, Board President, called the meeting to order at 6:00 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called the roll of the Board and a quorum was present.

Approval of the Amended Board Meeting Minutes – March 19, 2020

Mr. Miller presented the amended March 19, 2020 Board Meeting Minutes for approval.

Action Taken

Motion made by Larry Richardson and seconded by Sam Carter to approve the amended March 19, 2020 Board Meeting minutes as presented. Motion Carried.

Approval of the Board Meeting Minutes – April 16, 2020

Mr. Miller presented the April 16, 2020 Board Meeting Minutes for approval.

Action Taken

Motion made by Jeff Jordan and seconded by Justin Cook to approve the April 16, 2020 Board Meeting minutes as presented. Motion Carried.

Approval of the Special Board Meeting Minutes

Mr. Miller presented the May 5, 2020 Board Meeting Minutes for approval.

Action Taken

Motion made by Allison Lamberth and seconded by Marcelo Laijas to approve the May 5, 2020 Board Meeting minutes as presented. Motion Carried.

Citizen Input – None

Swearing in of New Board Members,

Precinct 1- Marcelo Laijas 1

Precinct 3- Jeff Jordan

Precinct 4- Sam Carter

Tom Miller read the Oath of Office to the new Board Members.

Review, consider and take action regarding any of the following issues:**March Summary and Financial Analysis**

Mr. Kyle Klein, CFO, presented the financial information for the month of April. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the April Summary and Financial Analysis as presented. Motion Carried.

Paycheck Protection Program Resolution

The Determination of Status as Non-Profit Organization and Board Resolution was presented to the board with details of why we qualified.

Board discussion ensued.

Action Taken

A motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the Paycheck Protection Program Resolution as presented. Motion Carried.

Suite 205 Construction/Remodel

Mr. Gillespie requested approval from Board for the construction/renovation for Suite 205 in the Medical Office Building at 499 10th Street for \$85,000 with architectural fees estimated around \$10,000 and 20% contingency would bring the total to \$112,000.

Action Taken

A motion made by Marcelo Laijas and seconded by Larry Richardson as presented. Motion Carried.

Suite 104 Construction/Remodel

Mr. Gillespie requested approval from the Board for the construction/renovation Suite 104 in the Medical Office Building at 499 10th Street \$100,000 with architectural fees estimated around \$10,000 and 20% contingency would bring the total to \$112,00 – \$130,000.

Action Taken

A motion made by Marcelo Laijas and seconded by Larry Richardson as presented. Motion Carried.

Annual /Quarterly Board Reports

Monthly Patient Experience Report – Bob Gillespie on Amanda Sralla’s behalf

Bob commented on the following:

- *Inpatient Rate
- *IP Recommend
- *IP Overall
- *ER Overall
- *Surgical Services Overall
- *Clinic System Overall

Discussion ensued by the Board.

Marketing Report – Bob Gillespie on Marketing’s behalf

Bob reviewed the following news, sponsorship and current projects:

- *Board of Directors Nurses Appreciation Video
- *Through the Years Anniversary Video
- * Dr. Nayak Wellness Video
- *Hospital Week – Kono Ice
- *EMS Week
- *Community Wide Donation Thank You Ad in the WCN
- *Tele-health advertisements in both WCN and LV News
- *Social Media Campaigns (Facebook, Instagram, Twitter, and Constant Contact)

CEO Report – Bob Gillespie

Mr. Bob Gillespie reviewed the following updates:

- COVID-19 Stats Update
- Surgery Stat Updates
- Rural Stimulus Package Update
- Telehealth Stats

Discussion ensued with the Board Members on the items above.

Executive Session

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:01pm on 05/21/2020.

Reconvene to Open Session

The Board President called for Open Session.

The Board Members convened into Open Session at 7:45 pm on 05/21/2020.

Section 161.032 Texas Medical & Safety Code

Medical Staff Credentials

Action Taken Larry Richardson and seconded by Sam Carter to approve the May New Appointments, Re-appointments and Temporary Privileges for the Medical Staff as presented.

Motion Carried.

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary

