Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
April 16, 2026

Present	Allison Lamberth, Board President Justin Cook Larry Richardson Marcelo Laijas Steve Browning Randy Bruett Amy Maytum
Absent	Don Finley Nick Janysek
Also Present	Bob Gillespie, CEO Kyle Klein, CFO Brandon McDowell, COO Olivia Flores, Executive Clinic Director Sue Tackitt, Interim CNO/Infection Control Katelyn Hogg, Marketing Associate Paublina Marquez, Marketing Associate Andrew Castillo, Blue and Co. Kimberly Jones, Executive Assistant

Call Meeting to Order
Allison Lamberth called the meeting to order at **6:35 p.m.**

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board
A roll call of the Board of Directors confirmed a quorum was present.

Citizen Input – None

Approval of the Board Meeting Minutes March 19, 2026

Action Taken:
Motion made by **Marcelo Laijas** and seconded by **Amy Maytum** to approve the minutes of the **March 19, 2026** Board Meeting as presented. **Motion carried.**

Finance Committee Items
March Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for March. The Board discussed and asked questions regarding the information presented.

Action Taken:
Motion made by **Justin Cook** and seconded by **Randy Bruett** to approve the **March Summary and Financial Analysis** as presented. Motion carried.

FY 2025 Audit Report- Blue and Co.
Andrew Castillo of Blue and Co. reviewed the 2025 fiscal year audit report results and general information with the Board of Directors. Mr. Castillo stated the auditor's opinion is a clean opinion, meaning the audit found the financial reports to be in compliance with general accepted accounting principles. He discussed the various audit adjustments in detail and highlighted various results of the 2025 Audit Report. Board of Director Discussion was held throughout the audit report.

Action Taken
Motion made by **Justin Cook** and seconded by **Amy Maytum** to approve the FY 2025 Audit Report as Presented. Motion Carried.

Capital Expenditures / Service Agreements / Lease Agreements

Nova Patient Intake –Brandon McDowell requested **$45,000** for the agreement with **Nova Patient Intake** for **five-years** with the Board. Nova is the platform name of the product from Interlace Health. This is a patient forms automation platform tied in with our electronic medical records. Discussion ensued.

Action Taken:
Motion made by **Justin Cook** and seconded by **Steve Browning** to approve the **agreement with Nova Patient Intake** as presented. Motion carried.

Bladder Scanner - Brandon McDowell requested up to **$15,000** for the purchase of the Bladder Scanner from the Board. This is a replacement for the end-of-life device that is on the floor now. Discussion ensued.

Action Taken:
Motion made by **Justin Cook** and seconded by **Larry Richardson** to approve the **Bladder Scanner** as presented. Motion carried.

Physician Agreements
Erik Weitzel, MD – ENT Physician Agreement:
Bob Gillespie discussed the agreement with the Board.

Action Taken:
Motion made by **Justin Cook** and seconded by **Amy Maytum** to approve the agreement with **Dr. Erik Weitzel** as presented. **Motion carried.**

Kathleen Sarber, MD – ENT Physician Agreement:
Bob Gillespie discussed the agreement with the Board.

Action Taken:
Motion made by **Justin Cook** and seconded by **Randy Bruett** to approve the agreement with **Dr. Kathleen Sarber** as presented. **Motion carried.**

Annual/Quarterly/Monthly Reports
Quality Improvement Plan 2026
Sue Tackitt commented that there have been no changes to the plan this year. If any changes arise, they will be brought back for approval. Board discussion ensued.

Action Taken
Motion made by **Marcelo Laijas** and seconded by **Amy Maytum** to approve the Annual Quality Improvement Plan as presented. Motion carried.

Infection Control Plan 2026
Sue Tackitt commented that there have been minimal changes to the plan. If any changes arise, they will be brought back for approval. Board discussion ensued.

Action Taken
Motion made by **Randy Bruett** and seconded **Steve Browning** by to approve the Infection Control Plan as presented. Motion carried.

Annual Quality Clinic Report
Olivia Flores reviewed the following

- MIPS – Merit based Incentive Payment System
  - Only required to report for Dr. Nayak
  - CMMC chooses to participate as a group
- RAPPS
  - Reports twice a year
  - If we participate and continue to improve, we can get an extra payment from Medicaid Managed Care Programs
  - Per member per month Avg .20
- Overview of Rural Health Clinic Accreditation Payments
- Overview of Payer Quality Scores
- SVU Earnings – 2025 by action type

Annual Patient Service Center Report
Olivia Flores reviewed the following

- Annual Patient Service Center Metrics
- Percentage of Calls Handled
- Staff Productivity
- Percentage Calls Handled
- 2026 Initiatives

Quarterly Patient Experience Report
Bob Gillespie reviewed the following regarding patient experience scores

- OR Overall Performance
- OR Focus Questions
- ER Overall Performance
- ER Focus Questions
- Inpatient Overall Performance
- Inpatient Focus Questions
- Clinic Systems Overall Performance
- Clinic Systems Focus Questions

Olivia Flores reviewed the following regarding patient experience scores

- Quarter 1-3 Clinic System Overall
- Distribution of Responses
- Patient Experience
- Drill Down
- Improvement Opportunities

Quarterly Marketing Report
Katelyn Hogg and Paublina Marquez reviewed the following

- CMMC Job Fairs Advertisement Success
- John B Connally Banner – Downtown Floresville – Floresville Beautification Association
- Wilson County Historical Commission Legacy Business Award
- North Campus Signage Refresh
- Physical Marketing Rounds – Michelle Torres, FNP-C & Dr. Craig Sessions
- Care and Share Food Drive
- National Wear Red Day for Hear Health Awareness 2/6
- Poth ISD Student Field Trip
- CMMC Cowboy Breakfast 2/12
- Stockdale Career Day 2/13
- Line Dancing Valentine's Day Party
- Ash Wednesday 2/17
- Mardi Gras Fun 2/17
- Heart Healthy Cooking Class 2/27
- Employee Appreciation Day 3/6
- Floresville Day 3/7
- Spring Break Fun Camp 3/10
- IHH Line Dancing St.. Patty's Party 3/16
- Senior Health Resource Fair 3/17
- Camino Real Community Services IDD Day 3/18
- Floresville Walmart Easter Celebration with Dr. Aybar and Home Health 3/28
- La Vernia Bluebonnet Parade with Dr. Caro. 3/28
- Palm Sunday Celebration 3/29
- IHH Line Dancing Easter Party 4/3
- CMMC Prayer Service for National Donate Life Month 4/10
- Reviewed upcoming events

CEO Report

- Kaitlyn Chavez, MSN, RN, NEA -BC – CMMC's New Chief Nursing Officer
- Visiting Physician – Dr. Carlos Esquivel – ENT
- Prairie Meadows – Meet and Greet
- CMMC Home Health recognized by U.S. News and World – High Performing Home Health Agency with a 4.75/5 Rating!!!!
- Update on Insurance Contracts
- Banking and Investments update

Executive Session

The Board entered Closed Session at **8:21 pm**

Reconvene to Open Session

The Board reconvened at **8:32 pm**

Take Action on Executive Session items

Medical Staff Credentials Section 161.032:

Action Taken
Motion made by **Larry Richardson** and seconded by **Marcelo Laijas** to approve the Medical Staff Credentials as presented. **Motion Carried.**

Other Sections

- No actions taken under **Texas 551.072, Texas 551.71, Texas 551.074, Texas 551.85**

Adjournment

With no further business, the meeting adjourned at **8:33 pm**

Justin Cook, Board Secretary