

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
Finance Committee Meeting Minutes
January 21, 2021, 5:00 pm**

Present: Marcelo Laijas, Finance Chairman *
Allison Lamberth – Co Chairman
Tom Miller
Larry Richardson
Jeff Jordan

Absent: Justin Cook

Also Present: Bob Gillespie
Kyle Klein
Brandon McDowell
Amanda Sralla *
Dr. Len Profenna *
Sam Carter
Karl Hittle
Curtis Rojas *
Barbara Meza *
Kimberly Jones

* via video conference

Call Meeting to Order

Mr. Marcelo Laijas, Finance Chairman opened the Finance Committee Meeting at 5:04 pm.

Roll Call of Finance Committee Members

Mr. Laijas called the roll of the Committee and quorum was present.

Approval of the December 17, 2020 Finance Committee Meeting Minutes

Mr. Laijas presented the December 17, 2020 Finance Committee Meeting Minutes for approval.

Action Taken

Motion made by Tom Miller and seconded by Allison Lamberth to approve the December 17, 2020 Finance meeting minutes. Motion Carried.

Review, Consider and Take Action Regarding Any of the Following Issues:

December Summary and Financial Analysis

Mr. Kyle Klein, CFO, the financial information for the month of December. The Finance Committee held discussion and questions regarding the information provided in the Summary and Financial Analysis. Finance Committee discussion ensued.

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to recommend to the board the December Summary and Financial Analysis as presented. Motion Carried.

2 – Flex Cysto Videoscopes

Mr. Brandon McDowell requested approval from the Finance Committee the purchase of two Flex Cysto Videoscopes for the Urology Clinic in the amount of 45,000.

Action Taken

A motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board the purchase of two Flex Cysto Videoscopes in the amount \$45,000 as presented. Motion Carried.

Scope Cleaning Kit

Mr. Brandon McDowell requested approval from the Finance Committee the purchase of Olympus Scope Cleaning Kit for use in the Urology Clinic in the amount \$25,000.

Action Taken

A motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board the purchase of the Olympus Scope Cleaning Kit in the amount of \$25,000 as presented. Motion Carried.

Omnicell Drug Dispensing Machine – Software Update

Mr. Brandon McDowell requested approval from the Finance Committee for software support renewal and service maintenance renewal for 2021 coverage for the Omnicell Drug Dispensing Machines in the amount of \$15,000.

Action Taken

A motion made by Tom Miller and seconded by Allison Lamberth to recommend to the Board the Omnicell software support renewal and service maintenance renewal for 2021 coverage, in the amount of \$15,000 as presented. Motion Carried.

Corepoint Licenses

Mr. Brandon McDowell requested approval from the Finance Committee the Annual Corepoint Licenses renewal for interface engine for EMR system in the amount of \$16,000. Twenty-five connections for radiology, Omnicell, eCW, State Agencies and third party vendors

Action Taken

A motion made by Larry Richardson and seconded by Allison Lamberth to recommend to the Board the Corepoint Licenses renewal in the amount of \$16,000 as presented. Motion Carried.

Suite 104 & 205 Renovations

Mr. Brandon McDowell requested approval from the Finance Committee an additional \$100,000 for Suite 104 & 205 renovation. Original board approval was \$242,000. Additions to original scope design to include second restroom in the Urology Area, renovation of nursing station in Suite 205 space, finish out to Wound Care and Podiatry to match new renovations in Family Practice and Multi-Specialty. Winning bid amount was \$272,000. Alternates to include:

- 1- Move of electrical box for installation of 2nd restroom, \$10,000
- 2- Renovation of exam room 104 and 110 in Wound Care, \$11,000
- 3- Renovation of waiting room and break room flooring in Wound Care, \$11,000
- 4- Renovation of Physician office flooring in Wound Care, \$4,000

Architect cost for added designs, \$5,000

New total would be \$313,000. Total amount difference would be \$71,000 with a contingency of \$29,000.

Action Taken

A motion made by Tom Miller and seconded by Jeff Jordan to recommend to the Board the additional \$100,000 for the Suite 104 & 205 renovations as presented. Motion Carried.

Meeting Adjourned

Marcelo Laijas, Chair Finance Committee