

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
March 20, 2025**

Present Allison Lamberth, Board President
Marcelo Laijas
Justin Cook
Randy Bruett
Larry Richardson
Nick Janysek
Don Finley

Absent Steve Browning

Also Present Bob Gillespie, CEO
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Brandon McDowell, COO
Kyle Klein, CFO
Gary Williams, CNO
Barbara Meza, Accounting Director
Caitlyn Thayer, Home Health Director
Nydia Garcia, PHC Supervisor
Katelyn Hogg, Marketing Associate
Kimberly Jones, Executive Assistant
WCN Representative

Call Meeting to Order

Allison Lamberth called the meeting to order at **5:02 p.m.**

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

A roll call of the Board of Directors confirmed a quorum was present.

Executive Session

The Board entered Closed Session at **5:06 PM.**

Reconvene to Open Session

The Board reconvened at **5:48 PM.**

Take Action on Executive Session items

Medical Staff Credentials

Action Taken Section 161.032:

Motion made by **Larry Richardson** and seconded by **Randy Bruett** to approve the Medical Staff Credentials as presented. **Motion carried**

Other Sections

- No actions taken under **Texas 551.072, 551.074** or **Texas 551.085**.

Approval of the Board Meeting Minutes

Action Taken:

Motion made by **Don Finley** and seconded by **Nick Janysek** to approve the minutes of the **February 20, 2025** Board Meeting as presented. **Motion carried.**

Citizen Input – None

Finance Committee Items

February Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for February. The Board discussed and asked questions regarding the information.

Action Taken:

Motion made by **Justin Cook** and seconded by **Marcelo Laijas** to approve the February Summary and Financial Analysis. **Motion carried.**

Property Insurance Renewals – Travelers

Kyle Klein reviewed the proposed 2025-2026 Property Insurance Renewal through Travelers for \$206,434, which includes our new Rehab, Orthopedic and Podiatry building. Board Discussion ensued.

Action Taken:

Motion made by **Justin Cook** and seconded by **Nick Janysek** to approve the renewal.

Employee Health Insurance – 90 Degree Benefits/US Fire Stop Loss

Kyle Klein reviewed the Annual Employee Health Insurance and Stop Loss Carrier options and recommended going with option 1, 90 Degree Benefits/US Fire Stop Loss. Board Discussion ensued.

Action Taken:

Motion made by **Justin Cook** and seconded by **Larry Richardson** to proceed moving forward with option 1 with 90 Degree Benefits/US Fire Stop Loss as presented. **Motion carried**

Victoria Emergency Associates – Hospitalist Agreement

Bob Gillespie reviewed the Hospitalist Agreement with Victoria Emergency Associates with the Board. Board Discussion ensued.

Action Taken:

Motion made by **Justin Cook** and seconded by **Don Finley** to approve the Hospitalist Agreement with Victoria Emergency Associates as presented. **Motion carried**

Capital Expenditures / Service Agreements / Lease Agreements

Mobile Carts - Brandon McDowell requested up to \$20,000, and not to exceed for Mobile Medical Carts for ER and OR to help with documentation and medication scanning efficiencies. Board Discussion ensued.

Action Taken:

Motion made by **Justin Cook** and seconded by **Randy Bruett** to approve the Mobile Medical Carts. Motion carried.

Monthly /Annual/ Quarterly Reports**Quality Assurance Performance Improvement Plan 2025**

Gary Williams commented that there have been minimal changes to the plan. If any changes arise, they will be brought back for approval. Board discussion ensued.

Action Taken

Motion made by **Justin Cook** and seconded by **Randy Bruett** to approve the Annual Quality Assurance Performance Improvement Plan as presented. Motion carried.

Infection Control Plan 2025

Gary Williams commented that there have been minimal changes to the plan. If any changes arise, they will be brought back for approval. Board discussion ensued.

Action Taken

Motion made by **Don Finley** and seconded **Larry Richardson** by to approve the Infection Control Plan as presented. Motion carried.

Annual Home Health Report – Caitlyn Thayer

Caitlyn Thayer went over the most recent Home Health Report which included the Scope of Service, Certification/Re-Certification Survey Emergency Preparedness, Staffing Changes, Quality Improvement and Financial Statistics. Board discussion ensued.

Action Taken:

Motion made by **Randy Bruett** and seconded by **Larry Richardson** to approve the Annual Home Health Report as presented. **Motion carried**

Annual Compliance Plan – Kyle Klein

Kyle Klein overviewed the Compliance Program Plan to include the following

- The Compliance Officer's main duties include coordination of and communication regarding the Compliance Program, which includes planning, implementing, and monitoring.
- Compliance Hotline
 - Confidentiality, unless government authorities are involved
 - Report hotline information to the Board and CEO
 - No retaliation policy

- Employee Code of Conduct
 - Comply with all Federal and State laws
 - Rules and regulation
 - Sets forth the expectation
- Compliance Plan Benefits
 - Demonstrate to employees, and the community at large the strong commitment to honest and responsible provider conduct of CMMC
 - Provide a more accurate view of employee and contractor behavior relating to fraud and abuse
 - Identify and prevent criminal and unethical conduct
 - Improve the quality of patient care
 - Create a centralized source for distributing information on health care statutes, regulations, and other program directives as they relate to fraud and abuse and other such issues
 - Develop a culture and methodologies that encourage employees to report potential problems
 - Initiate immediate and appropriate corrective action and
 - Through early detection and reporting minimize the loss to the government from false claims, as well as reduce the exposure of CMMC to civil damages and penalties, criminal sanctions, and administrative remedies such as program exclusion.
- Compliance Plan – Areas of Concern
 - Billing for items or services not actually rendered
 - Providing medically unnecessary services
 - Up Coding
 - DRG Creep
 - Outpatient services rendered in connection with inpatient stays
 - Duplicate billing
 - False cost reports
 - Unbundling
 - Billing for discharge in lieu of transfer
 - Patients' freedom of choice
 - Credit balance – Failure to refund
 - Hospital incentives that violate the anti-kickback statute or other similar federal or state statutes or regulations
 - Joint ventures
 - Financial arrangements between hospitals and hospital-based Physicians
 - Stark Physician Self-Referral Law
 - Knowing failure to provide covered services or necessary care to members of a health maintenance organization
 - Patient Dumping

Action Taken

Motion made by **Marcelo Laijas** and seconded by **Nick Janysek** to approve the Annual Compliance Plan as presented. Motion carried

Quarterly Compliance Report – Kyle Klein

Kyle Klein stated that there were no compliance issues during the last quarter.

Quarterly Investment Report- Kyle Klein

Kyle Klein stated that recently Wells Fargo Advisors has decided that they will no longer have municipalities as clients. CMMC will be moving Investments funds back into the Operating Account and will utilize a sweep account to maintain the interest earnings until another solution is found. Discussion ensued by the Board.

CEO Report

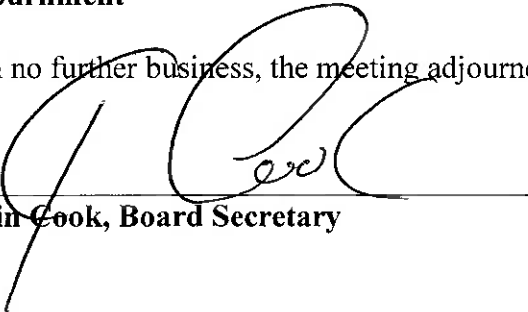
Bob Gillespie updated the Board on:

- Decon Training 3/4/2025
- Grand Opening and 20th Anniversary Celebration
- Patient and Family Advisory Council update
- 10th Annual Consolata Golf Tournament – April 5, 2025
- Home Heath – 5 Star
- Insurance Contracts
 - United – Redirected
 - Aetna – Contract Pending
 - Cigna – Engaged
- 493 Construction Update
 - Construction Complete
 - Connally teams have moved in
 - Currently working on closeouts, documentation and warranty submittals

Executive Session not necessary

Adjournment

With no further business, the meeting adjourned at **6:28 PM**.



Justin Cook, Board Secretary

