

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
District Board Meeting Minutes  
July 16, 2020**

**Present** Tom Miller, Board President  
Marcelo Laijas  
Allison Lamberth  
Larry Richardson  
Justin Cook  
Jeff Jordan\*  
Sam Carter

**Also Present** Bob Gillespie, CEO  
Kyle Klein, CFO  
Brandon McDowell, Executive Director  
Amanda Sralla, CNO  
Karl Hittle, Endeavor  
Curtis Rojas, Endeavor \*  
Dr. Len Profenna \*  
Savannah Bravo, LMA  
Katelyn Hogg, MA  
Kimberly Jones, EA

\* via video conference

**Call Meeting to Order**

Mr. Tom Miller, Board President, called the meeting to order at 6:17 p.m.

**Pledge of Allegiance / Texas Pledge / Reflection**

**Roll Call of Board**

The Board President called the roll of the Board and a quorum was present.

**Approval of the Board Meeting Minutes – June 18, 2020**

Mr. Miller presented the June 18, 2020 Board Meeting Minutes for approval.

**Action Taken**

Motion made by Larry Richardson and seconded by Marcelo Laijas to approve the June 18, 2020 Board Meeting minutes as presented. Motion Carried.

**Citizen Input – none**

**Review, consider and take action regarding any of the following issues:**

June Summary and Financial Analysis

Mr. Kyle Klein, CFO, presented the financial information for the month of June. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis.

Board discussion ensued.

**Action Taken**

Motion made by Marcelo Laijas and seconded by Sam Carter to approve the June Summary and Financial Analysis as presented. Motion Carried.

#### **CMMC Team and Endeavor Quality Incentive for July 2020**

Mr. Karl Hittle commented that the Board approved the quality incentive fee to Endeavor and that the employees will share that incentive when CMMC reached a 4 or 5 star rating. Noted CMS scores hospital on performance measures on related to the care the patients receive along with patient satisfaction and outcome. CMMC has achieved a 4 star rating once again. Payout of \$30,000 each to occur in the month of July to Endeavor and CMMC employees per policy. Discussion Ensued by the Board.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the payment of the Quality Incentive Fee to Endeavor and to the CMMC Team for their achievement of reaching the 4 star rating that will be awarded in July as presented. Motion Carried.

#### **CMMC Hero Bonus**

Mr. Bob Gillespie expressed to the Board that the Team Members of CMMC have been working beyond measures during these trying times. He stated to reward these hard working Team Members; the hospital would like to do a "Hero Bonus". Each average Fulltime Team Member will receive over \$550 and each Part Time Team Member will receive over \$250. Total Hero Bonus of \$185,000; monies for this bonus will be taken from Federal monies that were received by the hospital.

#### **Action Taken**

Motion made from Marcelo Laijas and seconded by Sam Carter to Approve the CMMC Hero Bonus as presented.

#### **Agreement with Dr. Katherine Leicht, Family Practice**

Mr. Bob Gillespie reviewed Dr. Katherine Leicht's agreement with the Board. All Board Members were present at the Finance Committee for this presentation. No further discussion was needed.

#### **Action Taken**

Motion Made by Marcelo Laijas and seconded by Justin Cook to approve Dr. Katherine Leicht's agreement as presented.

#### **Mintie ECU4 Isolation unit**

Mr. Brandon McDowell requested approval from the Board the purchase of the Mintie ECU4 Isolation Unit for \$12,000. This unit would replace the current ECU2 unit and provide expansion of the current COVID patient wing and upgrade of material and size of containment unit. The New unit also would include two new corridor flanges for entering and exiting the unit.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Larry Richardson to approve the purchase of the Mintie ECU 4 Isolation Unit as present. Motion Carried.

#### **Respiratory High Flow Oxygen Units**

Mr. Brandon McDowell requested approval from the Board the purchase of the four Respiratory High Flow Oxygen Units for \$17,000. These High Flow Oxygen Units with nasal cannulas provide COVID patients high flow oxygen with hopes to keep them off vents.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Sam Carter to approve the purchase of the four Respiratory High Flow Oxygen Units as presented. Motion Carried.

#### **ICU Conversion to Negative Pressure Rooms**

Mr. Brandon McDowell requested approval from the Board the purchase of the enhancement of the current HVAC system for \$50,000 to convert the remaining 3 ICU beds to negative pressure rooms, by installing new external fans to the external wall above ceiling and an installation of a switch to provide a negative pressure when needed.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Justin Cook to approve the purchase the enhancement of the current HVAC system to convert ICU rooms to negative pressure rooms as presented. Motion Carried.

#### **Dilon Navigator Sterilizable Surgical Gamma Probe**

Mr. Brandon McDowell requested approval from the Board the purchase of the Dilon Navigator Sterilizable Surgical Gamma Probe for \$45,000. This Probe is used in radio guided surgical procedures, lymphatic mapping and tumor localization.

#### **Action Taken**

A motion made by Marcelo Laijas and Sam Carter for the purchase of the Dilon Navigator Sterilizable Surgical Gamma Probe as presented. Motion Carried.

#### **nThrive – Insurance Integrations for MediTech**

Mr. Kyle Klein requested approval from the Board the renewal of a Service Agreement. This Agreement currently costs \$4,000 per month and allows our system to electronically process remits to Medicare and Humana. The new Service Agreement will be \$4083.33 a month (a difference of \$83.33 a month) plus a onetime implementation cost of \$9,000.

#### **Action Taken**

A motion by Marcelo Laijas and second by Allison Lamberth for the renewal of Service Agreement for nThrive as presented. Motion Carried.

#### **Data Search Contract**

Mr. Kyle Klein requested approval from the Board of the Data Search Collections Services Agreement. Data Search currently provides the collections service in our hospital and clinic system and self-pay and self-pay after insurance this agreement would be for Data Search to provide collection services for Bad Debt on our clinic system patients. There are patients who still owe after over 120 days of collection efforts. The fee for this service is 18% of collections.

#### **Action Taken**

A motion made by Marcelo Laijas seconded by Larry Richardson to approve the agreement with Data Search Collections Services for the Clinic System with the fee of 18% of what is collected. Motion Carried.

#### **Annual /Quarterly Board Reports**

##### **Monthly Patient Experience Report –Amanda Sralla**

Ms. Sralla commented on the following:

- \*Inpatient Rate

- \*IP Recommend

- \*IP Overall

- \*ER Overall

- \*Surgical Services Overall

- \*Clinic System Overall

Discussion ensued by the Board.

### **Marketing Report – Savannah Bravo**

Savannah reviewed the following news, sponsorship and current projects:

- \*WCN and LVN Ad's – Graduate, 4<sup>th</sup> of July,
- \*LaVernia Football Program
- \*Poth Yearbook Ad
- \*Sneak peek of Dr. Preston Morehead's promo video

### **CEO Report – Bob Gillespie**

Mr. Bob Gillespie reviewed the following updates:

- \*COVID-19 Stats Update
- \*Surgery Updates
- \*COVID-19 Purchase Update
- \*Testing Update
- \*PPE Update
- \*State FTE Update
- \*Surge Plan Update
- \*Physician Recruitment Update

Discussion ensued with the Board Members on the items above

### **Executive Session**

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:00pm on 07/16/2020.

### **Reconvene to Open Session**

The Board President called for Open Session.

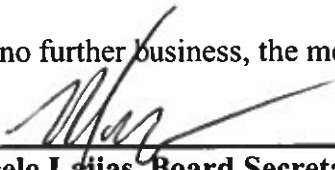
The Board Members convened into Open Session at 7:18 pm on 7/16/2020.

### **Section 161.032 Texas Medical & Safety Code**

Medical Staff Credentials

**Action Taken** Sam Carter and seconded by Allison to approve the July New Appointments, Re-appointments and Temporary Privileges for the Medical Staff as presented. Motion Carried.

With no further business, the meeting adjourned.



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**Marcelo Laijas, Board Secretary**