

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
May 16, 2024**

Present Allison Lamberth, Board President
Marcelo Laijas
Larry Richardson
Justin Cook
Don Finley
Steve Browning
Nick Janysek
Randy Bruett

Absent

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Oliva Flores, Executive Director of Clinics
Gary Williams, CNO
Karl Hittle, Endeavor
Katelyn Hogg, Marketing Associate
Judge Hank Whitman
Kimberly Jones, Executive Assistant
WCN Representative

Call Meeting to Order

Mrs. Allison Lamberth - Board President called the meeting to order at 5:12 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called roll of the Board of Directors and a quorum was present.

Approval of the Board Meeting Minutes – April 18, 2024

Mrs. Lamberth presented the April 18, 2024 Board Meeting Minutes for approval.

Action Taken

Motion made by Larry Richardson and seconded by Nick Janysek to approve the April 18, 2024 Board Meeting Minutes as presented. Motion Carried.

Approval of the Special Board Meeting Minutes; Canvassing of the Election – May 8, 2024

Mrs. Lamberth presented the May 8, 2024 Special Board Meeting Minutes for approval.

Action Taken

Motion made by Marcelo Laijas and seconded by Randy Bruett to approve the May 8, 2024 Special Board Meeting Minutes as presented. Motion Carried.

Citizen Input – None

Employee of the Month/Year Presentation

Brenda Kirkham –Patient Service Center

Ruby Moron – Med-Surg

Matt Pedrotti – CT

Inez Guerrero – HIM

Lupe Longoria – Med-Surg

Alyssa Sanchez-Perez – Clinic System

Maria Morales, EVS

Rachel White, CT

Oscar White, CT

Manager of the Year – Brenda Kirkham- Patient Service Center

Employee of the Year – Inez Guerrero – HIM

Board of Directors Business – Allison Lamberth**Swearing-In of Re-instated Board Members**

Judge Hank Whitman read the Oath of Office and Statement of Officer installing the Uncontested Re-Elected Board Members.

Marcelo Laijas, Pct. 1

Nick Janysek, Pct. 2

Don Finley, Pct. 3

Steve Browning, Pct. 4

Election of Officers

Mrs. Allison Lamberth reviewed the current roster of officers with the Board and asked if anyone had any objections of the slate presented. Slate Presented - Allison Lamberth for President, Marcelo Laijas Vice-President and Justin Cook as Secretary. Discussion ensued.

Action Taken

Motion made by Larry Richardson and seconded by Randy Bruett to appoint current slate presented for the year. Motion carried.

President - Allison Lamberth, - Vice President –Marcelo Laijas and Secretary – Justin Cook.

Appoint to Board Committees – Review

Board Members were asked to consider their participation in the following committees and Mrs. Allison Lamberth appointed each to the following committees of the Board:

By-Laws & Personnel Committee

Don Finley- Chairman

Justin Cook

Larry Richardson

Finance Committee

Justin Cook, Chairman

Marcelo Laijas

Nick Janysek

Randy Bruett

Joint Conference

Allison Lamberth, Board President

Marcelo Laijas, Vice President

Bryan Dunn, M.D. Chief of Staff

Devraj Nayak, M.D. Chief Medical Officer

Bob Gillespie, CEO

Gary Williams, CNO

Alternate: Justin Cook, Secretary

Long Range Planning

Larry Richardson, Chairman

Allison Lamberth

Marcelo Laijas

Justin Cook

Don Finley

Nick Janysek

Bonna Reed

Steven Browning

Review, consider and take action regarding Finance Committee Items:

April Summary and Financial Analysis

Mr. Kyle Klein, CFO, reviewed the financial information for the month of April. The Board held discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Marcelo Laijas and seconded by Nick Janysek to approve the April Summary and Financial Analysis as presented. Motion carried.

Meraki

Mr. Brandon McDowell requested \$23,000, to renew the 5-year agreement with Meraki. This Renewal subscription licensing for 115 access points, for advanced security and server license. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Steve Browning to approve the 5 year Agreement with Meraki as presented. Motion carried.

3M Dictation

Mr. Brandon McDowell requested \$42,000 for the 3M Dictation system. 3M is an all in one and artificial intelligence-powered solution that will enable our providers to conversationally create. Review, edit, and sign clinical notes directly into our EHRs. This will entail 25 licenses, \$24,000 will be the ongoing yearly cost, Speechmic Microphones \$10,000 and the Implementation and training services for \$8,000. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Larry Richardson to approve the purchase of the 3M Dictation system as presented. Motion carried.

Hilliard Printer Lease

Mr. Brandon McDowell requested \$285,000 for a 5-year agreement. This 5-year agreement will include 50 HP printers/copiers including toner, cartridge and rollers within service agreement. Customized solution with properly sized printers/copiers for different workloads. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Don Finley to approve the 5-year agreement with Hilliard as presented. Motion carried.

Monthly /Annual/ Quarterly Reports

Annual Emergency Disaster Plan

Mr. Gary Williams discussed any changes to the Annual Emergency Disaster Plan to include

- Contact numbers updated

The Committee is currently reviewing the plan and will be bringing back for Board Approval once finished reviewing.

Action Taken

Motion made by Larry Richardson and seconded by Justin Cook to approve the changes to the Annual Emergency Disaster Plan as presented. Motion carried.

Quarterly Compliance Report – Kyle Klein

Mr. Kyle Klein stated that there were no compliance issues at this time

Quarterly Investment Report

Mr. Kyle Klein stated at this time we are reinvesting CDs as they mature according to the Board's previous direction.

CEO Report – Bob Gillespie

Mr. Gillespie reviewed the following with the Board of Directors:

- Rehabilitation
 - Full-Time Speech Therapist
 - Additional Occupational Therapist
 - Full coverage for Pediatric Therapy (All Modalities)
- Imaging CT Angiograms
 - FFR – Fraction Flow Reserve
- Trauma Program
 - Partnering with Medcom for a Bi-Directional flow of transferring of records
- State – Automation Testing Phase
 - ELR- Electronic Laboratory Reports
 - AUR – Anti-Microbial Use Reports
 - Immtrac – Immunization Tracking
- Business
 - Changing Clearinghouse
- ENT
 - 1st Surgical Case
 - 2 more Scheduled
 - 120 Patients
- Medication/Patient Scanning
 - Teams Performance
- Physician Visits
 - June 21st – Primary Care Candidate
 - June 25th – ENT Candidate
 - July – TBD – Ortho Candidate
- Physicians Currently in Discussion with
 - 2 Ortho Candidates
 - 1 ENT Candidate
 - 1 Primary Care Candidate
 - 1 Trauma/General Surgeon
 - 1 Urology Candidate
 - 3 Urology Groups
- Building Update
 - May
 - Foundation – EOM
 - Utilities- FELPS
- Denim and Diamonds Casino Night August 3, 2024
 - 27 Tables
 - 4 VIP Sponsors
 - 1 Royale Sponsor
- Record Breaking Attendance @ Balance Class!

- Senior Prom – Prairie Meadows
- Quality Dept. Presentation - FISD Bilingual Parents Club
- Stockdale Career Day
- Dr. Nayak Employee Yoga
- 80,000 View on YouTube – Dr. Trini Garza and Dr. Enrique Iglesias

Executive Session

The Board President called for a Closed Session.

The Board Members convened into Closed Session at 5:59 pm on 05-16-2024.

Reconvene to Open Session

The Board President called for an Open Session.

The Board Members convened into Open Session at 6:00 pm on 05-16-2024.

Section Texas 161.032 Medical & Safety Code

Medical Staff Credentials

Action Taken

Motion made by Larry Richardson and seconded by Don Finley to approve the Medical Staff Credentials as presented. Motion carried.

Section Texas 551.072 Deliberations Regarding Property

No Action Taken

Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.

No Action Taken

With no further business, the meeting adjourned.



Marcelo Laijas, Board Secretary

