

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
November 19, 2020**

Present Tom Miller, Board President
Allison Lamberth
Larry Richardson
Justin Cook
Jeff Jordan
Sam Carter

Absent Marcelo Laijas
James Rethaber

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, Executive Director *
Amanda Sralla, CNO *
Olivia Flores, Executive Director of the Clinic Systems *
Karl Hittle, Endeavor *
Dr. Len Profenna *
Arnulfo Sandoval, Director of Human Resources
Katelyn Hogg, MA *

* via video conference

Call Meeting to Order

Mr. Tom Miller, Board President, called the meeting to order at 6:00 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called the roll of the Board and a quorum was present.

Approval of the Board Meeting Minutes – October 15, 2020

Mr. Miller presented the October 15, 2020 Board Meeting Minutes for approval.

Action Taken

Motion made by Justin Cook and seconded by Sam Carter to approve the October 15, 2020 Board Meeting minutes as presented. Motion Carried.

Citizen Input – none

Review, consider and take action regarding Finance Committee Items:

September Summary and Financial Analysis

Mr. Kyle Klein, CFO, presented the financial information for the month of September. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

Action Taken

Motion made by Allison Lamberth and seconded by Jeff Jordan to approve the September Summary and Financial Analysis as presented. Motion Carried.

Review, consider and take action regarding Finance Committee Items:

October Summary and Financial Analysis

Mr. Kyle Klein, CFO, presented the financial information for the month of October. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to approve the October Summary and Financial Analysis as presented.

La Vernia Convenient Care Sign

Mr. Brandon McDowell requested approval from the Board the purchase of the La Vernia Convenient Care Building Sign for \$20,000.

Action Taken

A motion made by Allison Lamberth and seconded by Jeff Jordan to approve the purchase of the La Vernia Convenient Care Sign as presented. Motion Carried.

Annual /Quarterly/Month Board Reports

Annual Human Resources Report – Arnulfo Sandoval

Mr. Sandoval went over the Annual Human Resources Report to include metrics on the following:

- *Total CMMC Workforce
- *Employee Types
- *Veterans
- *Pay
- *Age of our CMMC Workforce
- *Workforce by Gender
- *Workforce by Years of Service
- *Employee Turnover 2020 to date compared to 2019
- *Recruiting Efforts
- *Leadership Training
- *Changes within Human Resources as a Department
- *Yearly Schedule broken down by Month

Annual Emergency Disaster Plan- Brandon McDowell

Mr. Brandon McDowell reviewed the Annual Emergency Disaster Plan with the Board. Discussion ensued by the Board.

Action Taken

A motion made by Allison Lamberth and seconded by Justin Cook to approve the Annual Emergency Disaster Plan as presented. Motion Carried.

Annual Vulnerability Report- Brandon McDowell

Mr. Brandon McDowell reviewed the Annual Vulnerability Report with the Board. Discussion ensued by the Board.

Monthly Patient Experience Report –Amanda Sralla and Olivia Flores

Ms. Sralla and Ms. Flores commented on the following:

- *Inpatient Rate
 - *IP Recommend
 - *IP Overall
 - *ED Overall
 - *Surgical Services Overall
 - *Clinic System Overall
- Discussion ensued by the Board.

CEO Report – Bob Gillespie

Mr. Bob Gillespie reviewed the following updates:

- *COVID-19 Stats Update
- *Testing Update
- *PPE Update
- *COVID-19 – Point of Care Testing, Treatment, and Vaccines
- *Flu Clinic 11-30-2020
- *Urologist Update
- *MOB Buildout
- *RHC South Campus
- *Halloween at CMMC
- *Thanksgiving at CMMC
- *Call Center Demo

Discussion ensued with the Board Members on the items above

Executive Session

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:14 pm on 11/19/2020.

Reconvene to Open Session

The Board President called for Open Session.

The Board Members convened into Open Session at 7:31 pm on 11/19/2020.

Section Texas 161.032 Medical & Safety Code

Medical Staff Credentials

Action Taken Larry Richardson and seconded by Sam Carter to approve the New Appointments, Re-appointments and Temporary Privileges for the Medical Staff as presented. Motion Carried.

Section 551.072 Texas Medical & Safety Code

Property Acquisition

No Action Taken

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary

