

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
September 24, 2024**

Present Allison Lamberth, Board President
Larry Richardson
Nick Janysek
Marcelo Laijas
Randy Bruett
Steve Browning
Justin Cook

Absent Don Finley

Also Present Bob Gillespie, CEO
Karl Hittle, Endeavor
Kyle Klein, CFO
Gary Williams, CNO
Olivia Flores, Executive Director of Clinic System
Katelyn Hogg, Marketing Associate
Kimberly Jones, Executive Assistant
Savannah Bravo, Consolata Event Coordinator

Call Meeting to Order

Allison Lamberth called the meeting to order at **5:11 p.m.**

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

A roll call of the Board of Directors confirmed a quorum was present.

Approval of the Board Meeting Minutes

Action Taken:

Motion made by **Larry Richardson** and seconded by **Steve Browning** to approve the minutes of the **August 15, 2024** Board Meeting as presented. **Motion carried.**

Citizen Input

Savannah Bravo, Consolata Event Coordinator, spoke about the upcoming Consolata Clay Shoot.

Ratification of Executive Committee Actions (August 29, 2024)

Bob Gillespie discussed and reported the Executive Committee approved a contract for **Zachary Aybar, M.D.** in Family Medicine.

Action Taken:

Motion made by **Justin Cook** and seconded by **Randy Bruett** to ratify the Executive Committee's actions. **Motion carried.**

Personnel and By-Law Committee Meeting (August 12, 2024)

Bob Gillespie summarized the meeting, noting no changes were recommended to the Board of Directors' By-Laws. He reviewed recommended revisions to the Employee Handbook and Medical Staff By-Laws, which were approved by the Medical Executive Committee.

Action Taken:

1. Motion made by **Larry Richardson** and seconded by **Marcelo Laijas** to approve the Employee Handbook as presented. **Motion carried.**
2. Motion made by **Steve Browning** and seconded by **Randy Bruett** to approve the Medical Staff By-Laws as approved by the Medical Executive Committee. **Motion carried.**

Finance Committee Items

August Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for August. The Board discussed and asked questions regarding the information.

Action Taken:

Motion made by **Justin Cook** and seconded by **Nick Janysek** to approve the August Summary and Financial Analysis. **Motion carried.**

Fiscal Year 2024 Auditor

Kyle Klein recommended **Durbin and Company** for the FY2024 audit, highlighting their experience with rural Texas issues.

Action Taken:

Motion made by **Justin Cook** and seconded by **Larry Richardson** to approve Durbin and Company as the auditor. **Motion carried.**

FY 2025 Operational Budget

Kyle Klein reviewed the proposed operational budget, covering volumes, reimbursements, expenses, and gross revenue.

Action Taken:

Motion made by **Justin Cook** and seconded by **Randy Bruett** to approve the FY 2025 Operational Budget as presented. **Motion carried.**

Capital Expenditures Budget (FY 2025, 2026, 2027)

Bob Gillespie discussed requests for capital projects and expenditures.

Action Taken:

Motion made by **Justin Cook** and seconded by **Steve Browning** to approve the Capital Expenditure Budget for 2025, 2026, and 2027. **Motion carried.**

2025 Tax Rates

Kyle Klein reviewed tax rate calculations from the County Tax Office and discussed potential rates.

Action Taken:

Motion made by **Justin Cook** and seconded by **Marcelo Laijas** to adopt and lower the proposed tax rate for FY 2025 to **\$0.0817** per \$100 valuation. **Motion carried.**

Purchase Requests

1. Email Filter:

Bob Gillespie requested **\$13,000** for a new Sophos email filter to enhance security.

Action Taken:

Motion made by **Justin Cook** and seconded by **Nick Janysek** to approve the purchase. **Motion carried.**

2. Dietary Freezer Compressor:

Bob Gillespie requested **\$13,000** for a new compressor to improve freezer performance.

Action Taken:

Motion made by **Justin Cook** and seconded by **Steve Browning** to approve the purchase. **Motion carried.**

3. North Campus Waiting Room Furniture:

Bob Gillespie requested **\$36,000** for new waiting room furniture.

Action Taken:

Motion made by **Justin Cook** and seconded by **Larry Richardson** to approve the purchase. **Motion carried.**

4. IT Datacenter Hardware:

Bob Gillespie requested **\$136,115** for network upgrades, with funding from a Rural Hospital Broadband Program grant.

Action Taken:

Motion made by **Justin Cook** and seconded by **Marcelo Laijas** to approve the purchase. **Motion carried.**

5. Radiologist Group Service Agreement:

Bob Gillespie reviewed the proposed agreement with **ImageCare Radiology Group**.

Action Taken:

Motion made by **Justin Cook** and seconded by **Steve Browning** to approve the service agreement. **Motion carried.**

CEO Report

Bob Gillespie updated the Board on:

- Low Cost Mammography
- Consolata Clay Shoot on October 19, 2024
- Stockdale Junior High School College Prep Presentation

- Sepsis Awareness Day initiatives
- 9/11 Memorial activities
- Various grants and projects

Executive Session

The Board entered Closed Session at **5:58 PM**.

Reconvene to Open Session

The Board reconvened at **6:05 PM**.

Medical Staff Credentials

Action Taken:

Motion made by **Larry Richardson** and seconded by **Marcelo Laijas** to approve Medical Staff Credentials. **Motion carried.**

Other Sections

- No actions taken under **Texas 551.072** or **Texas 551.085**.

Adjournment

With no further business, the meeting adjourned at **6:06 PM**.



Justin Cook, Board Secretary