

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
November 16, 2023**

Present Tom Miller, Board President
Marcelo Laijas
Don Finley
Larry Richardson
Allison Lamberth
Nick Janysek
Steve Browning

Absent Justin Cook

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Olivia Flores, Exe. Clinic Director
Gary Williams, CNO
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
WCN Representative
Katelyn Hogg, Marketing Associate

Call Meeting to Order

Mr. Tom Miller - Board President called the meeting to order at 5:30 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called roll of the Board of Directors and a quorum was present.

Approval of the Called Board Meeting Minutes – August 24 2023

Mr. Miller presented the August 24, 2023 Called Board Meeting Minutes for approval.

Action Taken

Motion made by Larry Richardson and seconded by Steve Browning to approve the August 24, 2023 Board Meeting Minutes as presented. Motion Carried.

Approval of the Board Meeting Minutes – September 14, 2023

Mr. Miller presented the September 14, 2023 Board Meeting Minutes for approval.

Action Taken

Motion made by Allison Lamberth and seconded by Nick Janysek to approve the September 14, 2023 Board Meeting Minutes as presented. Motion Carried.

Citizen Input – None

Review, consider and take action regarding Finance Committee Items:

September Summary and Financial Analysis

Mr. Kyle Klein, CFO, reviewed the financial information for the month of September. The Board held a discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the September Summary and Financial Analysis as presented. Motion carried.

October Summary and Financial Analysis

Mr. Kyle Klein, CFO, reviewed the financial information for the month of October. The Board held a discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Marcelo Laijas and seconded by Nick Janysek to approve the October Summary and Financial Analysis as presented. Motion carried.

Insurance Renewals

Mr. Kyle Klein reviewed the Insurance Renewals for the upcoming year of the renewal estimate of \$180,549 to include the following renewals

Professional and General Liability

Directors and Officers

Crime

Cybersecurity

Commercial Auto

Workers Comp

Action Taken

A motion made by Marcelo Laijas seconded by Larry Richardson to approve up to \$180,549 for the Insurance Program Premiums for 2023-2024 as presented. Motion Carried.

Victoria Emergency Associates – Agreement Amendment

Mr. Bob Gillespie requested approval for Victoria Emergency Associates – ER agreement amendment. Proposed would be \$90,000 flat rate per Month Subsidy. Also \$7800.00 per Month for each of the Dictatorships to include Medical Director, Trauma Director and Stroke Director. Performance incentives will be negotiated and brought back to the Board for approval. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Steve Browning to approve the amendment to the VEA agreement as presented. Motion carried.

PACS Software

Mr. Brandon McDowell requested \$385,000 for the 5-year commitment for the PACS Software. This is the radiology system for acquiring, archiving, transmitting and displaying radiological images. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Allison Lamberth to approve the 5-year agreement with PACS as presented. Motion carried.

Spectrum Elan – La Vernia

Mr. Brandon McDowell requested a 3-Year commitment with Spectrum for \$17,100. This would be replacement of the fiber line in La Vernia to Spectrum to match all our other sites. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Nick Janysek to approve the 3-Year agreement with Spectrum as presented. Motion carried.

Annual Marketing Plan– Katelyn Hogg

- Provider Marketing
 - Family Medicine
 - Iglesias
 - Garza
 - Podiatry
 - Pain Management
 - Cardiology
 - Pediatrics
 - Physical Marketing - Outside Providers
 - Primary Care
 - Specialists
 - La Vernia, Atascosa, Karnes, Wilson
- Marketing/Analytics
 - Newspaper – Island Ads
 - Social Media Campaigns
 - FELPS Inserts
 - New Residents
 - Mailing Program
 - Waiting Room TV's Program
 - Upgrade & Evaluation
- Multi-Annual Report
- Community Involvement & Health Initiatives for All Ages
 - Dr. Nayak Healthy Cooking
 - Balance & Tai Chi
 - Line Dancing
 - Walking

- Water Aerobics
- Health Presentations
- Imaging Services
 - New Mammography
 - CT Angiogram
- IV Therapy
 - Services
- Home Health
 - Services
- Physician Recruitment
 - Onboarding Marketing
- Patient Service Center & Phone System
 - Community Education
- Accessibility of Review Process
 - Patient Ratings
 - Providers
 - Services
- November Update
 - Employee Recognition Recipient – Maria Morales, Housekeeping
 - Helton Nature Park Fall Festival
 - Children’s Alliance Trunk or Treat
 - La Vernia Harvest Hoedown
 - Poth Education Foundation Gala
 - Medical Assistant Week Video
 - Veterans Day
 - Halloween Costume Contest
 - Upcoming Events
 - Floresville Christmas Parade
 - La Vernia Christmas Parade

CEO Report – Bob Gillespie

Mr. Gillespie reviewed the following with the Board of Directors:

- Building Update
 - Permitting – City of Floresville
 - Bid process will complete end of November
 - Board Approval - January
 - Notice to Proceed - January
- Physician Recruitment
 - Ortho 3 candidates
 - Site visit with 1 in December
 - Urology 2 candidates
 - ENT 1 candidate
- Chiller/HVAC Installation
 - Dietary – Completed
 - Surgery – Completed
 - MedSurg – Completed

- Emergency Room – Pending
- Radiology – Pending
- Laboratory - Pending
- Siemens Mammography 3D machine
 - Installation in late January
 - Reception
- Elections
 - Precinct 1 – Marcelo Laijas
 - Precinct 2 – Nick Janysek
 - Precinct 3 – Donald Finley
 - Precinct 4 – Steve Browning
- Post - Notice of Deadline to file Applications for placement on the ballot
 - November 17, 2023
 - Website
 - Hospital
- Filing Dates
 - Start accepting applications - January 17, 2024
 - Deadline of applications - February 16, 2024

Executive Session

The Board President called for a Closed Session.

The Board Members convened into Closed Session at 6:24 pm on 11-16-2023.

Reconvene to Open Session

The Board President called for an Open Session.

The Board Members convened into Open Session at 6:33 pm on 11-16-2023.

Section Texas 161.032 Medical & Safety Code

Medical Staff Credentials

Action Taken

Motion made by Larry Richardson and seconded by Nick Janysek to approve the Medical Staff Credentials as presented. Motion carried.


Section Texas 551.072 Deliberations Regarding Property

No Action Taken

Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.

No Action Taken

With no further business, the meeting adjourned.



 Marcelo Laijas, Board Secretary

