

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
District Board Meeting Minutes  
December 17, 2020**

**Present** Tom Miller, Board President \*  
Allison Lamberth  
Larry Richardson  
Justin Cook  
Jeff Jordan  
Sam Carter  
Marcelo Laijas \*  
James Rethaber \*

**Absent**

**Also Present** Bob Gillespie, CEO  
Kyle Klein, CFO \*  
Brandon McDowell, Executive Director \*  
Amanda Sralla, CNO \*  
Olivia Flores, Executive Director of the Clinic Systems \*  
Karl Hittle, Endeavor  
Dr. Len Profenna \*  
Arnulfo Sandoval, Director of Human Resources  
Katelyn Hogg, MA \*

\* via video conference

**Call Meeting to Order**

Mr. Allison Lamberth, Board Vice- President, called the meeting to order at 6:00 p.m.

**Pledge of Allegiance / Texas Pledge / Reflection**

**Roll Call of Board**

The Board Vice-President called the roll of the Board and a quorum was present.

**Approval of the Board Meeting Minutes – November 19, 2020**

Mrs. Lamberth presented the November 19, 2020 Board Meeting Minutes for approval.

**Action Taken**

Motion made by Justin Cook and seconded by Jeff Jordan to approve the November 19, 2020 Board Meeting minutes as presented. Motion Carried.

**Citizen Input – none**

**Review, consider and take action regarding Finance Committee Items:**

November Summary and Financial Analysis

Mr. Kyle Klein, CFO, presented the financial information for the month of November. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

**Action Taken**

Motion made by Larry Richardson and seconded by Justin Cook to approve the November Summary and Financial Analysis as presented. Motion Carried.

## **CMMC Team and Endeavor Quality Incentive for December 2020**

Mr. Karl Hittle commented that the Board approved the quality incentive fee in Endeavor's agreement and that the employees will share that incentive when CMMC reaches a 4 or 5 star rating. CMS scores hospitals on performance measures related to the care the patients receive along with patient satisfaction and outcomes. CMMC has maintained its 4 star rating once again. Payout of \$30,000 each would occur in the month of December to Endeavor and CMMC employees per policy. He also reviewed the changes to the program for 2021. Discussion Ensued by the Board.

### **Action Taken**

A motion made by Larry Richardson and seconded by Marcelo Laijas to approve the payment of the incentive fee to Endeavor and to the CMMC Employees for their achievement of reaching the 4 star rating that will be awarded in December as presented. Motion Carried.

## **499 10<sup>th</sup> Street Electronic Sign**

Mr. Bob Gillespie requested approval from the Board in the amount of \$25,000 to repair the 499 10<sup>th</sup> Street Electronic Sign due to its interference with other electrical components on the same circuit, repairs to be completed by Alterman.

### **Action Taken**

A motion made by Larry Richardson and seconded by Jeff Jordan to approve the repairs of the 499 10<sup>th</sup> Street Electronic Sign in the amount of \$25,000 as presented. Motion Carried.

## **Mindray Patient Monitoring System- ER, M/S and ICU**

Mr. Bob Gillespie requested approval from the Board the purchase of Mindray Patient Monitoring Systems in the amount of \$250,000. The current system was purchased in 2004 and is no longer supported by the vendor for parts.

### **Action Taken**

A motion made by Larry Richardson and seconded by Justin Cook to approve the purchase of the Mindray Patient Monitoring System in the amount of \$250,000 as presented. Motion Carried.

## **Annual /Quarterly/Month Board Reports**

### **Annual Human Resources Report – Arnulfo Sandoval**

Mr. Sandoval went over the results of the Annual Employee Survey to include

- \*Response Rates
- \*Engagement Indicator
- \*Team Index
- \*Organization
- \*Manager
- \*Employee
- \*Resilience Index
- \*Strengths
- \*Concerns
- \*Team Member Suggests
- \*Dislikes
- \*Likes

After the Board discussed the results, it was determined that a Personnel Committee meeting of the Board should be held to further review the survey results.

### **Annual Clinic Quality Report- Olivia Flores**

Ms. Olivia Flores reviewed the Annual Clinic Quality Report with the Board. Discussion ensued by the Board.

**Marketing Report – Katelyn Hogg**

Katelyn reviewed the following news, sponsorship and current projects:

- \*Dr. Lyssa Ochoa, SAVE- advertisements
- \*Veterans Day, Holiday Fun and Games, Thanksgiving Advertisements
- \*Dr. Morales – Preliminary Photos
- \*Events – Halloween Costume Contest, Turkey and Pies
- \*Upcoming Events – Burning Bowl Ceremony

**Monthly Patient Experience Report –Amanda Sralla-Olivia Flores**

Ms. Sralla and Ms. Flores commented on the following:

- \*Inpatient Rate
- \*IP Recommend
- \*IP Overall
- \*ER Overall
- \*Surgical Services Overall
- \*Clinic System Overall

Discussion ensued by the Board.

**CEO Report – Bob Gillespie**

Mr. Bob Gillespie reviewed the following updates:

- \*COVID-19 Stats Update
- \*Testing Update
- \*PPE Update
- \*State Nurses- Extended
- \*Vaccine Registration

Discussion ensued with the Board Members on the items above.

**Executive Session**

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:44 pm on 12/17/2020.

**Reconvene to Open Session**

The Board President called for Open Session.

The Board Members convened into Open Session at 8:27 pm on 12/17/2020.

**Section Texas 161.032 Medical & Safety Code**

Medical Staff Credentials

**Action Taken** Larry Richardson and seconded by Jeff Jordan to approve the New Appointments, Re-appointments and Temporary Privileges for the Medical Staff as presented. Motion Carried.

**Section 551.072 Texas Medical & Safety Code**

Service Line Discussion

**No Action Taken**

With no further business, the meeting adjourned.



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**Marcelo Laijas, Board Secretary**

