

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
September 25, 2025**

Present Allison Lamberth, Board President
Justin Cook
Marcelo Laijas
Larry Richardson
Steve Browning
Don Finley
Nick Janysek
Amy Maytum

Absent Randy Bruett

Also Present Bob Gillespie, CEO
Kyle Klein, CFO
Brandon McDowell, COO
Gary Williams, CNO
Olivia Flores, Executive Clinic Director
Preston Morehead, M.D. – General Surgeon, Chief of Staff
Barbara Meza, Accounting Director
Katelyn Hogg, Marketing Associate
Paublina Marquez, Marketing Associate
Kimberly Jones, Executive Assistant

Call Meeting to Order

Allison Lamberth called the meeting to order at **4:04 p.m.**

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

A roll call of the Board of Directors confirmed a quorum was present.

Citizen Input – No Citizen Input

Approval of the Board Meeting Minutes August 28, 2025

Action Taken:

Motion made by **Justin Cook** and seconded by **Nick Janysek** to approve the minutes of the **August 28, 2025** Board Meeting as presented. **Motion carried.**

Review, Consider and take actions regarding the following items

Board of Director Business – Acceptance of **Amy Maytum** as CMMC Board Member, Pct. 3

Action Taken:

Motion Made by **Marcelo Laijas** and seconded by **Larry Richardson** to accept **Amy Maytum** as CMMC Board Member for Precinct 3. **Motion carried.**

Swearing-In of New Board Member, Precinct 3 – Amy Maytum

Medical Executive Committee Departments – Addition of Specialty

Motion Made by **Larry Richardson** and seconded by **Justin Cook** to establish a sub specialty department titled Hospital Medicine / Medical Sub Specialty for reporting within the Medical Executive Committee. **Motion carried.**

Finance Committee Items

August Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for August. The Board discussed and asked questions regarding the information.

Action Taken:

Motion made by **Justin Cook** and seconded by **Steve Browning** to approve the August Summary and Financial Analysis. **Motion carried.**

Fiscal Year 2025 Auditor

Kyle Klein recommended **Durbin** for the FY2025 audit, highlighting their experience with rural Texas issues.

Action Taken:

Motion made by **Justin Cook** and seconded by **Nick Janysek** to approve Durbin as the **FY 2025 auditor**. **Motion carried.**

FY 2026 Operational Budget

Kyle Klein reviewed the proposed operational budget, covering volumes, reimbursements, expenses, and gross revenue.

Action Taken:

Motion made by **Justin Cook** and seconded by **Larry Richardson** to approve the **FY 2026 Operational Budget** as presented. **Motion carried.**

Capital Expenditures Budget (FY 2026, 2027, 2028)

Brandon McDowell discussed requests for capital projects and expenditures for the upcoming FY 2026, 2027 and 2028.

Action Taken:

Motion made by **Justin Cook** and seconded by **Marcelo Laijas** to approve the **Capital Expenditure Budget for 2026, 2027, and 2028**. **Motion carried.**

2026 Tax Rates

Kyle Klein reviewed tax rate calculations from the County Tax Office and discussed potential rates.

Action Taken:

Motion made by **Justin Cook** and seconded by **Larry Richardson** to adopt and keep the proposed tax rate for FY 2026 to **\$0.0817** per \$100 valuation. **Motion carried.**

Capital Expenditures / Service Agreements / Lease Agreements

Allergy Services of America–Brandon McDowell requested the approval of the **Allergy Services of America** Agreement with the Board. Board Discussion ensued.

Action Taken:

Motion made by **Larry Richardson** and seconded by **Don Finley** to approve the **Allergy Services of America** agreement as presented. Motion carried.

Stroke and Trauma Chart Audit Agreement– Brandon McDowell requested up to **\$250,000** for the agreement. By outsourcing Stroke and Trauma reviews we are partnering with a large national firm that specializes in abstracting and reporting appropriate cases to the State registry. This is mandatory reporting to maintain our Trauma Level status and our Stroke Center certification. By using their expertise, we will be able to continue to improve the quality of the care we provide to the community Board Discussion ensued.

Action Taken:

Motion made by **Larry Richardson** and seconded by **Nick Janysek** to approve the **Stroke and Trauma Chart Audit Agreement** as presented. Motion carried.

Physician Agreement – Travis Holloway, DPM; Podiatry – Bob Gillespie reviewed the agreement for **Travis Holloway, DPM** with the Board. Board Discussion ensued.

Action Taken:

Motion made by **Justin Cook** and seconded by **Marcelo Laijas** to approve the Physician Agreement for **Travis Holloway, DPM** as presented. Motion carried.

Physician Agreement – Thomas Willson, MD; ENT – Bob Gillespie reviewed the agreement for **Thomas Willson, MD** with the Board. Board Discussion ensued.

Action Taken:

Motion made by **Justin Cook** and seconded by **Steve Browning** to approve the Physician Agreement for **Thomas Willson, MD** as presented. Motion carried.

Bob Gillespie updated the Board on:

- CMMC Nursing Leaders attend Wild Game Dinner
- 9/11 Memorial Wreath Laying and Prayer Service
- Dr. Ana Motta, Family Medicine – Visits with I Heart Health Groups
- Clinic System Team Building
- Consolata Sporting Clay Shoot – October 18th
- Update on Insurance Contracts
- Recruitment
- SAMMC Contract - Signed

Executive Session

The Board entered Closed Session at **4:39 PM**.

Reconvene to Open Session

The Board reconvened at **6:09 pm**.

Take Action on Executive Session items

Medical Staff Credentials Section 161.032:

No Action Taken

Section 551.072

Action Item

Motion Made by **Justin Cook** and seconded by **Don Finley** to approve the initiate first right of refusal on a piece of local property if owners decide to sell as presented. Motioned Carried.

Other Sections

- No actions taken under **Texas 551.71, Texas 551.074, Texas 551.85**

Adjournment

With no further business, the meeting adjourned at **6:19 PM**.



Justin Cook, Board Secretary