

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
District Board Meeting Minutes  
August 20, 2020**

**Present**

Tom Miller, Board President  
Marcelo Laijas  
Allison Lamberth  
Larry Richardson  
Justin Cook  
Jeff Jordan  
Sam Carter

**Also Present**

Bob Gillespie, CEO  
Kyle Klein, CFO  
Brandon McDowell, Executive Director  
Amanda Sralla, CNO  
Olivia Flores, Executive Director of the Clinic Systems  
Karl Hittle, Endeavor  
Curtis Rojas, Endeavor \*  
Dr. Len Profenna \*  
Barbara Meza, Accounting Director  
Katelyn Hogg, MA  
Kimberly Jones, EA  
James Rethaber, Guest  
Call In - Didn't Identify \*  
Call In - Didn't Identify \*

\* via video conference

**Call Meeting to Order**

Mr. Tom Miller, Board President, called the meeting to order at 6:04 p.m.

**Pledge of Allegiance / Texas Pledge / Reflection**

**Roll Call of Board**

The Board President called the roll of the Board and a quorum was present.

**Approval of the Board Meeting Minutes – July 16, 2020**

Mr. Miller presented the July 16, 2020 Board Meeting Minutes for approval.

**Action Taken**

Motion made by Larry Richardson and seconded by Sam Carter to approve the July 16, 2020 Board Meeting minutes as presented. Motion Carried.

**Citizen Input – none**

**Review, consider and take action regarding Long Range Planning Committee Items:**

Bob Gillespie briefly reviewed the Long Range 2021 Strategic Plan and asked that those that attended the Long Range Planning Committee meeting that took place on August 10, 2020 to confer and if in agreement then a make motion to approve the Long Rang Strategic Plan as presented on 8/20/2020.

**Action Taken**

Motion made by Larry Richardson and seconded by Justin Cook to approve the Long Range 2021 Strategic Plan as presented. Motion Carried

**Review, consider and take action regarding Finance Committee Items:****July Summary and Financial Analysis**

Mr. Kyle Klein, CFO, presented the financial information for the month of July. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

**Action Taken**

Motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the July Summary and Financial Analysis as presented. Motion Carried.

**Discuss FY 2021 Budget**

Mr. Kyle Klein reviewed the following with the Board:

Assumptions for: Volumes, Reimbursements. Expenses, Gross Revenue and the proposed draft budget. No approval needed as this was just an overview to gain Board input.

**Discuss FY 2021 Tax Rates**

Mr. Kyle Klein stated he received the calculations from the County Tax Office and that the Property values have increased. Discussion ensued with the Board Members, past tax rates shown and other measurable tax rates were reviewed that would better sustain the hospital for the year. Dates were discussed for the Public Hearings that are needed, also reviewed timeline of events that coincide with the Tax Rate process (Newspaper Ads, the two Public Hearings and Agenda date submission).

**Action Taken**

Motion made by Marcelo Laijas and seconded by Allison Lamberth to leave the tax rate at the current tax rate of .1166 (not the effective rate) for the 2021 fiscal year. Motion Carried.

**Agreement with Dr. Luis Alcala, Family Practice**

Mr. Bob Gillespie reviewed Dr. Luis Alcala's recruitment and the proposed agreement with the Board.

**Action Taken**

Motion Made by Marcelo Laijas and seconded by Sam Carter to approve Dr. Luis Alcala's agreement as presented.

**IT Core Switches**

Mr. Brandon McDowell requested approval from the Board the purchase of the IT Core Switches for \$55,000. IT Core Switches are the backbone that connects all campuses together and allows for faster speeds between data closets and campus buildings and capability for more growth with added available connections.

**Action Taken**

A motion made by Marcelo Laijas and seconded by Larry Richardson to approve the purchase of the IT Core Switches as presented. Motion Carried.

#### **Mindray Patient Monitoring System and Anesthesia Machines**

Mr. Brandon McDowell requested approval from the Board the purchase of the Mindray Patient Monitors and Anesthesia Machines for \$140,000. Current Models are at end of life for replacement parts and the newer model recovery monitors have new capability to monitor End Title C02 during anesthesia recovery.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the purchase of the Mindray Patient Monitoring System and Anesthesia Machines as presented. Motion Carried.

#### **Dr. First Contract**

Mr. Brandon McDowell requested approval from the Board the renewal of the Dr. First agreement for \$45,000. This is a three-year agreement that provides e-Prescription capability, PDMP validations, integration with Meditech and pharmacy app/updates for prescriptions.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the agreement with Dr. First as presented. Motion Carried.

#### **Wolter Kluwer Agreement**

Mr. Brandon McDowell requested approval from the Board the renewal of Wolter Kluwer Agreement for \$24,000. This is a three-year agreement that provides access to clinical resources on demand, which can be accessed directly from our EMR system. Our Providers will be able to use the credits earned from the program to fulfill CME requirements.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the Wolter Kluwer agreement as presented. Motion Carried.

#### **Stericycle Agreement**

Mr. Brandon McDowell requested approval from the Board the renewal of the Stericycle Agreement of \$36,000. Renewal of waste disposal agreement with new 5-year contract to pick up hospital and offsite clinic. There is new pricing structure and pickup schedule that will allow for roughly a 5% savings.

#### **Action Taken**

A motion by Marcelo Laijas and second by Justin Cook for the renewal of the Stericycle Agreement as presented. Motion Carried.

#### **South Texas Radiology Group Agreement**

Mr. Brandon McDowell requested approval from the Board of the STRG Radiology Agreement for \$70,000. This agreement would move the transcriptions services from Nacogdoches Transcription to STRG voice recognition services and provide a modest cost savings.

#### **Action Taken**

A motion made by Marcelo Laijas seconded by Sam Carter to approve the agreement with South Texas Radiology Group as presented. Motion Carried.

#### **Annual /Quarterly Board Reports**

Monthly Patient Experience Report –Amanda Sralla and Olivia Flores

Ms. Sralla and Ms. Flores commented on the following:

- \*Inpatient Rate

- \*IP Recommend

- \*IP Overall

\*ER Overall  
\*Surgical Services Overall  
\*Clinic System Overall  
Discussion ensued by the Board.

#### **Marketing Report – Katelyn Hogg**

Katelyn reviewed the following news, sponsorships and current projects:

- \*WCN Island Ad- Featuring Dr. Jillian Patton
- \*FELPS Ads – Featuring Dr. Jillian Patton, Dr. Travis Holloway and Dr. Ana Salazar
- \*Social Media – Facebook, Instagram, Twitter and Email
- \*Preview of Dr. Patton’s Video
- \*Sneak peek of Dr. Wade Krause’s promo video
- \*Business of the Month-Social Distancing at its BEST video!

#### **CEO Report – Bob Gillespie**

Mr. Bob Gillespie reviewed the following updates:

- \*COVID-19 Stats Update
- \*Testing Update
- \*PPE Update
- \*State FTE Update
- \*Call Center Update

Discussion ensued with the Board Members on the items above

Mr. Gillespie discussed Board of Director emails and each Board Member was given their CMMC email and temporary password. Brief overview on how to set-up and change the password.

Mr. Gillespie also reviewed the most recent CMMC Organizational Chart

#### **Action Taken**

A motion made by Allison Lamberth and seconded by Sam Carter to approve the CMMC Organizational Chart with one change. Change needed, Emily Martin to be changed to Emily Breiten. Motion Carried

#### **Executive Session**

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:20 pm on 08/20/2020.

#### **Reconvene to Open Session**

The Board President called for Open Session.

The Board Members convened into Open Session at 7:39 pm on 8/20/2020.

#### **Section 161.032 Texas Medical & Safety Code**

Medical Staff Credentials

**Action Taken** Sam Carter and seconded by Jeff Jordan to approve the August New Appointments, Re-appointments and Temporary Privileges for the Medical Staff as presented. Motion Carried.

With no further business, the meeting adjourned.



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**Marcelo Laijas, Board Secretary**