

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
July 21, 2022**

Present Tom Miller, Board President
Allison Lamberth
Larry Richardson
Justin Cook
Don Finley
Steve Browning
Bonna Reed

Absent Marcelo Laijas
Nick Janysek

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Gary Williams, CNO
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Barbara Meza, Accounting Director
Judge Sarah Canady
Katelyn Hogg, Marketing Associate
Kayte Cowsert, Marketing Associate
Kimberly Jones, Executive Assistant

Call Meeting to Order

Mr. Tom Miller - Board President called the meeting to order at 6:00 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called roll of the Board of Directors and a quorum was present.

Approval of the Board Meeting Minutes – May 19, 2022

Mr. Miller presented the May 19, 2022 Board Meeting Minutes for approval.

Corrections made to minutes from Board Meeting May 19, 2022, to add back the June 21, 2021 ratification under the Executive Committee Items.

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to approve the June 21, 2021 Board Meeting minutes as presented. Motion carried.

Approval of the Board Meeting Minutes – June 16, 2022

Mr. Miller presented the June 16, 2022 Board Meeting Minutes for approval.

Action Taken

Motion made by Larry Richardson and seconded by Justin Cook to approve the June 16, 2022 Board Meeting minutes as presented. Motion carried

Citizen Input – None

Board of Directors Business – Tom Miller

Swearing-In of New Board Member

Judge Sarah Canady officiated the Oath of Office and Statement of Officer installing the Uncontested Re-Elected Board Member Bonna Reed from Precinct 1.

Review, consider and take action regarding Executive Committee Items:

July 13, 2022

Mr. Tom Miller stated to the Board that the Executive Committee meet on July 13, 2022 regarding a Physician Contract for Dr. Matthew Hendley. At this meeting there was a motion made by Allison Lamberth and seconded Marcelo Lajjas to recommend to the Full Board the approval of Physician Contract Matthew Hendley, M.D. as presented.

Action Taken

Motion made by Allison Lamberth and seconded by Justin Cook to approve the Physician Contract for Matthew Hendley, M.D. as presented. Motion carried.

Review, consider and take action regarding Finance Committee Items:

June Summary and Financial Analysis

Mr. Kyle Klein, CFO, reviewed the financial information for the month of June. The Board held discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Allison Lamberth and seconded by Don Finley to approve the June Summary and Financial Analysis as presented. Motion carried.

Agreement with Luis Alcalá, DO – Family Practice

Mr. Gillespie reviewed the agreement for Dr. Luis Alcalá with the Board. Board discussion ensued.

Action Taken

A motion made by Allison Lamberth and seconded by Larry Richardson to approve the new Physician Agreement for Dr. Luis Alcalá, as presented. Motion Carried.

Physician Recruitment Contract – Tacore

Mr. Gillespie requested approval from the Board for up to \$35,000 to Tacore, for recruitment of an ENT Physician candidate with \$10,000 bonus if the candidate is found within 60 days. Board discussion ensued.

Action Taken

A motion made by Allison Lamberth and seconded by Justin Cook to approve the agreement of moving forward with recruitment process through Tacore as presented. Motion Carried.

Physician Recruitment Contract – Medicus

Mr. Gillespie requested approval from the Board for up to \$35,000 to Medicus, for recruitment of an ENT Physician candidate with \$10,000 bonus if the candidate is found within 60 days. Board discussion ensued.

Action Taken

A motion made by Allison Lamberth and seconded by Justin Cook to approve the agreement of moving forward with recruitment process through Medicus as presented. Motion Carried.

MRI Service Plan – MVP Coverage

Mr. Brandon McDowell requested \$70,000 for the addition of MRI and chiller into the MVP self-insurance maintenance plan. 20% cost / 80% deductible - \$17,000/\$53,000. Board discussion ensued.

Action Taken

Motion made by Allison Lamberth and seconded by Steve Browning to approve the addition of the MRI and Chiller in the MVP self-insurance maintenance plan as presented. Motion carried.

Meditech Nursing Module Consultant

Mr. Brandon McDowell requested \$100,000 for the proposed consultant assistance to build out electronic Physician documentation, order sets/protocols, discharge planning, testing and training with a projected 4 month completion. Board discussion ensued.

Action Taken

Motion made by Allison Lamberth and seconded by Bonna Reed to approve Meditech Nursing Module Consultant as presented. Motion carried.

Monthly /Annual/ Monthly Reports**Staffing Report – Gary Williams**

Mr. Gary Williams reviewed the Staffing Effectiveness for 2022 Q1 & Q2 to include

- Staffing Effectiveness – Measuring Outcomes
- Nursing Sensitive Indicators (NSI) for 2022
- Patient Care impact
- Staffing Effectiveness
- Current CMMC Staffing Policy

Quarterly Patient Satisfaction Report – Gary Williams

Mr. Gary Williams reviewed the following:

- Patient Experience Inpatient 2022 Q1 & Q2
 - Overall Performance
 - Quarter Comparisons
 - Communication about Medicine
 - Communication with Nurses

- Communication with Doctors
- Discharge Information
- Would Recommend
- Action Plan
- Comments
- Patient Experience Emergency Department 2022 - Q2
 - Overall Performance
 - Focus Items – Top Box
 - Focus Items - Mean
 - Arrival
 - Personal
 - Comments
- Patient Experience Surgery 2022 - Q2
 - Overall Performance
 - Comments

Bi-Annual Organizational Chart Review – Bob Gillespie

Mr. Bob Gillespie reviewed the up-to-date Organizational Chart with the Board of Directors. Board Discussion Ensued.

Action Taken

A motion made by Allison Lamberth and seconded by Justin Cook to approve the Bi-Annual Organizational Chart as presented. Motion Carried

Quarterly Patient Service Center Report – Ms. Olivia Flores will report next month.

Quarterly Compliance Report – Kyle Klein

Mr. Kyle Klein reviewed the purpose of the Compliance Hotline and possible items that could be reported. Mr. Klein did state that there had not been any calls to date on the dedicated compliance phone line. Board Discussion Ensued

Quarterly Investment Report- Kyle Klein

Mr. Kyle Klein reviewed the financial investments, stating that rates are increasing and the average rate is 2.6 %. Discussion ensued by the Board.

CEO Report – Bob Gillespie

Bob Gillespie reviewed the following updates:

- Surgery Department Floor
- Upcoming Meetings
 - Appointing of Tax Officer
 - Budget Presentation
 - Long Range Update
- Nurse Staffing
 - Last Month
 - CNO, HR, Directors Med-Surg/ED/ICU, OR and the Quality Department
 - Quality Department
 - Visited RN Schools

- Marketing Deployment
- 4 GN/RN – 2 OR and 2 ED
- 3 LVN – 1 Med-Surg and 2 ED
- 2 Pipeline
- 3 Candidates for Consideration from Avant
- 1 RN Converted from Agency for Full Time
- Dr. Cynthia Gonzalez
- Denim and Diamonds

Discussion ensued with the Board Members on the items above.

Executive Session

The Board President called for a Closed Session.

The Board Members convened into Closed Session at 7:58 pm on 07/21/2022.

Reconvene to Open Session

The Board President called for an Open Session.

The Board Members convened into Open Session at 8:38 pm on 07/21/2022.

Section Texas 161.032 Medical & Safety Code

Medical Staff Credentials

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to approve the Medical Staff Credentials as presented. Motion carried.

Section Texas 551.072 Deliberations Regarding Property

No Action Taken

Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.

No Action Taken

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary

