

**Wilson County Memorial Hospital dba  
Connally Memorial Medical Center  
Finance Committee Meeting Minutes  
September 17, 2020, 5:00 pm**

**Present:** Marcelo Laijas, Finance Chairman  
Tom Miller, Board President  
Allison Lamberth\*  
Larry Richardson  
Jeff Jordan  
Justin Cook

**Also Present:** Bob Gillespie  
Kyle Klein  
Brandon McDowell\*  
Olivia Flores\*  
Sam Carter  
Karl Hittle  
Curtis Rojas  
Dr. Len Profenna\*  
Barbara Meza  
Katelyn Hogg\*  
Kimberly Jones

\* via video conference

**Call Meeting to Order**

Mr. Marcelo Laijas, Finance Chairman, opened the Finance Committee Meeting at 5:04 pm.

**Roll Call of Finance Committee Members**

Mr. Laijas called the roll of the Committee.

**Approval of the August 20, 2020 Finance Committee Meeting Minutes**

Mr. Laijas presented the August 20, 2020 Finance Committee Meeting Minutes for approval.

**Action Taken**

Motion made by Justin Cook and seconded by Jeff Joran to approve the August 20, 2020 Finance meeting minutes. Motion Carried.

**Review, Consider and Take Action Regarding Any of the Following Issues:**

**August Summary and Financial Analysis**

Mr. Kyle Klein, CFO, presented the financial information for the month of August. The Finance Committee held discussion and questions regarding the information provided in the Summary and Financial Analysis. Finance Committee discussion ensued.

**Action Taken**

Motion made by Jeff Jordan and seconded by Justin Cook to recommend to the Board approval of the August Summary and Financial Analysis as presented. Motion Carried.

#### **Financial Investment Review**

Mr. Klein provided an update on the investment accounts, reviewing the various CD Maturities and returns.

Finance Committee discussion ensued.

#### **Financial Year 2020 Auditor**

Mr. Kyle Klein gave his recommendation for fiscal year 2020 auditor of Durbin and Company. His familiarity of the team, their principles, and the projects they have assisted were all favorable. In addition, their proposed cost in the past was slightly less than their competitor. Finance Committee discussion ensued and the consensus was to remain with Durbin and Company for the FY2020 audit.

#### **Action Taken**

Motion made by Tom Miler and seconded by Jeff Jordan to recommend to the Board, Durbin and Company as our FY2020 Auditor. Motion Carried.

#### **Fiscal Year 2021 Operations Budget**

Mr. Klein presented the Operations Budgets for 2021 to the Finance Committee Members. Discussed the following assumptions: volumes; reimbursements; expenses; gross revenue; property taxes; salary and wages, etc.

Finance Committee discussion ensued

#### **Action Taken**

Motion made by Tom Miller and seconded by Justin Cook to recommend to the Board the Fiscal Year 2021 Operations Budget as presented. Motion Carried.

#### **Three Fiscal Year Capital Budget for FY 2021, 2022 and 2023**

Mr. Klein commented that the requirement is to present to the Finance Committee the capital budgets for the next three years. Presented the recommendations for fiscal years 2020-2021, 2021-2022 and 2022-2023. Finance Committee discussion ensued.

#### **Action Taken**

Motion made by Tom Miller and seconded by Justin Cook to recommend to the Board approval of the Three Year Capital Budget for Fiscal Year 2021, 2022 and 2023 as presented. Motion Carried.

#### **Fiscal Year 2021 Tax Rate**

Mr. Klein commented that the FY 2021 Budget contains a Tax Rate of 0.1166 for the 2021 Fiscal Year, the same Tax Rate as FY 2020. It will generate slightly more tax revenue for the district. Two Public Hearings were conducted and no representation from the community were present.

#### **Action Taken**

Motion made by Tom Miller and seconded by Justin Cook to recommend to the Board approval of the acceptance of the Fiscal Year 2021 Tax Rate of 0.1166 percent. Motion Carried.

#### **Physician Contract - Dr. Roderick Ekmark, Family Practice**

Mr. Bob Gillespie reviewed Dr. Roderick Ekmark's Agreement with the Finance Committee Members.

#### **Action Taken**

Motion Made by Jeff Jordan and seconded by Justin Cook to recommend to the Board approval of Dr. Roderick Ekmark's agreement as presented.

#### **Physician Contract - Dr. Preston Morehead, General Surgery**

Mr. Bob Gillespie reviewed Dr. Preston Morehead's Agreement with the Finance Committee.

**Action Taken**

Motion Made by Tom Miller and seconded by Larry Richardson to recommend to the Board next steps of moving forward with Dr. Preston Morehead's agreement as presented.

**Physician Recruitment Agreement**

Mr. Gillespie requested approval from the Finance Committee for the renewal of the TACORE agreement for \$28,000 for recruitment of a primary care physician.

**Action Taken**

A motion made by Jeff Jordan and seconded by Justin Cook to recommend to the Board approval of the agreement with TACORE as presented. Motion Carried.

**ER Room 9 and 10 Modification**

Mr. Brandon McDowell requested approval from the Finance Committee the purchase modification of ER rooms 9 and 10 for \$35,000. This modification would enhance the current HVAC system to convert ER rooms 9 and 10 to negative pressure by installing external fans and switches to provide negative pressure when needed.

**Action Taken**

A motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board approval of the modification of ER Rooms 9 and 10 as presented. Motion Carried.

**Sophos Intercept X Anti-Virus Security Licenses**

Mr. Brandon McDowell requested approval from the Finance Committee the annual renewal of security licenses for computer hardware for \$14,000, which will provide anti-virus, malware, web filtering, and other security detection methods for our computer systems.

**Action Taken**

A motion made by Larry Richardson and seconded by Jeff Jordan to recommend to the Board approval of the Sophos Intercept X Anti-Virus Security Licenses as presented. Motion Carried.

**Meeting Adjourned**  

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**Marcelo Laijas, Chair Finance Committee**

