

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
September 9, 2021**

Present Tom Miller, Board President
 Allison Lamberth
 Larry Richardson
 Justin Cook
 Marcelo Laijas
 Nick Janysek
 Don Finley

Absent Sam Carter

Also Present Bob Gillespie, CEO
 Kyle Klein, CFO
 Brandon McDowell, COO
 Olivia Flores, Executive Dir. Of Clinics
 Gary Williams, CNO
 Karl Hittle, Endeavor
 Len Profenna, MD *
 Barbara Meze, Accounting Director
 WCN Representative Greg Ripps
 Kimberly Jones, EA

* via video conference

Call Meeting to Order

Tom Miller- Board President called the meeting to order at 6:02 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called roll of the Board of Directors and a quorum was present.

Approval of the Board Meeting Minutes – August 19, 2021

Mr. Miller presented the August 19, 2021 Board Meeting Minutes for approval.

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to approve the August 19, 2021 Board Meeting minutes with the revision of the Consolata Clay Shoot date from **10-02-2021** to **10-16-2021**. Motion Carried.

Citizen Input – Mrs. Bonna Reed (Pct. 2 Board of Directors Candidate) introduced herself to the Board of Directors.

Review, consider and take action regarding any of the following issues:

Board of Directors Business – Tom Miller

Swearing-In of New Board Member, Precinct 2 – Nicholas Janysek

Swearing-In of New Board Member, Precinct 3 – Donald Finley

Judge Dickie Jackson read the Oath of Office with new Board Members

Nicholas Janysek and Donald Finley.

Review, consider and take action regarding Finance Committee Items:

August Summary and Financial Analysis

Mr. Kyle Klein, CFO, reviewed a draft version of the financial information for the month of August. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Since August's Summary and Financial Analysis is in Draft format, no action will be taken, and it will be brought to next month's meeting for approval.

Financial Investment Review

Mr. Klein provided an update on the investment accounts, reviewing the various CD Maturities and returns. Board discussion ensued.

Financial Year 2020 Auditor

Mr. Kyle Klein gave his recommendation for FY2021 auditor of Durbin and Company. Durbin rotates staff each year to give an objective review, they are knowledgeable regarding rural Texas issues, and the projects they have assisted with have all gone favorable. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Larry Richardson to approve Durbin and Company for the FY2021 Audit. Motion Carried.

FY 2022 Operational Budget

Mr. Kyle Klein reviewed the following with the Board:

Assumptions for: Volumes, Reimbursements. Expenses, Gross Revenue and the total Operational budget.

Action Taken

Motion made by Marcelo Laijas and seconded by Justin Cook to approve the FY 2022 Operational Budget as presented. Motion Carried.

Three Fiscal Year Capital Budget for FY 2022, 2023 and 2024

Mr. Klein commented that the requirement is to present to the Board the capital budgets for the next three years. Presented the recommendations for fiscal years 2021-2022, 2022-2023 and 2023-2024. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the Three Year Capital Budget for Fiscal Year 2022, 2023 and 2024 as presented. Motion Carried.

FY 2022 Tax Rates

Mr. Kyle Klein reviewed the Tax Rate calculations from the County Tax Office. Past tax rates shown and other measurable tax rates were reviewed that would be received by the hospital for the year. Discussion ensued with the Board Members.

Action Taken

Motion made by Marcelo Laijas and seconded by Larry Richardson to adopt the proposed 2021 property the tax rate for FY 2022 of 0.1054 per \$100 valuation as presented. Motion Carried.

Hospital/MOB Exterior Cleaning and Painting Proposal – Clear Energy

Mr. Brandon McDowell requested approval from the Board of the updated proposal to clean and paint the exterior of both the Hospital and MOB for the amount of \$172,000. This will include pressure washing both the exteriors, stucco repair and painting. Microbial Exterior latex paint will be used. Discussion Ensued by the Board.

Action Taken

A motion made by Marcelo Laijas and seconded by Nick Janysek to approve the updated proposal for the Hospital/MOB Exterior cleaning, repair and painting by Clear Energy for \$172,000 as presented. Motion Carried.

Monthly / Annual / Quarterly Board Reports

Quarterly Patient Service Center Report – Olivia Flores

Ms. Olivia Flores review the following:

- Calls Presented
- Percent Handled from those calls
- Average Handle Time
- Average Abandoned Time
- Average Talk Time
- Average Calls Per Hour
- Number of Agents Needed Per Hour
- Calls by Location/Provider
- Daily Dashboard

Quarterly Patient Satisfaction Report - Clinics

Ms. Olivia Flores reviewed the following regarding patient experience scores

- Clinic System Overall
- Convenient Care Top Box Scores
- La Vernia Clinic Top Box Scores
- Main Campus Top Box Scores
- North Campus Top Box Scores
- Podiatry General Surgery Top Box Scores

Quarterly Patient Satisfaction Report - Hospital

Mr. Gary Williams reviewed the following regarding patient experience scores

- Inpatient Overall Performance Scores
- Inpatient Top Box Scores
- Inpatient Recommends Scores
- ER Patient Satisfaction Scores
- ER Top Box Scores
- ER Patient Response Rate
- ER Top Box Scores
- OR Patient Satisfaction Scores
- OR Top Box Scores

CEO Report – Bob Gillespie

Bob Gillespie reviewed the following updates:

- Covid-19 Updates
 - August 25th Shutdown Elective Surgeries
 - Emergency OR Procedures
 - Converted PACU into ICU
 - 9 Patients transferred to PACU/ICU w/o incident
 - September 3 Shutdown PACU/ICU
 - Resumed Elective Surgeries @ Noon on September 7th
 - State Nurses
 - 1 Medsurg
 - 1 ICU
 - 2 ER Nurses
 - Convenient Care
 - >50 Patients Per Day
 - Emergency Room
 - 40 Per Day
 - Diversion
 - 16 times in 12 days
 - 47 ER Holds
 - By-Laws Committee and Long Range Planning Committee Meeting dates and times were discussed

Discussion ensued with the Board Members on the items above.

Executive Session

The Board President called for Closed Session.

The Board Members convened into Closed Session at 7:55 pm on 09-09-2021.

Reconvene to Open Session

The Board President called for Open Session.

The Board Members convened into Open Session at 8:57 pm on 09-09-2021.

Section Texas 161.032 Medical & Safety Code

Medical Staff Credentials

Action Taken A motion made by Larry Richardson and seconded by Justin Cook to approve the New Appointments, Re-appointments, and Temporary Privileges for the Medical Staff as presented. Motion Carried.

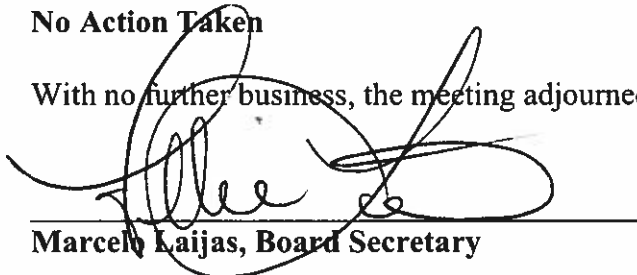
Section Texas 551.072 Deliberations Regarding Property

No Action Taken

Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.

No Action Taken

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary