

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
Finance Meeting Minutes
September 24, 2024**

Present Justin Cook - Secretary
Allison Lamberth
Larry Richardson
Nick Janysek
Marcelo Laijas
Randy Bruett
Steve Browning

Also Present Bob Gillespie, CEO
Karl Hittle, Endeavor
Kyle Klein, CFO
Gary Williams, CNO
Barbara Meza, Accounting Director
Kimberly Jones, Executive Assistant

Call Meeting to Order

Justin Cook called the meeting to order at **4:00 p.m.**

Roll Call of Board

A roll call of the Finance Committee confirmed a quorum was present.

Approval of the Finance Meeting Minutes

Action Taken:

Motion made by **Allison Lamberth** and seconded by **Randy Bruett** to approve the minutes of the **August 15, 2024** Finance Meeting as presented. **Motion carried.**

August Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for August. The Finance Committee discussed and asked questions regarding the information.

Action Taken:

Motion made by **Nick Janysek** and seconded by **Randy Bruett** to recommend to the Board the approval of the August Summary and Financial Analysis. **Motion carried.**

Fiscal Year 2024 Auditor

Kyle Klein recommended **Durbin and Company** for the FY2024 audit, highlighting their experience with rural Texas issues.

Action Taken:

Motion made by **Larry Richardson** and seconded by **Marcelo Laijas** to recommend to the Board the approval of Durbin and Company as the auditor. **Motion carried.**

FY 2025 Operational Budget

Kyle Klein reviewed the proposed operational budget, covering volumes, reimbursements, expenses, and gross revenue.

Action Taken:

Motion made by **Allison Lamberth** and seconded by **Nick Janysek** to recommend to the Board the approval of the FY 2025 Operational Budget as presented. **Motion carried.**

Capital Expenditures Budget (FY 2025, 2026, 2027)

Bob Gillespie discussed requests for capital projects and expenditures.

Action Taken:

Motion made by **Marcelo Laijas** and seconded by **Randy Bruett** to recommend to the Board the approval of the Capital Expenditure Budget for 2025, 2026, and 2027. **Motion carried.**

2025 Tax Rates

Kyle Klein reviewed tax rate calculations from the County Tax Office and discussed potential rates.

Action Taken:

Motion made by **Larry Richardson** and seconded by **Steve Browning** to recommend to the Board adopting and lower the proposed tax rate for FY 2025 to **\$0.0817** per \$100 valuation. **Motion carried.**

Purchase Requests

1. **Email Filter:**

Bob Gillespie requested **\$13,000** for a new Sophos email filter to enhance security.

Action Taken:

Motion made by **Nick Janysek** and seconded by **Randy Bruett** to recommend to the Board the approval of the purchase. **Motion carried.**

2. **Dietary Freezer Compressor:**

Bob Gillespie requested **\$13,000** for a new compressor to improve freezer performance.

Action Taken:

Motion made by **Allison Lamberth** and seconded by **Larry Richardson** to recommend to the Board the approval of the purchase. **Motion carried.**

3. **North Campus Waiting Room Furniture:**

Bob Gillespie requested **\$36,000** for new waiting room furniture.

Action Taken:

Motion made by **Marcelo Laijas** and seconded by **Steve Browning** to recommend to the Board the approval of the purchase. **Motion carried.**

4. **IT Datacenter Hardware:**

Bob Gillespie requested **\$136,115** for network upgrades, with funding from a Rural Hospital Broadband Program grant.

Action Taken:

Motion made by **Larry Richardson** and seconded by **Allison Lamberth** to recommend to the Board approval of the purchase. **Motion carried.**

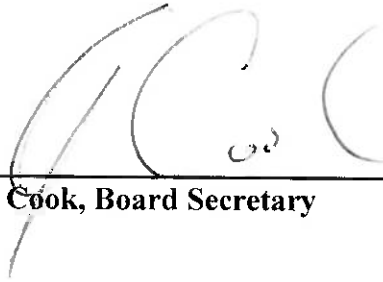
5. **Radiologist Group Service Agreement:**

Bob Gillespie reviewed the proposed agreement with **ImageCare Radiology Group**.

Action Taken:

Motion made by **Randy Bruett** and seconded by **Nick Janysek** to recommend to the Board the approval of the service agreement. **Motion carried.**

Adjournment

A handwritten signature in black ink, appearing to read 'Justin Cook', is written above a horizontal line.

Justin Cook, Board Secretary

