

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
Finance Committee Meeting Minutes
December 16, 2021; 5:00 pm**

Present: Allison Lamberth – Co Chairman
Tom Miller
Larry Richardson
Bonna Reed
Don Finley
Nick Janysek

Absent: Marcelo Laijas – Chairman
Justin Cook

Also Present: Bob Gillespie
Kyle Klein
Brandon McDowell
Gary Williams
Karl Hittle
Curtis Rojas
Dr. Len Profenna
Barbara Meza
WCN Representative
Katelyn Hogg

Call Meeting to Order

Mrs., Allison Lamberth called the Meeting to order at 5:01 pm

Roll Call of Finance Committee Members

Mrs. Lamberth called the roll of the Committee and quorum was present.

Approval of the November 18, 2021 Finance Committee Meeting Minutes

Mr. Laijas presented the November 18, 2021 Finance Committee Meeting Minutes for approval.

Action Taken

Motion made by Larry Richardson and seconded by Tom Miller to approve the November 18, 2021 Finance meeting minutes as presented. Motion Carried.

Review, Consider and Take Action Regarding Any of the Following Issues:

November Summary and Financial Analysis

Mr. Kyle Klein, CFO, reviewed the financial information for the month of November. The Finance Committee held discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Larry Richardson and seconded by Tom Miller to recommend to the Board the November Summary and Financial Analysis as presented. Motion Carried.

CMMC Team and Endeavor Quality Incentive Bonus for December 2021

Mr. Karl Hittle commented that the Board added the quality performance fee in 2018 to Endeavor's agreement and that the employees will share that incentive when CMMC reaches a 4 or 5 star rating. CMS scores all hospitals on performance measures related to the care the patients receive along with patient satisfaction and outcomes. Payout of \$30,000 would occur in the month of December to Endeavor and he recommended \$60,000 to CMMC employees which was the amount paid when earned in June of this year. Discussion Ensued by the Finance Committee.

Action Taken

Motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board the payment of the incentive fee of \$30,000 to Endeavor and \$60,000 to the CMMC Employees for their achievement of reaching the 4 star rating that will be awarded in December as presented. Motion Carried.

Highway 181 Property Title Amendment

Mr. Gillespie reviewed changes that needed to be made to the Title for the Highway 181 Property that is adjacent to the hospital. Finance Committee Discussion Ensued.

Action Taken

Motion made by Tom Miller and seconded by Bonna Reed to recommend to the Board to amend the current title for property adjacent to the Hospital on Highway 181 to include the Metes and Bounds as presented, with authorization for CEO, Mr. Gillespie to sign the Amended Title. Motion Carried

LoginTC- Multi Factor Authentication

Mr. Brandon McDowell requested a software addition for \$10,000 to add multi-layer authentication to remote VPN access for employee or staff who connect from outside the hospital. Subscription license is by user for the year and all remote users would use a VPN client and then use the MFA code to connect. Finance Committee Discussion Ensued.

Action Taken

Motion made by Larry Richardson and seconded by Don Finley to recommend to the Board the purchase the Multi-Factor Authentication for \$10,000 from LoginTC as presented. Motion Carried

Heating Boiler Repair

Mr. Brandon McDowell requested the repair cost of \$38,000 for the Boiler that serves the hospital. This would repair a leak in the heat exchanger for the one boiler that has not previously had major repairs. Finance Committee Discussion Ensued.

Action Taken

Motion made by Tom Miller and seconded by Bonna Reed to recommend to the Board the repair of the Boiler for \$38,000 as presented. Motion Carried.

Sleep Lab Furniture

Mr. Brandon McDowell requested the purchase of Sleep Lab Furniture for \$15,000. Looking to purchase rolling beds, paintings, nightstands and repainting of the rooms to help make the rooms more homey and comfortable for patients. Finance Committee Discussion Ensued.

Action Taken

Motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board the purchase Sleep Lab Furniture for \$15,000 as presented. Motion Carried.

Stryker – Surgical Scope Tower

Mr. Brandon McDowell requested the purchase of a second Stryker Surgical Scope Tower for \$90,000. This will allow better block utilization and for two cases to be done at the same time utilizing the newer towers. Scopes, camera heads, and other equipment can now be mixed and matched between multiple towers. A second tower will allow emergency cases to be scheduled even though the primary tower is being used in an active case. . Board Discussion Ensued.

Action Taken

Motion made by Larry Richardson and seconded by Don Finley to recommend to the Board the purchase the Stryker Surgical Scope Tower for \$90,000 as presented. Motion Carried.

Meeting Adjourned



Marcelo Laijas, Chair Finance Committee

