

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
April 21, 2022**

Present Tom Miller, Board President
Marcelo Laijas
Allison Lamberth
Larry Richardson
Justin Cook
Don Finley
Nick Janysek

Absent Bonna Reed

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Gary Williams, CNO
Olivia Flores, Executive Clinic Director
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Katelyn Hogg, Marketing Associate
Steve Browning, Citizen
WCN Representative – Greg Ripps
Kimberly Jones, Executive Assistant

Call Meeting to Order

Mr. Tom Miller - Board President called the meeting to order at 6:24 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called roll of the Board of Directors and a quorum was present.

Approval of the Board Meeting Minutes – March 17, 2022

Mr. Miller presented the March 17, 2022 Board Meeting Minutes for approval.

Action Taken

Motion made by Larry Richardson and seconded by Nick Janysek to approve the March 17, 2022 Board Meeting minutes as presented. Motion carried.

Citizen Update – Mr. Steve Browning (Pct. 4 Board of Directors Candidate) introduced himself to the Board of Directors.

Review, consider and take action regarding Finance Committee Items:

March Summary and Financial Analysis

Mr. Kyle Klein, CFO, reviewed the financial information for the month of March. The Board held discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the March Summary and Financial Analysis as presented. Motion carried.

Texas A&M Rural Health Institute

Mr. Brandon McDowell requested \$21,000, to renew the 2-year agreement with Texas A&M Rural Healthcare Institute. This Service will assist by offering a Peer Review Board, as well as providing Benchmarking data, CME Credits and reporting. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Larry Richardson to renewal of the 2-Year agreement as presented. Motion carried.

Mindray Pre-OP/PACU

Mr. Brandon McDowell requested the purchase of Mindray Patients Monitors for \$130,000 as presented. This will be an additional 7 monitors in Pre-OP and PACU area to fully monitor all patient rooms and bays for surgical areas, due to increased surgical volume. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Justin Cook to approve the purchase of the Mindray Pre-OP/PACU patient monitors as presented. Motion carried.

All Pro Paving

Mr. Brandon McDowell requested the approval of the proposal for resealing the hospital parking lot for \$133,000. In addition to the main parking lot, it would include installing of a concrete drainage swale in main parking lot, reduction of 3 parking islands for added parking, and restriping of the entire hospital campus. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Nick Janysek to approve the proposal from All –Pro Paving as presented. Motion carried.

Meditech Hosting

Mr. Brandon McDowell requested the approval of the hosting agreement with Meditech for \$700,000. This would be a migration of the current hosting agreement from ICE Technologies to Engage Systems. This is a 3-year agreement to host Meditech in a datacenter in Allen, Texas Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Larry Richardson to approve the Hosting agreement to Meditech as presented. Motion carried.

Texas Chillers Systems

Mr. Brandon McDowell requested the approval of the HVAC system for \$2,300,000.00

- 9 -Roof top units replacing 6 of RTUs
- 2 -Air-cooled Chillers
- 6 -Modular air handler units (same size units) all with 4 fans units
- Estimated 9% lower energy costs
- Redundancy and capabilities of expansion with two chillers
- Longer expected life span
- Eliminates R22 refrigerant with lower CO2 emissions
- Maintenance and repairs will have exceedingly less down time with all the redundancies

Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Nick Janysek to approve the purchase of the HVAC System from Texas Chillers Systems as presented. Motion carried.

InLine Nurse Recruiting

Mr. Bob Gillespie requested the agreement with InLine Nurse Recruiting for \$9,900 annually and \$11,000 per Nurse. This would be a 12-month agreement with an outcome-based plan. Monthly recruiting fees plus flat rate fee for each new hire. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Don Finley to approve the agreement with InLine Nursing as presented as presented. Motion carried.

Avant Healthcare

Mr. Bob Gillespie requested the agreement with Avant healthcare. This would entail:

- \$74 - \$83 with Annual increase up to 7%
- Proposal to recruit nurses from the Philippines
- All have BSN
- 2-5 years' experience
- Guarantee of 6240 hours (approximately 3.33 years)
- Starting pay as a year 1 Nurse
- Cancel any time before or during employment – 60 Day Notice
 - Avant
 - School in Florida
 - Language
 - Licensure Nationally and for Texas
 - ACLS, BLS, & PALS Certifications
 - Texas Driver's License
 - Pay for rent locally

- Marketing
 - Effort for Wilson County and surrounding County nurses

Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Justin Cook to approve the agreement with Avant Healthcare as presented. Motion carried.

Quarterly Patient Service Center Report – Olivia Flores

Ms. Olivia Flores reviewed the following

- Percentage of call handled
- Calls Presented
- Average Handled Time
- Average Speed of Answer
- Quality Assurance Auditing
- Patient Service Center Quality Improvement
- Daily Dashboard
- Weekly Huddles
- Medical Refill Protocol

Quarterly Investment Report- Kyle Klein

Mr. Kyle Klein reviewed the financial investments with the most current CD Rates. Before Mr. Klein started the review, Tom Miller, Board President recused himself from the Investment Report, due to him having previous employment history with a vendor listed. Discussion ensued by the Board.

Action Taken

Motion made by Larry Richardson and seconded by Don Finley to give CFO discretion to ladder investments within the next three-month period at the highest interest rate available. Tom Miller was recused from the vote. Motion carried.

Marketing Report – Katelyn Hogg

- Dr. Cynthia Gonzales, Family Practice
- Dr. Luis Alcala
 - La Vernia News “Island” Advertisement
- CMMC Sleep Lab
 - Primary Care Physician Rounding
 - Referrals
- Doctor’s Day Gifts
- Employee Engagement
 - Cardiovascular Disease Awareness
 - CMMC Cowboy Breakfast
- Spiritual Care
 - Ash Wednesday
 - Holy Thursday
 - Palm Sunday
- Community Engagement
 - La Vernia Lady Bears Concession Stand Donation

- Floresville Little League Team Sponsor
- Wilson County Coalition
- Diabetes and Blood Pressure Screening Floresville Community Market
- ACOG and Floresville EDE Roadshow
- Courage Ranch Sponsorship
- Floresville ISD Education Sponsorship
- La Vernia ISD Education Sponsorship
- Stockdale ISD Education Sponsorship
- Poth ISD Education Foundation Sponsorship
- Bunny Bob
- Consolata Golf Tournament
- Upcoming Events
 - Nurses Week
 - Hospital Week
 - EMS Week

CEO Report – Bob Gillespie

Bob Gillespie reviewed the following updates:

- Covid Update
 - 0 Covid Patients on Floor
 - 0 Staff Out
 - Updated Mask Policy
- Long Range Planning Committee
 - June
- By-Laws and Personnel Committee
 - May
- Anesthesia Contract
- Release of Lien – 1301 Hospital Blvd
- Physician Recruitment
 - Dr. David Martinez
 - Dr. Enrique Iglesias
- Denim and Diamonds

Discussion ensued with the Board Members on the items above.

Executive Session

The Board President called for a Closed Session.

The Board Members convened into Closed Session at 7:16 pm on 04/21/2022.

Reconvene to Open Session

The Board President called for an Open Session.

The Board Members convened into Open Session at 7:33 pm on 04/21/2022.

Section Texas 161.032 Medical & Safety Code

Medical Staff Credentials

Action Taken

Motion made by Larry Richardson and seconded by Nick Janysek to approve the Medical Staff Credentials as presented. Motion carried.

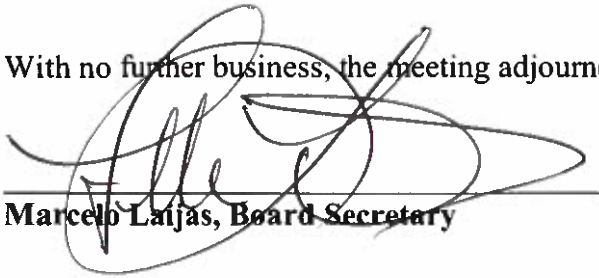
Policy Review
No Action Taken

Section Texas 551.072 Deliberations Regarding Property
No Action Taken

Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.
No Action Taken

Section Texas 161.032 Records and Proceeding Confidential Compliance Report
No Action Taken

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary