

**Wilson County Memorial Hospital dba
Connally Memorial Medical Center
Finance Committee Meeting Minutes
July 16, 2020, 5:00pm**

Present: Marcelo Laijas, Finance Chairman
Tom Miller, Board President
Allison Lamberth
Larry Richardson
Jeff Jordan
Justin Cook

Also Present: Bob Gillespie
Kyle Klein
Brandon McDowell
Sam Carter
Karl Hittle
Curtis Rojas *
Dr. Len Profenna*
Kimberly Jones

* via video conference

Call Meeting to Order

Mr. Marcelo Laijas, Finance Chairman, opened the Finance Committee Meeting at 5:00pm.

Roll Call of Finance Committee Members

Mr. Laijas called the roll of the Committee.

Approval of the June 18, 2020 Finance Committee Meeting Minutes

Mr. Laijas presented the June 18, 2020 Finance Committee Meeting Minutes for approval.

Action Taken

Motion made by Allison Lamberth and seconded by Justin Cook to approve the June 18, 2020 Finance meeting minutes. Motion Carried.

Review, Consider and Take Action Regarding Any of the Following Issues:

June Summary and Financial Analysis

Mr. Kyle Klein, CFO, presented the financial information for the month of June. The Finance Committee held discussion and questions regarding the information provided in the Summary and Financial Analysis. Finance Committee discussion ensued.

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to recommend to the Board approval of the June Summary and Financial Analysis as presented. Motion Carried.

CMMC Team and Endeavor Quality Incentive for July 2020

Mr. Karl Hittle commented that the Finance Committee approved the quality incentive fee to Endeavor and that the employees will share that incentive when CMMC reached a 4 or 5 star rating. Noted CMS scores hospital on performance measures on related to the care the patients receive along with patient satisfaction and outcome. CMMC has achieved a 4 star rating once again. Payout of \$30,000 each to occur in the month of July to Endeavor and CMMC employees per policy. Discussion Ensued by the Committee.

Action Taken

A motion made by Larry Richardson and seconded by Justin Cook to recommend to the Board the payment of the Quality Incentive Fee to Endeavor and to the CMMC Team for their achievement of reaching the 4 star rating that will be awarded in July as presented. Motion Carried.

CMMC Hero Bonus

Mr. Bob Gillespie expressed to the Finance Committee that the Team Members of CMMC have been working beyond measures during these trying times. He stated to reward these hard working Team Members; the hospital would like to do a "Hero Bonus". Each average Fulltime Team Member will receive over \$550 and each Part Time Team Member will receive over \$250. Total Hero Bonus of \$185,000; monies for this bonus will be taken from Federal monies that were received by the hospital.

Action Taken

Motion made from Tom Miller and seconded by Sam Carter to recommend to the board the CMMC Hero Bonus as presented.

Agreement with Dr. Katherine Leicht, Family Practice

Mr. Bob Gillespie reviewed Dr. Katherine Leicht's agreement with the Finance Committee. Discussion Ensued by the Committee.

Action Taken

Motion Made by Larry Richardson and seconded by Tom Miller to recommend to the Board Dr. Katherine Leicht's agreement as presented.

Mintie ECU4 Isolation unit

Mr. Brandon McDowell requested approval from the Finance committee the purchase of the Mintie ECU4 Isolation Unit for \$12,000. This unit would replace the current ECU2 unit and provide expansion of the current COVID patient wing and upgrade of material and size of containment unit. The New unit also would include two new corridor flanges for entering and exiting the unit.

Action Taken

A motion made by Larry Richardson and seconded by Allison Lamberth to recommend to the Board the purchase of the Mintie ECU 4 Isolation Unit as present. Motion Carried

Respiratory High Flow Oxygen Units

Mr. Brandon McDowell requested approval from the Finance Committee the purchase of the four Respiratory High Flow Oxygen Units for \$17,000. These High Flow Oxygen Units with nasal cannulas provide COVID patients high flow oxygen with hopes to keep them off vents.

Action Taken

A motion made by Larry Richardson and seconded by Justin Cook to recommend to the Board the purchase of the four Respiratory High Flow Oxygen Units as presented. Motion Carried.

ICU Conversion to Negative Pressure Rooms

Mr. Brandon McDowell requested approval from the Finance Committee the purchase of the enhancement of the current HVAC system for \$50,000 to convert the remaining 3 ICU beds to negative pressure rooms, by installing new external fans to the external wall above ceiling and an installation of a switch to provide a negative pressure when needed.

Action Taken

A motion made by Tom Miller and seconded by Allison Lamberth to recommend to the Board the enhancement of the current HVAC system to convert ICU rooms to negative pressure rooms as presented. Motion Carried.

Dilon Navigator Sterilizable Surgical Gamma Probe

Mr. Brandon McDowell requested approval from the the Finance Committee the purchase of the Dilon Navigator Sterilizable Surgical Gamma Probe for \$45,000. This Probe is used in radio guided surgical procedures, lymphatic mapping and tumor localization.

Action Taken

A motion made by Justin Cook and Allison Lamberth to recommend to the Board the purchase of the Dilon Navigator Sterilizable Surgical Gamma Probe as presented. Motion Carried.

nThrive – Insurance Integrations for MediTech

Mr. Kyle Klein requested approval from the Finance Committee the renewal of a Service Agreement. This Agreement currently costs \$4,000 per month and allows our system to electronically process remits to Medicare and Humana. The new Service Agreement will be \$4083.33 a month (a difference of \$83.33 a month) plus a onetime implementation cost of \$9,000.

Action Taken

A motion by Allison Lamberth and second by Larry Richardson to recommend to the Board the renewal of Service Agreement for nThrive as presented. Motion Carried.

Data Search Contract

Mr. Kyle Klein requested approval from the Finance Committee of the Data Search Collections Services Agreement. Data Search currently provides the collections service in our hospital and clinic system and self-pay and self-pay after insurance this agreement would be for Data Search to provide collection services for Bad Debt on our clinic system patients. There are patients who still owe after over 120 days of collection efforts. The fee for this service is 18% of collections.

Action Taken

A motion made by Tom Miller seconded by Allison Lamberth to recommend to the Board the agreement with Data Search Collections Services for the Clinic System with the fee of 18% of what is collected. Motion Carried.

Meeting Adjourned



Marcelo Lajjas, Chair Finance Committee

