

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
District Board Meeting Minutes  
June 16, 2022**

<b>Present</b>	Tom Miller, Board President Marcelo Laijas Allison Lamberth Larry Richardson Justin Cook Steve Browning
<b>Absent</b>	Don Finley Nick Janysek Bonna Reed
<b>Also Present</b>	Bob Gillespie, CEO Kyle Klein, CFO Brandon McDowell, COO Gary Williams, CNO Olivia Flores, Executive Clinic Director Karl Hittle, Endeavor Curtis Rojas, Endeavor Leonardo Profenna, M.D.; Chief Medical Officer Judge Connie Terry, Pct. 3 Katelyn Hogg, Marketing Associate Kayte Cowsert, Marketing Associate WCN Representative – Kim Johnson

**Call Meeting to Order**

Mr. Tom Miller - Board President called the meeting to order at 6:01 p.m.

**Pledge of Allegiance / Texas Pledge / Reflection**

**Roll Call of Board**

The Board President called roll of the Board of Directors and a quorum was present.

**Approval of the Board Meeting Minutes – May 19, 2022**

Mr. Miller presented the May 19, 2022 Board Meeting Minutes for approval.

Corrections made under Board of Directors Business, to read Steve Browning instead of Justin Cook being sworn in, and to remove June 21, 2021 ratification under the Executive Committee Items.

**Action Taken**

Motion made by Justin Cook and seconded by Larry Richardson to approve the May 19, 2022. Board Meeting minutes with corrections as presented. Motion carried.

## **Citizen Input – None**

### **Board of Directors Business – Tom Miller**

#### **Swearing-In of New Board Members**

Judge Connie Terry from Precinct 3 read the Oath of Office and Statement of Officer installing the Uncontested Re-Elected Board Members.

Justin Cook, Pct. 1

Tom Miller, Pct. 3

Allison Lamberth, Pct. 4

Larry Richardson, At-Large Member

#### **Board Orientation**

Mr. Kevin Reed from Reed, Claymon, Meeker and Hargett presented via WebEx an overview of characteristics of successful hospital boards based on his experience as an attorney working in rural healthcare. He also provided an update on the current state of rural healthcare in Texas. Discussion ensued by the board.

#### **Review, consider and take action regarding Executive Committee Items:**

##### **May 20, 2022**

Mr. Tom Miller stated to the Board that the Executive Committee met on May 20, 2022 regarding a Physician Contract for Dr. Jeffrey Faulkner. At this meeting there was a motion made by Allison Lamberth and seconded Marcelo Laijas to recommend to the Full Board the approval of Physician Contract Jeffrey Faulkner, M.D. as presented.

#### **Action Taken**

Motion made by Justin Cook and seconded by Allison Lamberth to approve the Physician Contract for Jeffrey Faulkner, M.D. as presented. Motion carried.

#### **Review, consider and take action regarding By-Laws and Personnel Meeting:**

##### **May 24, 2022**

Allison Lamberth provided a brief summary of the By-Laws and Personnel Meeting that took place 05-24-2022. At this meeting no changes were recommended to the By-Laws for the Board of Directors to consider. Mr. Bob Gillespie stated that he is working with the State Representative on changes regarding meeting attendance. Mrs. Lamberth also mentioned that the Personnel Policies and Employee Handbook were reviewed with no changes needed.

#### **Medical Staff By-Laws –**

Mr. Bob Gillespie reviewed recommended revisions to the Medical Staff By-Laws which will be considered for approval at the Medical Executive Committee in July and brought back to the Board for consideration at the July meeting.

#### **Review, consider and take action regarding Long Range Planning Meeting Summary:**

##### **June 9, 2022**

Mr. Larry Richardson gave a brief summary of the Long Range Planning Meeting and there were not action items from the committee for the Board to consider.

**Review, consider and take action regarding Finance Committee Items:**

**May Summary and Financial Analysis**

Mr. Kyle Klein, CFO, reviewed the financial information for the month of May. The Board held discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

**Action Taken**

Motion made by Marcelo Laijas and seconded by Larry Richardson to approve the May Summary and Financial Analysis as presented. Motion carried.

Mr. Kyle Klein reviewed the current format of the CMMC Patient Statements with the Board of Directors and addressed any questions. Board discussion ensued.

**CMMC Team and Endeavor Quality Incentive Fee**

Tabled until next Board Meeting.

**Tower Rental – Trash Compactor Contract**

Mr. Brandon McDowell requested \$26,000 / \$5,200 per year for a 5-year agreement for trash compactor rental. Board discussion ensued.

**Action Taken**

Motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the 5-year Trash Compactor Agreement as presented. Motion carried.

**Quadient – Postal Meter Agreement**

Mr. Brandon McDowell requested \$11,000 / \$2,750 per year for a 51-month agreement for Postal Meter rental. Board discussion ensued.

**Action Taken**

Motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the 51-month Postal Meter agreement as presented. Motion carried.

**Monthly /Annual/ Monthly Reports**

**Annual Emergency Disaster Preparedness Plan**

Mr. Brandon McDowell provided an overview of the Emergency Disaster Preparedness Plan and stated there were no changes to the plan for this year.

**Action Taken**

Motion made by Allison Lamberth and seconded by Justin Cook to approve Annual Emergency Disaster Plan as presented. Motion carried.

**CEO Report – Bob Gillespie**

Bob Gillespie reviewed the following updates:

- Covid Positivity Rate
- Community Engagement
  - Lions Club 05/26
  - Veterans Breakfast 05/28

- Sacred Heart Catholic Daughter 06/13
- Camino Real Restoration and Recovery Center Ribbon cutting
- Upcoming Sacred Heart Knights of Columbus 06/20
- Sleep Center Review
- Denim and Diamonds Casino Night 08-06-2022

Discussion ensued with the Board Members on the items above.

#### **Executive Session**

The Board President called for a Closed Session.

The Board Members convened into Closed Session at 8:09 pm on 06/16/2022.

#### **Reconvene to Open Session**

The Board President called for an Open Session.

The Board Members convened into Open Session at 8:45 pm on 06/16/2022.

#### **Section Texas 161.032 Medical & Safety Code**

Medical Staff Credentials

#### **Action Taken**

Motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the Medical Staff Credentials as presented. Motion carried.

#### **Section Texas 551.072 Deliberations Regarding Property**

No Action Taken

#### **Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.**

No Action Taken

With no further business, the meeting adjourned.



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Marcelo Laijas, Board Secretary