

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
District Board Meeting Minutes  
January 15, 2026**

**Present** Allison Lamberth, Board President  
Marcelo Laijas  
Larry Richardson  
Don Finley  
Randy Bruett  
Amy Maytum  
Steve Browning  
Nick Janysek

**Absent** Justin Cook

**Also Present** Bob Gillespie, CEO  
Kyle Klein, CFO  
Brandon McDowell, COO  
Olivia Flores, Executive Clinic Director  
Valerie Vick, Quality Director  
Katelyn Hogg, Marketing Associate  
Paublina Marquez, Marketing Associate  
Kimberly Jones, Executive Assistant

**Call Meeting to Order**

Allison Lamberth called the meeting to order at **7:00 p.m.**

**Pledge of Allegiance / Texas Pledge / Reflection**

**Roll Call of Board**

A roll call of the Board of Directors confirmed a quorum was present.

**Citizen Input** – No Citizen Input

**Approval of the Board Meeting Minutes November 20, 2025**

**Action Taken:**

Motion made by **Marcelo Laijas** and seconded by **Don Finley** to approve the minutes of the **November 20, 2025** Board Meeting as presented. **Motion carried.**

**Review, consider and take action regarding any of the following issues:**

**Board of Director Business**

Order of Elections: Ordering of election to be held May 2, 2026 for the purpose of electing five (5) directors to the Hospital District's Board of Directors.



**Action Taken**

Motion made by Nick Janysek and seconded by Marcelo Laijas to accept the Order of Election as presented. Motion carried.

**Finance Committee Items****November Summary and Financial Analysis**

**Kyle Klein, CFO**, presented the financial summary for November. The Board discussed and asked questions regarding the information.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Steve Browning** to approve the **November Summary and Financial Analysis** as presented. Motion carried.

**December Summary and Financial Analysis**

**Kyle Klein, CFO**, presented the financial summary for December. The Board discussed and asked questions regarding the information.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Randy Bruett** to approve the **December Summary and Financial Analysis** as presented. Motion carried.

**Capital Expenditures / Service Agreements / Lease Agreements**

**Building Automation System Controls**—**Brandon McDowell** requested to start the bid process to replace 145 VAV controls, zone temp sensor and discharge air sensors. As well as Integrate twenty exhaust fan controls, one hot water system control, boiler pump and water pump relays and the configuration of the building automation controls. Board Discussion ensued.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Marcelo Laijas** to approve the request to start the bidding process for the Building Automation System Controls as presented. Motion carried.

**COR Impact** – **Brandon McDowell** reviewed the agreement and requested \$130,000 for the approval of the **3- Year Agreement**. Board Discussion ensued.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Randy Bruett** to approve the **COR Impact Agreement** as presented. Motion carried.

**Kantime Renewal Agreement** – **Brandon McDowell** requested \$80,000 for the renewal of the **Kantime Agreement for 5- Years**. Board Discussion ensued.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Amy Maytum** to approve the renewal of the **Kantime Agreement** as presented. Motion carried.



**Pulmonary Function Testing (PFT) Machine** – **Brandon McDowell** requested \$80,000 for the purchase of an **PFT Machine**. Board Discussion ensued.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Larry Richardson** to approve the purchase of the **PFT Machine** as presented. Motion carried.

**Maintenance Value Plan (MVP)** – **Brandon McDowell** requested \$70,000 for the 1 year Agreement for the **Maintenance Value Plan** as presented. Board Discussion ensued.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Randy Bruett** to approve the 1 year agreement for the **Maintenance Value Plan** as presented. Motion carried.

**Ultrasound Probe and Software** – **Brandon McDowell** requested \$20,000 for the **Ultrasound Probe and Software**. Board Discussion ensued.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Larry Richardson** to approve the purchase of the **Ultrasound Probe and Software** as presented. Motion carried.

**Bladder Scanner** – **Brandon McDowell** requested \$15,000 for the purchase of the **Bladder Scanner**. Board Discussion ensued.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Don Finley** to approve the purchase of the **Bladder Scanner** as presented. Motion carried.

**C3HIE Agreement** – **Brandon McDowell** requested \$10,000 for the Agreement with **C3Hie** as presented. Board Discussion ensued.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Steve Browning** to approve the agreement with **C3HIE** as presented. Motion carried.

**Physician Agreements**

**Mosaab Hasan, MD – Gastroenterology Agreement:**

Bob Gillespie discussed the agreement with the Board.

**Action Taken:**

Motion made by **Don Finley** and seconded by **Marcelo Laijas** to approve the agreement with Dr. Mosaab Hasan as presented. **Motion carried.**

**Annual Organizational Chart Review –**

Bob Gillespie reviewed the most recent Organization Chart with the Board



**Action Taken:**

Motion made by **Randy Bruett** and seconded by **Nick Janysek** to approve the **Organization Chart** as presented. **Motion carried.**

**Quarterly Patient Experience –Olivia Flores/Valerie Vick**

**Olivia Flores** reviewed the following regarding patient experience scores

- Facility Patient Experience
- Year to year comparison
- Comment Distribution
- Patient Experience Summary
- Aligning Pres Ganey with CAHPS and STAR Ratings
- CAHPS 2026 Patient Experience Scorecard – STAR aligned
- 2026 Patient Experience Initiatives

**Valerie Vick** reviewed the following regarding patient experience scores

- OR Overall Performance
- OR Focus Questions
- ER Overall Performance
- ER Focus Questions
- Inpatient Overall Performance
- Inpatient Focus Questions
- Inpatient Ancillary Focus Measures
- Home Health Patient Experience Survey Global Measures
- Home Health Patient Experience Survey Global Measure Drivers
- Home Health Patient Experience Survey Composite Measures
- Home Health Patient Experience Survey and Opportunities for Improvement

**Quarterly Marketing Report**

- Veterans Day 11/11
- Poth Education Foundation Gala 11/15
- San Antonio Eye Bank Donate Life Gift of Sight Flag Presentation
- Employee Annual Service Pin Celebration 12/5
- Lions Club Breakfast with Santa 12/6
- Wilson County Interagency – Tidings of Comfort and Joy
- Caroling At Long Term Care Facilities 12/12
- CMMC Job Fair 12/12
- Scenes from CMMC Christmas Season

**CEO Report**

- Action Plan of Correction Update
- Audit – February
- Job Fair
- Kick-Off Allergy Clinic – December
- Insurance Contract Update
- Physician Recruitment Update
- Wiatrek Family Thanks ER
- Consolata Golf Tournament 4/25



**Executive Session**

The Board entered Closed Session at **8:13 pm**

**Reconvene to Open Session**

The Board reconvened at **8:30 pm**

**Take Action on Executive Session items**

**Medical Staff Credentials Section 161.032:**

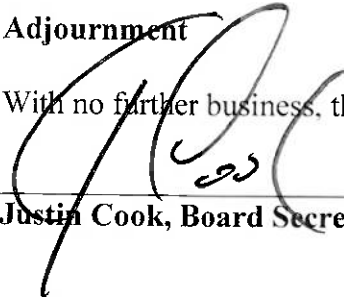
**No action taken**

**Other Sections**

- No actions taken under **Texas 551.072, Texas 551.71, Texas 551.074, Texas 551.85**

**Adjournment**

With no further business, the meeting adjourned at **8:31 pm**



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**Justin Cook, Board Secretary**

