

**Wilson County Memorial Hospital dba  
Connally Memorial Medical Center  
Finance Committee Meeting Minutes  
August 20, 2020, 4:30 pm**

**Present:** Marcelo Laijas, Finance Chairman  
Tom Miller, Board President  
Allison Lamberth  
Larry Richardson  
Jeff Jordan  
Justin Cook

**Also Present:** Bob Gillespie  
Kyle Klein  
Brandon McDowell  
Olivia Flores  
Sam Carter  
Karl Hittle  
Curtis Rojas \*  
Dr. Len Profenna\*  
Barbara Meza  
Katelyn Hogg\*  
Kimberly Jones

\* via video conference

**Call Meeting to Order**

Mr. Marcelo Laijas, Finance Chairman, opened the Finance Committee Meeting at 4:33 pm.

**Roll Call of Finance Committee Members**

Mr. Laijas called the roll of the Committee.

**Approval of the July 16, 2020 Finance Committee Meeting Minutes**

Mr. Laijas presented the July 16, 2020 Finance Committee Meeting Minutes for approval.

**Action Taken**

Motion made by Allison Lamberth and seconded by Jeff Joran to approve the July 16, 2020 Finance meeting minutes. Motion Carried.

**Review, Consider and Take Action Regarding Any of the Following Issues:**

**July Summary and Financial Analysis**

Mr. Kyle Klein, CFO, presented the financial information for the month of July. The Finance Committee held discussion and questions regarding the information provided in the Summary and Financial Analysis. Finance Committee discussion ensued.

**Action Taken**

Motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board approval of the July Summary and Financial Analysis as presented. Motion Carried.

**Discuss FY 2021 Budget**

Mr. Kyle Klein reviewed the following with the Finance Committee:

Assumptions for: Volumes, Reimbursements, Expenses, Gross Revenue and the proposed draft budget.

No approval needed as this was just an overview to gain Finance Committee input.

**Discuss FY 2021 Tax Rates**

Mr. Kyle Klein stated he received the calculations from the County Tax Office and that the Property values have increased. Discussion ensued with the Finance Committee Members, past tax rates shown and other measurable tax rates were reviewed that would better sustain the hospital for the year. Dates were discussed for the Public Hearings that are needed, also reviewed timeline of events that coincide with the Tax Rate process (Newspaper Ads, the two Public Hearings and Agenda date submission).

**Action Taken**

Motion made by Tom Miller and seconded by Justin Cook to recommend to the Board leaving the tax rate at the current tax rate of .1166 (not the effective rate) for the 2021 fiscal year. Motion Carried.

**Agreement with Dr. Luis Alcala, Family Practice**

Mr. Bob Gillespie reviewed Dr. Luis Alcala's recruitment and the proposed agreement with the Finance Committee.

**Action Taken**

Motion made by Allison Lamberth and seconded by Larry Richardson to recommend to the Board approval of Dr. Luis Alcala's agreement as presented.

**IT Core Switches**

Mr. Brandon McDowell requested approval from the Finance Committee the purchase of the IT Core Switches for \$55,000. IT Core Switches are the backbone that connects all campuses together and allows for faster speeds between data closets and campus buildings and capability for more growth with added available connections.

**Action Taken**

A motion made by Allison Lamberth and seconded by Justin Cook to recommend to the Board approval of the purchase of the IT Core Switches as presented. Motion Carried.

**Mindray Patient Monitoring System and Anesthesia Machines**

Mr. Brandon McDowell requested approval from the Finance Committee the purchase of the Mindray Patient Monitors and Anesthesia Machines for \$140,000. Current Models are at end of life for replacement parts and the newer model recovery monitors have new capability to monitor End Title CO2 during anesthesia recovery.

**Action Taken**

A motion made by Larry Richardson and seconded by Allison Lamberth to recommend to the Board approval of the purchase of the Mindray Patient Monitoring System and Anesthesia Machines as presented. Motion Carried.

#### **Dr. First Contract**

Mr. Brandon McDowell requested approval from the Finance Committee the renewal of the Dr. First agreement for \$45,000. This is a three-year agreement that provides e-Prescription capability, PDMP validations, integration with Meditech and pharmacy app/updates for prescriptions.

#### **Action Taken**

A motion made by Larry Richardson and seconded by Jeff Jordan to recommend to the Board approval of the agreement with Dr. First as presented. Motion Carried.

#### **Wolter Kluwer Agreement**

Mr. Brandon McDowell requested approval from the Finance Committee the renewal of Wolter Kluwer Agreement for \$24,000. This is a three-year agreement that provides access to clinical resources on demand, which can be accessed directly from our EMR system. Our Providers will be able to use the credits earned from the program to fulfill CME requirements.

#### **Action Taken**

A motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board approval of the Wolter Kluwer agreement as presented. Motion Carried.

#### **Stericycle Agreement**

Mr. Brandon McDowell requested approval from the Finance Committee the renewal of the Stericycle Agreement of \$36,000. Renewal of waste disposal agreement with new 5-year contract to pick up hospital and offsite clinic. There is new pricing structure and pickup schedule that will allow for roughly a 5% savings.

#### **Action Taken**

A motion by Tom Miller and second by Justin Cook to recommend to the Board approval of the renewal of the Stericycle Agreement as presented. Motion Carried.

#### **South Texas Radiology Group Agreement**

Mr. Brandon McDowell requested approval from the Finance Committee of the STRG Radiology Agreement for \$70,000. This agreement would move the transcriptions services from Nacogdoches Transcription to STRG voice recognition services and provide a modest cost savings.

#### **Action Taken**

A motion made by Jeff Jordan seconded by Allison Lamberth to recommend to the Board approval of the agreement with South Texas Radiology Group as presented. Motion Carried.

#### **Meeting Adjourned**



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**Marcelo Laijas, Chair Finance Committee**

