

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
February 16, 2023**

Present Tom Miller, Board President
Allison Lamberth
Larry Richardson
Marcelo Laijas
Justin Cook
Nick Janysek
Steve Browning
Don Finley

Absent Bonna Reed

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Olivia Flores, Clinic Executive
Gary Williams, CNO
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Katelyn Hogg, Marketing Associate
Paublina Marquez, Marketing Associate
Savannah Bravo, Consolata Event Coordinator
WCN Representative
Kimberly Jones, Executive Assistant

Call Meeting to Order

Mr. Tom Miller - Board President called the meeting to order at 4:30 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called roll of the Board of Directors and a quorum was present.

Approval of the Board Meeting Minutes – January 19, 2023

Mr. Miller presented the January 19, 2023 Board Meeting Minutes for approval.

Action Taken

Motion made by Allison Lamberth and seconded by Larry Richardson to approve the January 19, 2023 Board Meeting Minutes as presented. Motion Carried.

Approval of the Special Board Meeting Minutes – January 10, 2023

Mr. Miller presented the January 10, 2023 Special Board Meeting Minutes for approval.

Action Taken

Motion made by Larry Richardson and seconded by Don Finley to approve the January 10, 2023 Special Board Meeting Minutes as presented. Motion Carried.

Citizen Input – Savannah Bravo the Consolata Event Coordinator, introduced herself and spoke about upcoming Consolata Events.

Review, consider and take action regarding the Design-Build Contract with SpawGlass for the construction of the Highway 181 Medical Office Building.

Timeline of past and future milestones and estimated construction timelines were presented. Mr. Karl Hittle asked for approval to move forward with the SpawGlass Contract.

Action Taken

A motion made by Marcelo Lajjas and seconded by Steve Browning to move forward with the contract with SpawGlass for the construction of the Highway 181 Medical Office Building project as presented. Motion Carried.

Review, consider and take action regarding Finance Committee Items:**January Summary and Financial Analysis**

Mr. Kyle Klein, CFO, reviewed the financial information for the month of January. The Board held discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Marcelo Lajjas and seconded by Larry Richardson to approve the January Summary and Financial Analysis as presented. Motion carried.

Investment Plan- Kyle Klein

Mr. Kyle Klein reviewed the 2023 Cash Projection, stating that interest rates are increasing. Mr. Klein asked for approval to move an additional \$3,000,000 from the cash account into the investment account with the higher interest rates. Discussion ensued by the Board.

Action Taken

Motion made by Marcelo Lajjas and seconded by Don Finley to approve moving \$3,000,000 from cash account to the investment account as presented. Motion Carried

Monthly /Annual/ Monthly Reports**Quality Assurance Performance Improvement Plan 2023**

Mr. Gary Williams commented that there have been minimal changes to the plan. If any changes arise, they will be brought back for approval. Board discussion ensued.

Action Taken

Motion made by Marcelo Lajjas and seconded by Nick Janysek to approve the Annual Quality Assurance Performance Improvement Plan as presented. Motion carried.

Infection Control Plan 2023

Mr. Gary Williams commented that there have been minimal changes to the plan. If any changes arise, they will be brought back for approval. Board discussion ensued.

Action Taken

Motion made by Allison Lamberth and seconded by Don Finley to approve the Infection Control Plan as presented. Motion carried.

Annual Security/Safety/Risk Assessment Plan 2023 – Brandon McDowell

Mr. Brandon McDowell reviewed the following with the Board

- **Annual Security/Safety/Risk Assessment**
 - Vulnerability Assessment – Q1 Scan – 30% reduction in high alerts since last February; overall reduction in priority alerts
- **Safety/Threat/Performance Management**
 - Disabled Public access to webmail, now secured by two factor authentication
 - VPN improvements – now requires multi factor authentication to remote into our networks
 - Wireless Network- changed to protected staff network WIFI password and removed personal devices
- **Current Protections**
 - Web security gateway
 - Email security gateway
 - Mobile device management
 - Monthly security updates
 - Software for vulnerability scans
 - Endpoint protection
- **Upcoming Plans**
 - Improved backup strategies and storing multiple copies offsite
 - Continue to update folder security based on appropriate access structure
 - Continue to clean up on Shared drive and removing data that should be located in the department drive
 - Improve physical network security with additional port security on devices

CEO Report – Bob Gillespie

Bob Gillespie reviewed the following updates:

- Floresville and La Vernia High School CMA students
- November Employee Recognition Recipient – Stacy Jarzombek
- Mobile CT arrival
- Employee Anniversary Celebration
- Cowboy Breakfast
- Perfect Stroke Survey
- By- Laws and Personnel Committee Meeting, scheduled meeting date 03-03-2023 at 4:00 pm
- Discussion of moving Finance and Board Meeting to 03-23-2023 due to original date falling during spring break

Executive Session

The Board President called for a Closed Session.

The Board Members convened into Closed Session at 5:12 pm on 2-16-2023.

Reconvene to Open Session

The Board President called for an Open Session.

The Board Members convened into Open Session at 5:25 pm on 2-16-2023.

Section Texas 161.032 Medical & Safety Code

Medical Staff Credentials

Action Taken

Motion made by Larry Richardson and seconded by Allison Lamberth to approve the Medical Staff Credentials as presented. Motion carried

Section Texas 551.072 Deliberations Regarding Property

No Action Taken

Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.

No Action Taken

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary