

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
November 21, 2024**

Present Allison Lamberth, Board President
Marcelo Laijas
Larry Richardson
Justin Cook
Nick Janysek
Randy Bruett

Absent Steve Browning
Don Finley

Also Present Bob Gillespie, CEO
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Brandon McDowell, COO
Kyle Klein, CFO
Gary Williams, CNO
Olivia Flores, Executive Director of Clinic System
Katelyn Hogg, Marketing Associate
Paublina Marquez, Marketing Associate
Nupe Sandoval, HR Director
Kimberly Jones, Executive Assistant

Call Meeting to Order

Allison Lamberth called the meeting to order at **6:00 p.m.**

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

A roll call of the Board of Directors confirmed a quorum was present.

Approval of the Board Meeting Minutes

Action Taken:

Motion made by **Justin Cook** and seconded by **Randy Bruett** to approve the minutes of the **October 17, 2024** Board Meeting as presented. **Motion carried.**

Citizen Input - None

Finance Committee Items

September Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for September. The Board discussed and asked questions regarding the information.

Action Taken:

Motion made by **Justin Cook** and seconded by **Marcelo Laijas** to approve the September Summary and Financial Analysis. **Motion carried.**

October Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for October. The Board discussed and asked questions regarding the information.

Action Taken:

Motion made by **Justin Cook** and seconded by **Larry Richardson** to approve the October Summary and Financial Analysis. **Motion carried.**

Insurance Renewals

1. Professional and General Liability

Kyle reviewed the renewal quote with the Board.

Action Taken:

Motion made by **Justin Cook** and seconded by **Randy Bruett** to approve up to \$66,000. **Motion carried.**

2. Directors and Officers/Fiduciary

Kyle reviewed the renewal quote with the Board

Action Taken:

Motion made by **Justin Cook** and seconded by **Nick Janysek** to approve up to \$39,000. **Motion carried.**

3. Cybersecurity

Kyle reviewed the renewal quote with the Board

Action Taken:

Motion made by **Justin Cook** and seconded by **Marcelo Laijas** to approve up to \$16,000. **Motion carried.**

4. Business Auto

Kyle reviewed the renewal quote with the Board

Action Taken:

Motion made by **Justin Cook** and seconded by **Randy Bruett** to approve up to \$740.00. **Motion carried.**

5. Worker's Compensation

Kyle reviewed the renewal quote with the Board

Action Taken:

Motion made by **Justin Cook** and seconded by **Nick Janysek** to approve up to \$49,500. **Motion carried.**

Purchase Requests

1. **Craig Sessions, MD – Orthopedic Surgeon Agreement:**

Bob Gillespie reviewed the Physician Agreement with the Board.

Action Taken:

Motion made by **Justin Cook** and seconded by **Larry Richardson** to approve the agreement. **Motion carried.**

2. **Hospice KanTime Agreement:**

Brandon McDowell requested **\$60,000** for the new service agreement.

Action Taken:

Motion made by **Marcelo Laijas** and seconded by **Randy Bruett** to approve the agreement. **Motion carried.**

3. **EVS and Dietary Agreement:**

Brandon McDowell requested **\$972,000** for the EVS and Dietary Agreement for 5 years.

Action Taken:

Motion made by **Marcelo Laijas** and seconded by **Nick Janysek** to approve the agreement. **Motion carried.**

4. **Humidifier Repairs:**

Brandon McDowell requested \$40,000 for the repairs of the Humidifier.

Action Taken:

Motion made by **Justin Cook** and seconded by **Marcelo Laijas** to approve the repair. **Motion carried.**

Monthly /Annual/ Quarterly Reports

Annual Human Resources Report – Arnulfo Sandoval

Nupe went over the Annual Human Resources Report to include metrics on the following:

- * Top Employers in Wilson County
- * Business Size
- * Employee Types
- * Veterans
- * Pay
- * Pay Updates
- * Employee Demographics: Gender - Age
- * Generation Trends
- * Workforce by Years of Service
- * Employee Turnover 2023 to date compared to 2024
- * Recruiting Efforts
- * Leadership Training
- * Changes

Quarterly Compliance Report – Kyle Klein

Kyle Klein stated that there were no compliance issues at this time.

Quarterly Investment Report

Kyle Klein discussed the current investments and estimated annual interest with the Board.

CEO Report

Bob Gillespie updated the Board on:

- Insurance Contracts
- ENT – Baumgartner and Willson
- Employees of the Month – Barbara Martinez and Yvonne Hernandez
- Remembrance Service
- Halloween
- Veterans Day
- Radiology Update
- Primary Care Provider Group
- Specialty Care Provider Group

Executive Session

The Board entered Closed Session at **6:31 PM**.

Reconvene to Open Session

The Board reconvened at **6:48 PM**.

Medical Staff Credentials

Action Taken:


Motion made by **Larry Richardson** and seconded by **Nick Janysek** to approve the Medical Staff Credentials as presented. **Motion carried**

Other Sections

- No actions taken under **Texas 551.072** or **Texas 551.085**.

Adjournment

With no further business, the meeting adjourned at **6:49 PM**.



Justin Cook, Board Secretary