

**Wilson County Memorial Hospital dba  
Connally Memorial Medical Center  
Finance Committee Meeting Minutes  
May 21 2020, 5:00pm**

**Present:** Marcelo Laijas, Finance Chairman \*  
Tom Miller, Board President  
Allison Lamberth  
Larry Richardson  
Jeff Jordan  
Justin Cook \*

**Also Present:** Bob Gillespie  
Kyle Klein  
Brandon McDowell\*  
Karl Hittle  
Curtis Rojas \*  
Sam Carter  
Dr. Len Profenna\*

\* via video conference

**Call Meeting to Order**

Mr. Marcelo Laijas, Finance Chairman, opened the Finance Committee Meeting at 5:01pm.

**Roll Call of Finance Committee Members**

Mr. Laijas called the roll of the Committee.

**Approval of the April 16, 2020 Finance Committee Meeting Minutes**

Mr. Laijas presented the April 16, 2020 Finance Committee Meeting Minutes for approval.

**Action Taken**

Motion made by Jeff Jordan and seconded by Justin Cook to approve the April 16, 2020 Finance meeting minutes. Motion Carried.

**Discussion of Endeavor Payment History**

Mr. Bob Gillespie went over the Endeavor payment history for the last 5 years per the request of a Board member at a previous Finance/Board Meeting. This history was broken down into Quarter, CEO cost past through and travel expense reimbursements, 4 Star Bonuses, Performance Bonus and the Totals.

Board discussion ensued.

**Review, Consider and Take Action Regarding Any of the Following Issues:**

**April Summary and Financial Analysis**

Mr. Kyle Klein, CFO, presented the financial information for the month of April. The Finance Committee held discussion and questions regarding the information provided in the Summary and Financial Analysis. Finance Committee discussion ensued.

**Action Taken**

Motion made by Allison Lamberth and seconded by Larry Richardson to recommend to the Board approval of the April Summary and Financial Analysis as presented. Motion Carried.

**Paycheck Protection Program Resolution**

The Determination of Status as Non-Profit Organization and Board Resolution was presented to the board with details of why we qualified. Board discussion ensued.

**Action Taken**

A motion made by Jeff Jordan and seconded by Tom Miller to recommend to the Board the Paycheck Protection Program Resolution as presented. Motion Carried.

**Suite 205 Construction/Remodel**

Mr. Gillespie requested approval from the Finance Committee for the construction/renovation for Suite 205 in the Medical Office Building at 499 10<sup>th</sup> Street for \$85,000, with architectural fees estimated around \$10,000 and 20% contingency would bring the total to \$112,000.

**Action Taken**

A motion made by Tom Miller and seconded by Allison Lamberth to recommend to the Board the Suite 205 Construction/Remodel as presented. Motion Carried.


**Suite 104 Construction/Remodel**

Mr. Gillespie requested approval from the Board for the construction/renovation Suite 104 in the Medical Office Building at 499 10<sup>th</sup> Street \$100,000 with architectural fees estimated around \$10,000 and 20% contingency would bring the total to \$112,00 – \$130,000.

**Action Taken**

A motion made by Tom Miller and seconded by Allison Lamberth to recommend to the Board the Suite 104 Construction/Remodel as presented. Motion Carried.

**Meeting Adjourned**



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**Marcelo Laijas, Chair Finance Committee**