

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
District Board Meeting Minutes  
September 17, 2020**

**Present** Tom Miller, Board President  
Marcelo Laijas  
Allison Lamberth \*  
Larry Richardson  
Justin Cook  
Jeff Jordan  
Sam Carter

**Also Present** Bob Gillespie, CEO  
Kyle Klein, CFO  
Brandon McDowell, Executive Director \*  
Amanda Sralla, CNO \*  
Olivia Flores, Executive Director of the Clinic Systems \*  
Karl Hittle, Endeavor  
Dr. Len Profenna \*  
Katelyn Hogg, MA \*  
Kimberly Jones, EA

\* via video conference

**Call Meeting to Order**

Mr. Tom Miller, Board President, called the meeting to order at 6:30 p.m.

**Pledge of Allegiance / Texas Pledge / Reflection**

**Roll Call of Board**

The Board President called the roll of the Board and a quorum was present.

**Approval of the Board Meeting Minutes – August 20, 2020**

Mr. Miller presented the August 20, 2020 Board Meeting Minutes for approval.

**Action Taken**

Motion made by Sam Carter and seconded by Jeff Jordan to approve the August 20, 2020 Board Meeting minutes as presented. Motion Carried.

**Approval of the First Public Hearing Minutes – September 3, 2020**

Mr. Miller presented the September 3, 2020 First Public Hearing Minutes for approval.

**Action Taken**

Motion made by Larry Richardson and seconded by Sam Carter to approve the September 3, 2020 First Public Hearing minutes as presented. Motion Carried.

**Approval of the Second Public Hearing Minutes – September 10, 2020**

Mr. Miller presented the September 10, 2020 First Second Hearing Minutes for approval.

**Action Taken**

Motion made by Jeff Jordan and seconded by Marcelo Laijas to approve the September 10, 2020 Second Public Hearing minutes as presented. Motion Carried.

**Citizen Input – none****Review, consider and take action regarding Finance Committee Items:****August Summary and Financial Analysis**

Mr. Kyle Klein, CFO, presented the financial information for the month of August. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

**Action Taken**

Motion made by Marcelo Laijas and seconded by Justin Cook to approve the August Summary and Financial Analysis as presented. Motion Carried.

**Financial Investment Review**

Mr. Klein provided an update on the investment accounts, reviewing the various CD Maturities and returns.

Board discussion ensued.

**Financial Year 2020 Auditor**

Mr. Kyle Klein gave his recommendation for fiscal year 2020 auditor of Durbin and Company. His familiarity of the team, their principles, and the projects they have assisted were all favorable. In addition, their proposed cost in the past was slightly less than their competitor. Board discussion ensued and the consensus was to remain with Durbin and Company for the FY2020 audit.

**Action Taken**

Motion made by Marcelo Laijas and seconded by Jeff Jordan to approve Durbin and Company as our FY2020 Auditor. Motion Carried.

**Fiscal Year 2021 Operations Budget**

Mr. Klein presented the Operations Budgets for 2021 to the Board Members. Discussed the following assumptions: volumes; reimbursements; expenses; gross revenue; property taxes; salary and wages, etc.

Board discussion ensued

**Action Taken**

Motion made by Marcelo Laijas and seconded by Justin Cook to approve the Fiscal Year 2021 Operations Budget as presented. Motion Carried.

**Three Fiscal Year Capital Budget for FY 2021, 2022 and 2023**

Mr. Klein commented that the requirement is to present to the Board the capital budgets for the next three years. Presented the recommendations for fiscal years 2020-2021, 2021-2022 and 2022-2023. Board discussion ensued.

**Action Taken**

Motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the Three Year Capital Budget for Fiscal Year 2021, 2022 and 2023 as presented. Motion Carried.

#### **Fiscal Year 20201 Tax Rate**

Mr. Klein commented that the FY 2021 Budget contains a Tax Rate of 0.1166 for the 2021 Fiscal Year, the same Tax Rate as FY 2020. It will generate slightly more tax revenue for the district. Two Public Hearings were conducted and no representation from the community were present.

#### **Action Taken**

Motion made by Marcelo Laijas and seconded by Larry Richardson to approve the acceptance of the Fiscal Year 20201 Tax Rate of 0.1166 percent. Motion Carried.

#### **Physician Contract - Dr. Roderick Ekmark, Family Practice**

Mr. Bob Gillespie reviewed Dr. Roderick Ekmark's Agreement with the Board.

#### **Action Taken**

Motion Made by Marcelo Laijas and seconded by Sam Carter to approve Dr. Roderick Ekmark's agreement as presented.

#### **Physician Contract - Dr. Preston Morehead, General Surgery**

Mr. Bob Gillespie reviewed Dr. Preston Morehead's Agreement with the Board.

#### **Action Taken**

Motion Made by Marcelo Laijas and seconded by Justin Cook to move forward with Dr. Preston Morehead's agreement as presented.

#### **Physician Recruitment Agreement**

Mr. Gillespie requested approval from the Board for the renewal of the TACORE agreement for \$28,000 for recruitment of a primary care physician.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the agreement with TACORE as presented. Motion Carried.

#### **ER Room 9 and 10 Modification**

Mr. Brandon McDowell requested approval from the Board the purchase modification of ER rooms 9 and 10 for \$35,000. This modification would enhance the current HVAC system to convert ER rooms 9 and 10 to negative pressure by installing external fans and switches to provide negative pressure when needed.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Sam Carter to approve the modification of ER Rooms 9 and 10 as presented. Motion Carried.

#### **Sophos Intercept X Anti-Virus Security Licenses**

Mr. Brandon McDowell requested approval from the Board the annual renewal of security licenses for computer hardware for \$14,000, which will provide anti-virus, malware, web filtering, and other security detection methods for our computer systems.

#### **Action Taken**

A motion made by Marcelo Laijas and seconded by Larry Richardson to approve the Sophos Intercept X Anti-Virus Security Licenses as presented. Motion Carried.

### **Annual /Quarterly Board Reports**

Monthly Patient Experience Report –Amanda Sralla and Olivia Flores

Ms. Sralla and Ms. Flores commented on the following:

- \*Inpatient Rate
- \*IP Recommend
- \*IP Overall
- \*ER Overall
- \*Surgical Services Overall
- \*Clinic System Overall

Discussion ensued by the Board.

### **CNO Update – Amanda Sralla**

Ms. Sralla discussed with the Board the School Programs we have been recently working with:

- \*La Vernia Health Science rotations started in Sept.
- \*Medical Assistant Program clinical rotations with 3 schools.
- \*EMS rotations with 2 programs.
- \*UIW clinical rotations – clinics, ER, OR, Med/Surg and ICU.
- \*WGU Nursing Students.

Additional school requesting agreements- on hold until we get a head count of current students.

Ms. Sralla also announced the upcoming Flu Shot Clinics that are taking place:

- \*9/18 for Pediatrics
- \*9/23 for 18 y/o +

### **Marketing Report – Katelyn Hogg**

Katelyn reviewed the following news, sponsorships and current projects:

- \*Facebook Advertisement, Paid Boost Post, Ad- Featuring Dr. Jillian Patton
- \* Dr. Patton's Video – with Board Certification Announcement
- \*Facebook Paid Advertising for Dr. Travis Holloway, with Location Targeting (Geo-Fencing) and Demographic Targeting
- \*WCN ADS – Dr. Travis Holloway and Dr. Wade Krause

### **CEO Report – Bob Gillespie**

Mr. Bob Gillespie reviewed the following updates:

- \*COVID-19 Stats Update
- \*Testing Update
- \*PPE Update
- \*State FTE Update
- \*Change to “Convenient Care” for the La Vernia clinic

Discussion ensued with the Board Members on the items above

Mr. Gillespie discussed getting the By-Laws and Personnel Committee together for a regular scheduled meeting. All Committee members agreed and will discuss a time that suits them best.

### **Executive Session**

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:57 pm on 9/17/2020.

**Reconvene to Open Session**

The Board President called for Open Session.

The Board Members convened into Open Session at 8:44 pm on 9/17/2020.

**Section 161.032 Texas Medical & Safety Code**

Medical Staff Credentials

**Action Taken** Sam Carter and seconded by Jeff Jordan to approve the August New Appointments,

Re-appointments and Temporary Privileges for the Medical Staff as presented. Motion Carried.

With no further business, the meeting adjourned.



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Marcelo Laijas, Board Secretary

