

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
Finance Committee Meeting Minutes  
July 15, 2021; 5:00 pm**

**Present:** Allison Lamberth – Co Chairman  
Tom Miller  
Larry Richardson  
Jeff Jordan

**Absent:** Marcelo Laijas, Finance Chairman  
Justin Cook

**Also Present:** Bob Gillespie  
Kyle Klein  
Brandon McDowell  
Gary Williams  
Karl Hittle  
Cutis Rojas  
Dr. Len Profenna  
Barbara Meza  
Kimberly Jones

\* via video conference

**Call Meeting to Order**

Mrs. Allison Lamberth, Co-Finance Chairman opened the Finance Committee Meeting at 5:00 pm.

**Roll Call of Finance Committee Members**

Mrs. Lamberth called the roll of the Committee and quorum was present.

**Approval of the June 17, 2021 Finance Committee Meeting Minutes**

Mrs. Lamberth presented the June 17, 2021 Finance Committee Meeting Minutes for approval.

**Action Taken**

Motion made by Larry Richardson and seconded by Jeff Jordan to approve the June 17, 2021 Finance meeting minutes as presented. Motion Carried.

**Review, Consider and Take Action Regarding Any of the Following Issues:**

June Summary and Financial Analysis

Mr. Kyle Klein, CFO, the financial information for the month of June. The Finance Committee held discussion and questions regarding the information provided in the Summary and Financial Analysis. Finance Committee discussion ensued.

**Action Taken**

Motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board the June Summary and Financial Analysis as presented. Motion Carried.

**Switch Stack - Cisco**

Mr. Brandon McDowell requested approval from the Finance Committee of the purchase of the Cisco Switch Stack for \$43,000. This will allow faster speeds between data closets and campus buildings and the capability for more growth with added available connections. Discussion Ensued by the Finance Committee.

**Action Taken**

A motion made by Tom Miller and seconded by Jeff Jordan to recommend to Board the Cisco Switch Stack for \$43,000 as presented. Motion Carried.

**Home Health EMR System - KanTime**

Mr. Brandon McDowell requested approval from the Finance Committee of the two-year agreement with KanTime Home Health EMR System for \$40,000. This subscription web-based EMR system will replace the old EMR system that is no longer supported as of January 1, 2022. The price is based on patient census levels. With this new system, we will benefit from improved revenue capture, a reduction in operational expenses and reduced documentation time. Discussion Ensued by the Finance Committee.

**Action Taken**

A motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board the KanTime Home Health EMR System for \$40,000 as presented. Motion Carried.

**High Resolution Bi-plane Transducer – BK Medical**

Mr. Brandon McDowell requested approval from the Finance Committee of the purchase of the High Resolution Biplane Transducer from BK Medical for \$40,000. This transrectal bi-plane side-fire probe is an ultrasound machine that is used to perform transrectal, perineal, or endoscopic prostate biopsies. These types of procedures are used to help identify possible cancers or tumor type issues within the prostate. With an additional probe, this machine can also be used for quick bedside abdomen, pelvic and renal ultrasounds that can help the Physician decide the next step in a patient's plan of care. Discussion Ensued by the Finance Committee.

**Action Taken**

A motion made by Larry Richardson and seconded by Jeff Jordan to recommend to the Board the High Resolution Biplane Transducer from BK Medical for \$40,000 as presented. Motion Carried.

**Meeting Adjourned**



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**Marcelo Laijas, Chair Finance Committee**