

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
Finance Meeting Minutes
August 28, 2025**

Present Justin Cook – Secretary
Marcelo Laijas
Allison Lamberth
Larry Richardson
Randy Bruett
Steve Browning
Don Finley
Nick Janysek

Absent

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Gary Williams, CNO
Barbara Meza, Accounting Director
Kimberly Jones, Executive Assistant

Call Meeting to Order

Justin Cook called the meeting to order at **4:05 p.m.**

Roll Call of Board

A roll call of the Finance Committee confirmed a quorum was present.

Approval of the Finance Meeting Minutes July 17, 2025

Action Taken:

Motion made by **Marcelo Laijas** and seconded by **Randy Bruett** to approve the minutes of the **July 17, 2025** Finance Meeting with the correction of title date April to May.

Motion carried.

July Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for July. The Finance Committee discussed and asked questions regarding the information.

Action Taken:

Motion made by **Allison Lamberth** and seconded by **Nick Janysek** to recommend to the Board the Approval of the July Summary and Financial Analysis. Motion carried.

Capital Expenditures / Service Agreements / Lease Agreements

TV Marketing Project – **Brandon McDowell** requested **\$15,000** for the New TVs for the **TV Marketing Project** in addition to the streaming subscription service for 5 years. Finance Committee discussion ensued.

Action Taken:

Motion made by **Larry Richardson** and seconded **Nick Janysek** to recommend to the Board the approval of the TV Marketing Project costs as presented. Motion carried.

Direct TV Contract– **Brandon McDowell** requested up to **\$16,000** for the 3-year renewal of **Direct TV contract** for patient areas. Finance Committee discussion ensued.

Action Taken:

Motion made by **Nick Janysek** and seconded by **Randy Bruett** to recommend to the Board the approval of the contract with **Direct TV** as presented. Motion carried.

Stericycle Waste Disposal Contract– **Brandon McDowell** requested up to **\$60,000** for the 5-year renewal of the **Stericycle Waste Contract**. Finance Committee discussion ensued.

Action Taken:

Motion made by **Steve Browning** and seconded by **Larry Richardson** to recommend to the Board the approval of the contract with **Stericycle** as presented. Motion carried.

Dietary Dishwasher Repair– **Brandon McDowell** requested up to **\$15,000** for the repair of the **Dietary Dishwasher**. Finance Committee discussion ensued.

Action Taken:

Motion made by **Larry Richardson** and seconded by **Randy Bruett** to recommend to the Board the approval of the repair of the **Dietary Dishwasher** as presented. Motion carried.

Formfast Upgrade– **Brandon McDowell** requested **\$120,000** for 3 years to interlace Health Formfast. Finance Committee discussion ensued.

Action Taken:

Motion made by **Nick Janysek** and seconded by **Marcelo Laijas** to recommend to the Board the approval of the upgrade of **Formfast** as presented. Motion carried.

Endeavor Revenue Cycle agreement was moved to last action item of the Board meeting.

Seguin Anesthesia Contract– **Bob Gillespie** requested **\$62,500** for remainder of the **Seguin Anesthesia Contract**. Finance Committee discussion ensued.

Action Taken:

Motion made by **Marcelo Laijas** and seconded by **Steve Browning** to recommend to the Board the approval of the **Seguin Anesthesia Contract** as presented. Motion carried.

Essentials Contract– **Bob Gillespie** requested **\$500,000** for the **Essentials Anesthesia Contract**. Finance Committee discussion ensued.

Action Taken:

Motion made by **Larry Richardson** and seconded by **Randy Bruett** to recommend to the Board the approval the **Essentials Anesthesia Contract** as presented. Motion carried.

Texas A&M Peer Review Contract– **Brandon McDowell** requested **\$25,000** for the two-year **contract with Texas A&M**. Finance Committee discussion ensued.

Action Taken:

Motion made by **Marcelo Laijas** and seconded by **Allison Lamberth** to recommend to the Board the approval of the **Texas A&M Contract** as presented. Motion carried.

Fracture Table– **Brandon McDowell** requested up to **\$80,000** for the **Fracture Table**. Finance Committee discussion ensued.

Action Taken:


Motion made by **Randy Bruett** and seconded by **Steve Browning** to recommend to the Board the approval of the purchase of the **Fracture Table** as presented. Motion carried.

Physician Agreement – Thomas Willson, MD; ENT – Bob Gillespie reviewed the agreement for **Thomas Willson, MD; ENT** with the Finance Committee. Finance Committee discussion ensued.

Action Taken:

Motion made by **Nick Janysek** and seconded by **Marcelo Laijas** to recommend to the Board the approval of the Physician Agreement for **Thomas Willson, MD** as presented. Motion carried.

Adjournment



Justin Cook, Board Secretary

