

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
Finance Committee Meeting Minutes  
August 19, 2021; 4:30 pm**

**Present:** Marcelo Laijas, Finance Chairman  
Allison Lamberth – Co Chairman  
Justin Cook  
Tom Miller  
Larry Richardson

**Absent:**

**Also Present:** Bob Gillespie  
Kyle Klein  
Brandon McDowell  
Gary Williams  
Karl Hittle  
Cutis Rojas  
Dr. Len Profenna  
Nick Janysek  
Barbara Meza  
Kimberly Jones

\* via video conference

**Call Meeting to Order**

Mr. Marcelo Laijas, Finance Chairman opened the Finance Committee Meeting at 4:30 pm.

**Roll Call of Finance Committee Members**

Mr. Laijas called the roll of the Committee and quorum was present.

**Approval of the July 15, 2021 Finance Committee Meeting Minutes**

Mr. Laijas presented the July 15, 2021 Finance Committee Meeting Minutes for approval.

**Action Taken**

Motion made by Allison Lamberth and seconded by Larry Richardson to approve the July 15, 2021 Finance meeting minutes as presented. Motion Carried.

**Review, Consider and Take Action Regarding Any of the Following Issues:**

July Summary and Financial Analysis

Mr. Kyle Klein, CFO, the financial information for the month of July. The Finance Committee held discussion and questions regarding the information provided in the Summary and Financial Analysis. Finance Committee discussion ensued.

**Action Taken**

Motion made by Allison Lamberth and seconded by Justin Cook to recommend to the Board the June Summary and Financial Analysis as presented. Motion Carried.

**Discuss FY 2022 Operational Budget**

Mr. Kyle Klein reviewed the following with the Finance Committee:

Assumptions for: Volumes, Reimbursements. Expenses, Gross Revenue and the proposed draft budget. No approval needed as this was just an overview to gain Finance Committee input.

**Discuss FY 2022 Capital Expenditures Budget**

Mr. Kyle Klein reviewed the following with the Finance Committee

Requests for capital projects and expenditures in the proposed draft budget. No approval needed as this was just an overview to gain Finance Committee input.

**Discuss FY 2022 Tax Rates**

Mr. Kyle Klein reviewed the Tax Rate calculations from the County Tax Office. Past tax rates shown and other measurable tax rates were reviewed that would be received by the hospital for the year.

Reviewed timeline of events that coincide with the Tax Rate process (Newspaper Ads, Agenda date submission and website postings). Discussion ensued with the Finance Committee Members.

**Action Taken**

Motion made by Justin Cook and seconded by Tom Miller to recommend to the Board, decreasing the tax rate from the current tax rate of .1166 to .1054 for the 2022 fiscal year. Motion Carried.

**Agreement with Fredrick Krause, MD – Orthopedics**

Mr. Gillespie reviewed the Amended Physician Agreement for Fredrick Krause with the Finance Committee. Discussion ensued with the Finance Committee Members.

**Action Taken**

A motion made by Tom Miller and seconded by Allison Lamberth to recommend to the Board the Amended Physician Agreement for Dr. Krause as presented. Motion Carried.

**Main Campus Parking Lot - All-Pro Asphalt and Paving**

Mr. Brandon McDowell requested approval from the Finance Committee of the purchase of the repairs for \$35,000 to the Main Campus parking lot. This will include stabilization of the retaining wall at the back of the Hospital grounds and repair asphalt sections in parking lot. Discussion Ensued by the Finance Committee.

**Action Taken**

A motion made by Larry Richardson and seconded by Justin Cook to recommend to the Board the purchase of repair work from All-Pro Asphalt and Paving for \$35,000 as presented. Motion Carried.

**Patient Survey – Press Ganey**

Mr. Brandon McDowell requested approval from the Finance Committee for the 1-year agreement for the in/out patient surveys for \$30,000. Discussion Ensued by the Finance Committee.

**Action Taken**

A motion made by Tom Miller and seconded by Allison Lamberth to recommend to the Board the 1-year agreement with Press Ganey for \$30,000 as presented. Motion Carried.

**Urology Scopes - Karl Storz**

Mr. Brandon McDowell requested approval from the Finance Committee of the purchase of the Karl Storz Urology Scopes for \$25,000. These Scopes will help with clinic procedures for removal of foreign bodies or stents from urethra or bladder. Discussion Ensued by the Finance Committee.

**Action Taken**

A motion made by Allison Lamberth and seconded by Larry Richardson to recommend to the Board the purchase of the Urology Scopes from Karl Storz for \$25,000 as presented. Motion Carried.

**Advanced Threat Protection - Barracuda**

Mr. Brandon McDowell requested approval from the Finance Committee of the 3-year renewal agreement \$30,000. This service will include email security, subscription licensing and advanced threat protection. Discussion Ensued by the Finance Committee.

**Action Taken**

A motion made by Tom Miller and seconded by Justin Cook to recommend to the Board the 3-year agreement with Barracuda for \$30,000 as presented. Motion Carried.

**Website Update – Brentwood Communications**

Mr. Brandon McDowell stated the team is still working on negotiations with Brentwood and will bring this for consideration in the future.

**Meeting Adjourned**  

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**Marcelo Laijas, Chair Finance Committee**

