

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
January 21, 2021**

Present Tom Miller, Board President
Allison Lamberth
Larry Richardson
Jeff Jordan
Sam Carter
Marcelo Laijas *
James Rethaber *

Absent Justin Cook

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Amanda Sralla, CNO *
Karl Hittle, Endeavor
Curtis Rojas, Endeavor *
Dr. Len Profenna *
Barbara Meza, Accounting Director *
Katelyn Hogg, MA *
Dylan Merten, Wilson County News
Kimberly Jones, EA

* via video conference

Call Meeting to Order

Mr. Tom Miller- Board President called the meeting to order at 6:00 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called the roll of the Board and a quorum was present.

Approval of the Board Meeting Minutes – December 17, 2020

Mrs. Lamberth presented the December 17, 2020 Board Meeting Minutes for approval.

Action Taken

Motion made by Sam Carter and seconded by Allison Lamberth to approve the December 17, 2020 Board Meeting minutes as presented. Motion Carried.

Citizen Input – none

Review, consider and take action regarding Finance Committee Items:

December Summary and Financial Analysis

Mr. Kyle Klein, CFO, presented the financial information for the month of December. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the December Summary and Financial Analysis as presented. Motion Carried.

2 – Flex Cysto Videoscopes

Mr. Brandon McDowell requested approval from the Board the purchase of two Flex Cysto Videoscopes for the Urology Clinic in the amount of 45,000.

Action Taken

A motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the purchase of two Flex Cysto Videoscopes in the amount \$45,000 as presented. Motion Carried.

Scope Cleaning Kit

Mr. Brandon McDowell requested approval from the Board the purchase of Olympus Scope Cleaning Kit for use in the Urology Clinic in the amount \$25,000.

Action Taken

A motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the purchase of the Olympus Scope Cleaning Kit in the amount of \$25,000 as presented. Motion Carried.

Omnicell Drug Dispensing Machine – Software Update

Mr. Brandon McDowell requested approval from the Board for software support renewal and service maintenance renewal for 2021 coverage for the Omnicell Drug Dispensing Machines in the amount of \$15,000.

Action Taken

A motion made by Marcelo Laijas and seconded by Larry Richardson to approve the Omnicell software support renewal and service maintenance renewal for 2021 coverage, in the amount of \$15,000 as presented. Motion Carried.

Corepoint Licenses

Mr. Brandon McDowell requested approval from the Board the Annual Corepoint Licenses renewal for interface engine for EMR system in the amount of \$16,000. Twenty-five connections for radiology, Omnicell, eCW, State Agencies and third party vendors

Action Taken

A motion made by Marcelo Laijas and seconded by Jeff Jordan to approve the Corepoint Licenses renewal in the amount of \$16,000 as presented. Motion Carried.

Suite 104 & 205 Renovations

Mr. Brandon McDowell requested approval from the Board an additional \$100,000 for Suite 104 & 205 renovation. Original board approval was \$242,000. Additions to original scope design to include second restroom in the Urology Area, renovation of nursing station in Suite 205 space, finish out to Wound Care and Podiatry to match new renovations in Family Practice and Multi-Specialty. Winning bid amount was \$272,000. Alternates to include:

- 1- Move of electrical box for installation of 2nd restroom, \$10,000
- 2- Renovation of exam room 104 and 110 in Wound Care, \$11,000
- 3- Renovation of waiting room and break room flooring in Wound Care, \$11,000
- 4- Renovation of Physician office flooring in Wound Care, \$4,000

Architect cost for added designs, \$5,000

New total would be \$313,000. Total amount difference would be \$71,000 with a contingency of \$29,000.

Action Taken

A motion made by Marcelo Laijas and seconded by Sam Carter to approve the additional \$100,000 for the Suite 104 & 205 renovations as presented. Motion Carried.

Annual /Quarterly/Month Board Reports**Annual Compliance Report**

Mr. Kyle Klein went over our Compliance Poster, which is hung at each facility and throughout the Hospital. This poster is to let Employees/Patients know who our Safety Officer, Patient Advocate, HIT Security Office, Privacy Officer and Compliance Officers are. The Poster also lists an anonymous Compliance Hotline Phone Number to report fraud, waste or abuse; dealing with supplies, billing issues or other issues that employees/patients would like to report and keep themselves anonymous. Mr. Klein reported that they has not been any calls to date.

Monthly Marketing Report – Katelyn Hogg

Katelyn reviewed the following:

***COVID-19 Vaccine Allocation**

- Marketing has been assisting the Quality Team by publishing CMMC Website updates, receiving and returning calls to all websites inquiries regarding the vaccine allocation.
- Helped with consent form edits, vaccine record card labels.
- Worked as Vaccine Patient Screener, Lobby Receptionist and assisted with Vaccine Documentation.

Monthly Patient Experience Report –Amanda Sralla-Olivia Flores

Ms. Sralla and Ms. Flores commented on the following:

Inpatient Rate**IP Recommend*****IP Overall*****ED Overall*****Surgical Services Overall*****Clinic System Overall**

Discussion ensued by the Board.

CEO Report – Bob Gillespie

Mr. Bob Gillespie reviewed the following updates:

COVID-19 Stats Update**Testing Update*****PPE Update*****State Nurses- Extended*****Surgical Services*****Distribution of Vaccines Allotted*****Critical Staffing*****Vaccine Distribution Center*****Updates on Clinic System*****Personnel Committee – Scheduled for 02/11/2021 @ 5:00 pm**

Discussion ensued with the Board Members on the items above.

Executive Session

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:07 pm on 1/21/2021.

Reconvene to Open Session

The Board President called for Open Session.

The Board Members convened into Open Session at 7:24 pm on 1/21/2021.

Section Texas 161.032 Medical & Safety Code
Medical Staff Credentials

Action Taken Larry Richardson and seconded by Sam Carter to approve the New Appointments, Re-appointments and Temporary Privileges for the Medical Staff as presented.
Motion Carried.

Section Texas 551.071 Consultations with Attorney
No Action Taken

Section Texas 551.072 Deliberations Regarding Property
No Action Taken

Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.
No Action Taken

With no further business, the meeting adjourned



Marcelo Lujas, Board Secretary