

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
October 15, 2020**

Present Tom Miller, Board President
Marcelo Laijas
Allison Lamberth
Larry Richardson
Justin Cook
Jeff Jordan
Sam Carter
James Rethaber

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, Executive Director *
Amanda Sralla, CNO *
Olivia Flores, Executive Director of the Clinic Systems *
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Katelyn Hogg, MA *
Kimberly Jones, EA

* via video conference

Call Meeting to Order

Mr. Tom Miller, Board President, called the meeting to order at 6:00 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called the roll of the Board and a quorum was present.

Approval of the Board Meeting Minutes – September 17, 2020

Mr. Miller presented the September 17, 2020 Board Meeting Minutes for approval.

Action Taken

Motion made by Sam Carter and seconded by Jeff Jordan to approve the September 17, 2020 Board Meeting minutes as presented. Motion Carried.

Citizen Input – none

Review, consider and take action regarding any of the following issues:

Board of Directors Business – Tom Miller

Swearing-In of New Board Member, Precinct 2 – James Rethaber

Tom Miller read the Oath of Office with new Board Member James Rethaber.

Review, consider and take action from the By-Laws/Personnel Committee

Mr. Gillespie went over the Board of Directors By-Laws, Employee PTO Policy and the Personnel Policy Handbook that was discussed in the recent By-Laws/Personnel Committee Meeting and what changes were recommended.

Action Taken

Motion Made by Justin Cook and seconded by Allison Lamberth to approve the Board of Director By-Laws as presented.

Action Taken

Motion Made by Allison Lamberth and seconded by Sam Carter to approve the Employee PTO Policy as presented.

Action Taken

Motion Made by Justin Cook and seconded by Sam Carter to approve the Personnel Policy Handbook as presented.

Review, consider and take action from the Long Range Planning Committee

Board agreed that this would be discussed in Executive Session.

Review, consider and take action regarding Finance Committee Items:

September Summary and Financial Analysis

Mr. Kyle Klein, CFO, presented a draft version of the financial information for the month of September. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

Since September's Summary and Financial Analysis is in Draft format, no action will be taken and it will be brought to next month's meeting for approval.

Annual /Quarterly Board Reports

Monthly Patient Experience Report –Amanda Sralla and Olivia Flores

Ms. Sralla and Ms. Flores commented on the following:

- *Inpatient Rate

- *IP Recommend

- *IP Overall

- *ER Overall

- *Surgical Services Overall

- *Clinic System Overall

Discussion ensued by the Board.

Marketing Report – Katelyn Hogg

Katelyn reviewed the following news, sponsorships and current projects:

- *Facebook Paid Advertising for Dr. Travis Holloway, with Location Targeting (Geo-Fencing) and Demographic Targeting Results

CNO Update – Amanda Sralla

Ms. Sralla shared a few photos from the Emergency Nurses Week Celebration.

Ms. Sralla reviewed the following Plans that needed approval from the Board

- *TB and Airborne Pathogen Exposure Control Plan

- *Legionella Exposure Control Plan 2020

- *Exposure Control Plan 2020

Action Taken

Motion Made by Sam Carter and seconded by Jeff Jordan to approve the TB and Airborne Pathogen Exposure Control Plan as presented.

Action Taken

Motion Made by Jeff Jordan and seconded by Sam Carter to approve the Legionella Exposure Control Plan 2020 as presented.

Action Taken

Motion Made by Sam Cater and seconded by Larry Richardson to approve the Exposure Control Plan 2020 as presented.

CEO Report – Bob Gillespie

Mr. Bob Gillespie reviewed the following updates:

*COVID-19 Stats Update

*Testing Update

*PPE Update

*State FTE Update

*Update “Convenient Care” for the La Vernia clinic

*2020 GOLD PLUS Stroke Award

Discussion ensued with the Board Members on the items above

Executive Session

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:14 pm on 10/15/2020.

Reconvene to Open Session

The Board President called for Open Session.

The Board Members convened into Open Session at 7:56 pm on 10/15/2020.

Section Texas 161.032 Medical & Safety Code

Medical Staff Credentials

Action Taken Sam Carter and seconded by Jeff Jordan to approve the Septembers’ New Appointments, Re-appointments and Temporary Privileges for the Medical Staff as presented. Motion Carried.

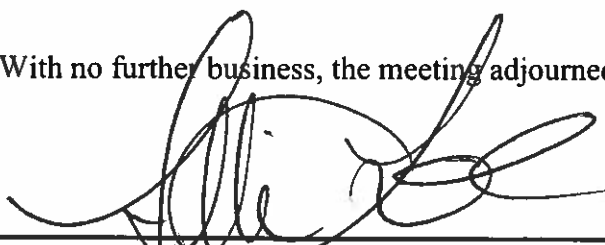
Section 551.072 Texas Medical & Safety Code

Property Acquisition

Action Taken Motion by Sam Carter and seconded by Jeff Jordan to approve to proceed as discussed to enter into contract for property A as presented, not to exceed \$600,000 pending the feasibility study. Feasibility period to be 180 days minimum to 270 days maximum and costs not to exceed \$10,000. Motion Carried.

Action Taken Motion by Justin Cook and seconded by Jeff Jordan to approve to proceed as discussed to enter into contract for property B as presented, not to exceed \$700,000 pending the feasibility study. Feasibility period to be 180 days minimum to 270 days maximum and costs not to exceed \$10,000. Motion Carried.

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary

