

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
February 17, 2022**

Present Tom Miller, Board President
Allison Lamberth
Larry Richardson
Marcelo Lajjas
Justin Cook

Absent Don Finley
Bonna Reed
Nick Janysek

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Gary Williams, CNO
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Len Profenna, MD
Sue Tackitt, RN- Infection Control
WCN, Greg Ripps
Kimberly Jones, Executive Assistant

Call Meeting to Order

Tom Miller- Board President called the meeting to order at 6:00 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called roll of the Board of Directors and a quorum was present.

Approval of the Board Meeting Minutes – January 20, 2022

Mr. Miller presented the January 20, 2022 Board Meeting Minutes for approval.

Action Taken

Motion made by Allison Lamberth and seconded by Justin Cook to approve the January 20, 2022 Board Meeting minutes as presented. Motion carried.

Citizen Update – None

Review, consider and take action regarding any of the following issues:

Board of Director Business

Order of Elections: Ordering of election to be held May 7, 2022 for the purpose of electing five (5) directors to the Hospital District's Board of Directors.

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to accept the Order of Elections as presented. Motion carried.

Review, consider and take action regarding Finance Committee Items:**January Summary and Financial Analysis**

Mr. Kyle Klein, CFO, reviewed the financial information for the month of January. The Board held discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Marcelo Laijas and seconded by Justin Cook to approve the January Summary and Financial Analysis as presented. Motion carried.

Wilson County Elections Office Contract

Mr. Bob Gillespie discussed with the Board going into contract with the Wilson County Elections Office to incorporate our Board of Directors Elections into the countywide elections. The total cost would be split among all entities having elections, not to exceed \$35,000. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the Wilson County Elections Office Contract as presented. Motion carried.

Meditech Case Reporting Interface

Mr. Brandon McDowell requested \$15,000, to purchase the required 2022 EHR Reporting Interface. Requirements from CMS has added Electronic Case Reporting to the required interoperability reporting. eCR enables automatic, real-time exchange of case information with Public Health Agencies. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Justin Cook to approve the purchase of the Meditech Case Reporting Interface as presented. Motion carried.

Abbott RF Generator

Mr. Brandon McDowell requested the purchase of Abbott RF Generator for \$25,000. Radiofrequency ablation uses an electric current to heat up a small area of nerve tissue to stop it from sending pain signals. It can provide lasting relief for people with chronic pain, especially in the lower back, neck, and arthritic joints. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Larry Richardson to approve the purchase of the Abbott RF Generator as presented. Motion carried.

Monthly / Annual / Quarterly Board Reports**Annual Quality Assurance Performance Improvement Plan 2022 - Sue Tackitt**

Mrs. Sue Tackitt Presented the Annual QAPI Plan for 2022 to the Board. Mrs. Tackitt commented that there have been no changes since last approved in 2021. Changes will be forthcoming and will bring back for approval when changes are made. Board discussion ensued.

Action Taken

Motion made by Larry Richardson and seconded by Justin Cook to approve the Annual Quality Assurance Performance Improvement Plan as presented. Motion carried.

Annual Infection Control 2022 - Sue Tackitt

Mrs. Sue Tackitt Presented the Annual Infection Control Plan for 2022 to the Board. Mrs. Tackitt commented that there have been no changes since last approved in 2021. Changes will be forthcoming and will bring back for approval when changes are made. Board discussion ensued.

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to approve the Annual Infection Control Plan as presented. Motion carried.

Annual Security/Safety/Risk Assessment Plan 2022 – Brandon McDowell

Mr. Brandon McDowell reviewed the following with the Board

- Vulnerability Assessment – Nessus
- Q1 Scan – 55% reduction in critical alerts since last February, 30% reduction in high alerts since last February
- Decommission of old Windows 7 PC's and addressing performance concerns
- Routine auditing of Active Directory for inactive accounts
- Installation of new switches to up network performance and security from 1 GB to 10 GB
- In process of switching to new VPN multi factor authorization
- In process of installing new encryption software onto laptop devices

Action Taken

Motion made by Allison Lamberth and seconded by Marcelo Laijas to approve the Annual Security/Safety/Risk Assessment Plan for 2022 as presented. Motion carried.

Quarterly Patient Satisfaction Report – Gary Williams

Mr. Gary Williams reviewed the following

- Patient Experience Inpatient 2021
 - Overall Performance
 - Ratings based on Scale of 1 – 10
 - Recommend Scores
 - Domain Comparisons
 - Communication with Nurses
 - Communication about Medicine
 - Overall Performance January 2022
 - Patient Comments

CEO Report – Bob Gillespie

Bob Gillespie reviewed the following updates:

- Public Notices for Construction Projects
 - HVAC Replacement
 - Surgery Floor Replacement
 - Parking Lot Reseal
- Physician Recruitment
 - Dr. Charles Cantieri
 - Dr. Christopher Hawkins
 - Dr. Cynthia Gonzalez

- Valentine's Day Wedding at CMMC
- Sleep Therapy
- Infusion Therapy
- Covid Update
 - 4 RMOC Staff – 2 ICU RN's, 1 ER RN, and 1 RT
 - Staff Reductions
 - 0 Covid Patients on Floor
 - No Mortalities due to Covid during this wave
 - ED
 - Averaging 30 Day
- Vaccine Mandate
 - February 21, 2022, all must be vaccinated or have their Medical/Religious Exemptions submitted
- By-Laws/Personnel Committee
 - Attendance
 - Capital Purchases
- Merit Increase – Annually - \$303,748
- Merit Lump Sum - \$38,365

Discussion ensued with the Board Members on the items above.

Executive Session

The Board President called for a Closed Session.

The Board Members convened into Closed Session at 6:56 pm on 02/17/2022.

Reconvene to Open Session

The Board President called for an Open Session.

The Board Members convened into Open Session at 7:49 pm on 02/17/2022.

Section Texas 161.032 Medical & Safety Code

Medical Staff Credentials

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to approve the Medical Staff Credentials as presented. Motion carried.

Section Texas 551.072 Deliberations Regarding Property

No Action Taken

Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.

No Action Taken

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary