

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
Finance Committee Meeting Minutes
September 22, 2022**

Present: Allison Lamberth – Co Chairman
Tom Miller
Justin Cook
Larry Richardson
Nick Janysek
Steve Browning
Bonna Reed
Don Finley

Absent: Marcelo Laijas - Chairman

Also Present: Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Gary Williams, CNO
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Barbara Meza, Accounting Director
Sue Tackitt, Infection Control Nurse
Kimberly Jones, Executive Assistant
WCN

Call Meeting to Order

Mrs. Allison Lamberth called the Meeting to order at 4:30 pm

Roll Call of Finance Committee Members

Mrs. Lamberth called the roll of the Committee and quorum was present.

Approval of the August 18, 2022 Finance Committee Meeting Minutes

Mrs. Allison Lamberth presented the August 18, 2022 Finance Committee Meeting Minutes for approval.

Action Taken

Motion made by Justin Cook and seconded by Bonna Reed to approve the August 18, 2022 Finance Meeting minutes as presented. Motion carried.

Review, Consider and Take Action Regarding Any of the Following Issues:

August Summary and Financial Analysis

Mr. Kyle Klein, CFO, reviewed the financial information for the month of August. The Finance Committee held discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Larry Richardson and seconded by Justin Cook to recommend to the Board the August Summary and Financial Analysis as presented. Motion carried.

Quarterly Investment Report- Kyle Klein

Mr. Kyle Klein reviewed that there hasn't been any major changes in our investment accounts. He stated that he would be moving more money into Certificates of Deposit once the recent interest rate increase was reflected in the rates for the CDs. Finance Committee discussion ensued.

Fiscal Year 2022 Auditor

Mr. Kyle Klein gave his recommendation for FY2022 auditor of Durbin and Company. Durbin rotates staff each year to give an objective review, they are knowledgeable regarding rural Texas issues, and the projects they have assisted with have all gone favorable. The main competitor to Durbin was acquired by a larger corporation and therefore the staff recommend Durbin and Company complete the fiscal year 2022 audit. Finance Committee discussion ensued.

Action Taken

Motion made by Larry Richardson and seconded by Tom Miller to recommend to the Board Durbin and Company for the FY2022 Audit. Motion Carried.

F Y 2023 Operational Budget

Mr. Kyle Klein reviewed the following with the Finance Committee:

Assumptions for: Volumes, Reimbursements. Expenses, Gross Revenue and the proposed budget. This information was updated from the information provided at the August meeting.

Action Taken

Motion made by Tom Miller and seconded by Steve Browning to recommend the Board the approval of the FY 2023 Operational Budget as presented. Motion carried.

Capital Expenditure Budget for FY 2023, 2024 and 2025

Mr. Brandon McDowell reviewed the budget for capital projects and expenditures with the Finance Committee for fiscal years 2023, 2024, and 2025.

Action Taken

Motion made by Larry Richardson and seconded by Bonna Reed to recommend to the Board the three FY Capital Expenditure Budget for 2023, 2024 and 2025 as presented. Motion carried.

FY 2023 Tax Rates

Mr. Kyle Klein reviewed the Tax Rate calculations from the County Tax Office. Past tax rates were shown and other measurable tax rates were reviewed that would be received by the hospital for the year. Discussion ensued with the Finance Committee.

Action Taken

Motion made by Tom Miller and seconded by Larry Richardson to recommend to the Board the proposed tax rate for FY 2023 of .0955 per \$100.00 valuation as presented. Motion Carried.

Request for Qualifications- Design Build Firm

Mr. Karl Hittle requested approval from the Finance Committee to proceed with the Request for Qualifications with Design Build Firm to assist with the Design, Build and oversight of full construction process of the construction project for a medical office building. Discussion ensued with the Finance Committee.

Action Taken

A motion made by Tom Miller and seconded by Justin Cook to recommend to the Board moving forward with the Request for Qualifications process as presented. Motion Carried.

Agreement with Devraj Nayak, MD – Cardiology

Mr. Gillespie reviewed the agreement for Dr. Devraj Nayak with the Finance Committee. Finance Committee discussion ensued.

Action Taken

A motion made by Larry Richardson and seconded by Don Finley to recommend to the Board the approval of the renewed Physician Agreement for Dr. Devraj Nayak as presented. Motion Carried.

ASP Evotech GI Scope Washer

Mr. Brandon McDowell requested approval from the Finance Committee the purchase of the GI Scope Washer from ASP Evotech in the amount of \$45,000. This would replace the current GI scope washer. The current washer has reached end of life for replacement equipment and repair costs are higher than the cost of a new one. Finance Committee discussion ensued.

Action Taken

A motion made by Larry Richardson and seconded by Bonna Reed to recommend to the Board the approval of the purchase of the GI Scope Washer from ASP Evotech as presented. Motion Carried.

Alterman Access Control Systems

Mr. Brandon McDowell requested approval from the Finance Committee the purchase of the Access Control Systems from Alterman in the amount of \$46,000. This would be an upgrade to the current badge access control system. Five new security panels would be installed in network closets with a software upgrade on system and servers. Finance Committee discussion ensued.

Action Taken

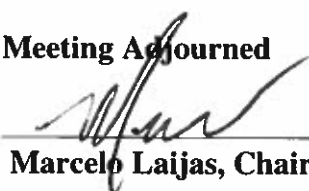
A motion made by Tom Miller and seconded by Don Finley to recommend to the Board the approval of the purchase of the Access Control Systems from Alterman as presented. Motion Carried.

Phillips CT Machine

Mr. Brandon McDowell requested approval from the Finance Committee the purchase of the Phillips CT Machine in the amount of \$950,000. The hospital's non-profit organization, Consolata, will be donating at least \$300,000 towards the new Phillips CT machine. The CT Machine purchase amount will include a cardiac package, construction and a 2 Month mobile CT machine for use during the installation of the new machine. Also included is a 5 year service contract. Finance Committee discussion ensued.

Action Taken

A motion made by Larry Richardson and seconded by Steve Browning to recommend to the Board the approval of the purchase of the CT Machine from Phillips as presented. Motion Carried.

Meeting Adjourned

Marcelo Laijas, Chair Finance Committee

