

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
District Board Meeting Minutes  
October 20, 2022**

**Present** Tom Miller, Board President  
Allison Lamberth  
Marcelo Laijas  
Larry Richardson  
Don Finley

**Absent** Justin Cook  
Nick Janysek  
Steve Browning  
Bonna Reed

**Also Present** Bob Gillespie, CEO  
Kyle Klein, CFO  
Brandon McDowell, COO  
Olivia Flores, Clinic Executive  
Gary Williams, CNO  
Karl Hittle, Endeavor  
Curtis Rojas, Endeavor  
Katelyn Hogg, Marketing Associate  
Kimberly Jones, Executive Assistant

**Call Meeting to Order**

Mr. Tom Miller - Board President called the meeting to order at 6:15 p.m.

**Pledge of Allegiance / Texas Pledge / Reflection**

**Roll Call of Board**

The Board President called roll of the Board of Directors and a quorum was present.

**Approval of the Board Meeting Minutes – September 22, 2022**

Mr. Miller presented the September 22, 2022 Board Meeting Minutes for approval.

**Action Taken**

Motion made by Larry Richardson and seconded by Allison Lamberth to approve the September 22, 2022 Board Meeting minutes as presented. Motion carried

**Citizen Input – None**

**Review, consider and take action regarding Finance Committee Items:**

**September Summary and Financial Analysis**

Mr. Kyle Klein, CFO, reviewed a draft version of the financial information for the month of September. The Board held discussion and questions regarding the information provided in the Summary and Financial Analysis. Since September's Summary and Financial Analysis is in Draft format, no action will be taken, and it will be brought to next month's meeting for approval.

### **Agreement with Robert Kimelheim, MD – Rheumatologist**

Mr. Gillespie reviewed the agreement for Dr. Robert Kimelheim with the Board.  
Board discussion ensued.

### **Action Taken**

A motion made by Marcelo Laijas and seconded by Don Finley to approve the Physician Agreement for Dr. Robert Kimelheim as presented. Motion Carried.

### **Design and Renovation of the 495 Building**

Mr. Brandon McDowell requested approval from the Board to move forward with the Request for Qualification process for the Design and Renovation of the 495 Building. Discussion ensued with the Board.

### **Action Taken**

A motion made by Marcelo Laijas and seconded by Larry Richardson to move forward with the Request for Qualifications process as presented. Motion Carried.

### **Monthly /Annual/ Monthly Reports**

#### **Annual Marketing Plan – Katelyn Hogg**

Mrs. Katelyn Hogg reviewed the following:

- Provider Marketing
  - Family Medicine, Pediatrics, Urology, Podiatry and New Provider
  - Physical Marketing – La Vernia, Atascosa, Karnes
- Patient Service Center and Phone System
  - Education and community forums to best serve patients
- Positive vs. Negative Reviews
  - Positive review encouragement
- New Residents
  - Mailing Program
- Community Involvement and Health Initiatives
  - Dr. Nayak healthy cooking, and physical activities for all ages
- Waiting Room TV's Program
  - Upgrade and evaluation
- Marketing Team
- Monthly Employee Recognition
- Free Flu Vaccine Clinics
- Petting Zoo sponsorship at the Peanut Festive Goober Games
- Peanut Festival Representative
- Dr. Iglesias attended the Line Dancing Group
- Dr. Nayak – Hypertension Wellness Class
- Mr. Bob Gillespie spoke at the La Vernia Chamber of Commerce meeting
- Mr. Bob Gillespie spoke with members of the Wilson County Historical Society
- Upcoming Events
  - Consolata Clay Tournament
  - Floresville Fall Fest and Children's Alliance Trunk or Treat

#### **Quarterly Compliance Report – Kyle Klein**

Mr. Kyle Klein reviewed the purpose of the Compliance Hotline and possible items that could be reported. Mr. Klein did state that there had not been any calls to date on the dedicated compliance phone line. Board Discussion Ensued

## **CEO Report – Bob Gillespie**

Bob Gillespie reviewed the following updates:

- Review of the upcoming Request for Qualification for property adjacent to 499 10<sup>th</sup> Street
  - Milestone 1: Delivery of RFQ 11-19-2022
  - Milestone 2: Site/Scope Walkthrough 12-2-2022
  - Milestone 3: Delivery of RFQ Submissions 12-14-2022, to be opened 12-15-2022
  - Milestone 4: Firm Interviews by WCMHD Board, 1<sup>st</sup> and 2<sup>nd</sup> week of January
  - Milestone 5: Selection of Firm by WCMHS Board, 01-19-2023
  - Milestone 6: Confirm Project, Design Scope and Budget, 1<sup>st</sup> Quarter CY 2023
  - Milestone 7: Negotiation / Execution of Final Contract, 3<sup>rd</sup> Quarter CY 2023
  - Milestone 8: Commence Project, 4<sup>th</sup> Quarter CY 2023
  - Completion: 4<sup>th</sup> Quarter CY 2024
- Overview of 2<sup>nd</sup> Story Options
- Overview of Construction Timeline

Discussion ensued with the Board Members on the items above.

### **Executive Session**

The Board President called for a Closed Session.

The Board Members convened into Closed Session at 6:42 pm on 10/20/2022.

### **Reconvene to Open Session**

The Board President called for an Open Session.

The Board Members convened into Open Session at 7:25 pm on 10/20/2022.

### **Section Texas 161.032 Medical & Safety Code**

Medical Staff Credentials

#### **Action Taken**

Motion made by Larry Richardson and seconded by Don Finley to approve the Medical Staff Credentials as presented. Motion carried

### **Section Texas 551.072 Deliberations Regarding Property**

**No Action Taken**

### **Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.**

**No Action Taken**

With no further business, the meeting adjourned.



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**Marcelo Laijas, Board Secretary**

