

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
July 18, 2024**

Present Marcelo Laijas
 Allison Lamberth
 Nick Janysek
 Randy Bruett
 Don Finley
 Steve Browning

Absent Larry Richardson
 Justin Cook

Also Present Bob Gillespie, CEO
 Kyle Klein, CFO
 Brandon McDowell, COO
 Oliva Flores, Executive Director of Clinics
 Gary Williams, CNO
 Karl Hittle, Endeavor
 Curtis Rojas, Endeavor
 Barbara Meza, Accounting Director
 Paublina Marquez, Marketing Associate
 Kimberly Jones, Executive Assistant

Call Meeting to Order

Allison Lamberth - Board President called the meeting to order at 5:00 p.m.

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

The Board President called roll of the Board of Directors and a quorum was present.

Approval of the Board Meeting Minutes – June 20, 2024

Allison Lamberth presented the June 20, 2024 Board Meeting Minutes for approval.

Action Taken

Motion made by Marcelo Laijas and seconded by Steve Browning to approve the June 20, 2024 Board Meeting Minutes as presented. Motion Carried.

Citizen Input - None

Ratify actions taken during the 07/03/2024 Executive Committee Meeting

Bob Gillespie discussed the following items from July 03, 2024, the Executive Committee met and the following actions took place.

- Approved Human Resource and Payroll System Agreement with Paycom
- Approved Physician Agreement – Dr. Brian Baumgartner, ENT
- Approved Physician Agreement – Dr. Edwin Morales, Urology
- Approved Physician Agreement – Dr. Ana Motta, Family Medicine

Action Taken

Motion made by Marcelo Laijas and seconded by Nick Janysek to ratify the approval of the HR Payroll system Paycom that took place July 3, 2024 at the Executive Committee Meeting. Motion Carried.

Action Taken

Motion made by Marcelo Laijas and seconded by Randy Bruett to ratify the approval of the Physician Agreement for Dr. Brain Baumgartner, ENT; that took place July 3, 2024 at the Executive Committee Meeting. Motion Carried.

Action Taken

Motion made by Nick Janysek and seconded by Don Finley to ratify the approval of the Physician Agreement for Dr. Edwin Morales, Urology; that took place July 3, 2024 at the Executive Committee Meeting. Motion Carried.

Action Taken

Motion made by Marcelo Laijas and seconded by Randy Bruett to ratify the approval of the Physician Agreement for Dr. Ana Motta, Family Medicine; that took place July 3, 2024 at the Executive Committee Meeting. Motion Carried.

Review, consider and take action regarding Finance Committee Items:**June Summary and Financial Analysis**

Kyle Klein, CFO, reviewed the financial information for the month of June. The Board held discussion and asked questions regarding the information provided in the Summary and Financial Analysis.

Action Taken

Motion made by Marcelo Laijas and seconded by Nick Janysek to approve the June Summary and Financial Analysis as presented. Motion carried.

495 Suite 2 Refresh

Brandon McDowell requested \$65,000 for a refresh of Suite 2 in the 495 Building. This refresh is similar to previous renovations completed in MOB building. Flooring replaced, painting, lights, doors, and countertops replaced or refreshed. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Steve Browning to approve the refresh of Suite 2 in the 496 Building as presented. Motion carried.

Steris – ER Room Light

Brandon McDowell requested \$17,000 for the replacement of the existing ER Trauma room light. This light is ceiling mounted LED procedure room light putting out 100,00 lux (brightness). Provides adjustable intensity and color tones with a hand that can be autoclaved. Board discussion ensued.

Action Taken

Motion made by Marcelo Laijas and seconded by Don Finley to approve the purchase the Steris ER Room Light as presented. Motion carried.

Monthly /Annual/ Quarterly Reports

Quarterly Patient Experience – Gary Williams/Olivia Flores

Gary Williams reviewed the following regarding patient experience scores

- OR Overall Performance
- OR Focus Questions
- ER Overall Performance
- ER Focus Questions
- Inpatient Overall Performance
- Inpatient Focus Questions
- Inpatient Ancillary Focus Measures
- Home Health Patient Experience Survey
- Home Health Patient Experience Survey Global Measures

Olivia Flores reviewed the following regarding patient experience scores

- Clinic System Overall
- Comment Distribution
- Distribution of Responses
- Survey Detail
- Section Performance
- Marketing Efforts to help with patient app training

CEO Report – Bob Gillespie

Bob Gillespie reviewed the following with the Board of Directors:

- Dates
 - By-Laws/Personnel Committee Meeting August 8th – August 12th
 - Joint Conference September 9th @ 1:00 pm
 - Budget Workshop – Board Meeting August 15th
- Physicians Recruitment
 - ENT – November 11th
 - Urology – September 1st
 - Ortho
 - 3 Candidates
 - Primary Care
 - 1 Candidate
 - Radiologist
 - Just Started...
- CMMC Summer Bash – July 3, 2024
- Celebrating Caitlyn and Robert
- Consolata Denim and Diamonds Casino Night Update
- Open Employee Forums – July 25th

Executive Session

The Board President called for a Closed Session.

The Board Members convened into Closed Session at 5:50 pm on 07-18-2024.

Reconvene to Open Session

The Board President called for an Open Session.

The Board Members convened into Open Session at 5:51 pm on 07-18-2024.

**Section Texas 161.032 Medical & Safety Code
Medical Staff Credentials**

Action Taken

No Action Taken

Section Texas 551.072 Deliberations Regarding Property

No Action Taken

Section Texas 551.085 Deliberation of Governing Board of Certain Providers of Health Care Services.

No Action Taken

With no further business, the meeting adjourned.



Justin Cook, Board Secretary